

Minutes of Meeting of Brampton Ash Parish Council
Monday 10th October 2022, 7.30pm, At St Mary's Church, Brampton Ash

This meeting was open to members of the public, subject to prescribed regulations where applicable.

Present: Parish Councillors

Cllr S Power (Chair) Cllr N Bevan Cllr W Brooks Cllr J Lillie Cllr T Pentlow

Present: North Northants Council: Cllr David Howes

In Attendance: Liz Evans (Clerk)

Public Attendee(s): None

Item	Action By:
36/22-23 Chair's Announcements None	
37/22-23 Apologies for Absence None	
38/22-23 Declarations of Interest: <i>To Receive Disclosures of Personal and Prejudicial Interests from Councillors On Matters to Be Considered at the Meeting.</i> Members are reminded to update their register of interests if necessary. None	
39/22-23 Parish Plan/Neighbourhood Plan Gary Kirk, Director of YourLocale (Neighbourhood Planning Consultancy) https://yourlocale.org.uk/ Gary Kirk (GK) outlined the rationale, the pros and the cons of developing a Neighbourhood Plan (NP). <u>Rationale & Brief Process Outline</u> Neighbourhood planning is a right for communities to shape the way their local area is developed through the use of Neighbourhood Plans (NP). The NP becomes part of the wider North Northants Council (NNC) Local Plan and it must be referenced by NNC when determining the outcome of planning applications. The NP lasts as long as the NNC Local Plan and it can be reviewed, if necessary, to align with any changes to the NNC Local Plan. An NP shapes development of a designated area: it does not prevent development but it gives additional protection to an area, alongside current statutory protection. The NP must reflect the wishes of the local community. It requires input and some commitment from parishioners: although the NP process is guided by the parish council, the NP itself is in the 'ownership' of parishioners, not the parish council. Technical support is available from independent consultants and, to a more limited extent, from NNC. Government grant funding is available to cover most, but not all expenses, e.g., clerks' extra working time is not funded. In a nutshell, the first stage is an in-depth consultation exercise with local residents, businesses, landowners (including absentee landowners). Statutory service providers must also be consulted, as must other interested organisations such as Historic England, for just one example. At the next stage, the NP goes to NNC who ensure that the plan correctly and legally aligns with their policies. The plan then goes to a qualified independent assessor who decides if the proposed NP meets the legal criteria at all	

	<p>stages: it is particularly important that the consultation process is clearly evidenced. Ultimately, the decision to proceed with the NP is made by the local community via a referendum resulting in a simple majority.</p> <p><u>Pros</u></p> <ul style="list-style-type: none"> • The NP can transfer planning powers from NNC to the parish so that decisions are specific to the parish and not generic to the NNC area, as at present. The NP could, for example, influence any housing design or housing mix in the area. It can also be used to protect the environment, green spaces and bio-diversity and it can set conditions to support farming, or to mitigate possible nuisance. • NPs that designate some housing sites can, possibly, give an NP greater power but Cllr Howes explained that NNC currently has a 7.5 year land supply for housing (the statutory requirement is 5 years) so this is unlikely to be an issue for Brampton Ash. It was considered that the level of any perceived harm to Brampton Ash was not great but an NP would give increased protection. <p><u>Cons</u></p> <ul style="list-style-type: none"> • Some landowners with significant land-holdings do not live in Brampton Ash and they may not feel any tie to, or interest in, the community. • If there is little or no consensus on the future of the community the process can stall due to disagreements. • The NP is very reliant on input from community members and, sometimes, too few parishioners are willing to participate. It should be stressed that the NP is in the 'ownership' of the community, not the parish council. • Some local residents and/or property owners may object to the idea of producing a NP. <p><u>Other Matters</u></p> <ul style="list-style-type: none"> • Although the parish is a small one a NP is still of relevance. The protection it offers, and the process, is fundamentally the same regardless of size of the community. • The timescale for producing a NP for Brampton Ash would probably be in the region of 18 months. • It was suggested that, as a first step, the parish council could hold a public meeting to gauge the level of support for a NP, before deciding whether or not to proceed. GK could attend and advise. • If the NP goes ahead, the level of any consultancy input would be determined by the NP group. 	
40/22-23	<p>Minutes of the Meeting held 18th July 2022 (meeting 2): <i>To approve the minutes of the above meeting as an accurate record or to amend factual inaccuracies if they occur.</i></p> <p>The minutes were unanimously approved as a correct record and signed by the Chair.</p>	
41/22-23	<p>Matters Arising from the above minutes <i>except where they are agenda items for this meeting</i></p> <p>None</p>	
42/22-23	<p>Policies for Review</p> <p>Standing Orders Financial Regulations Financial Risk Assessment Internal Control Procedures</p> <p>The above policies can be found at: http://www.parish-council.com/bramptonash/index.asp?pageid=633064</p>	

	The above policies were approved without amendment and signed by the Chair. The Parish Council website will be updated.	LE
43/22-23	<p>Asset Mapping Project – North Northants Council <i>Update & Next Steps, if available (Cllr Howes)</i> Cllr Howes reported that the next meeting has been re-scheduled to November 2022.</p>	
44/22-23	<p>Financial Matters: 1/ Annual Governance and Accountability Return 2021/22: review of internal controls a) <i>Members email accounts are to be set up for dedicated parish council use, for data protection purposes</i> The clerk will re-send details to Cllr Brooks. All other accounts are now in place, as required by the auditor.</p> <p>b) <i>Allocation of the insurance payment which is to be used for the benefit of parishioners in accordance with Local Government Act 1972, Section 137</i> This currently remains a work in progress. See item 46-22/23 (defibrillator). Further suggestions include: 1. A reserved amount for a tree and tree-guard to commemorate the forthcoming coronation of King Charles the 3rd 2. The installation of large decorative pots at the Brampton Ash village gateway signs. Prices, etc., to be obtained for consideration.</p> <p>2/ Parish Council Finance a) <i>Quarterly internal control: councillor checklist</i> Approved and signed off by Cllr Bevan. b) <i>Councillor check of invoices against payments/reconcile to bank statement</i> Approved and signed off by Cllr Bevan. c) <i>Current financial position statement no. 3/22-23</i> Approved and signed off by Cllr Bevan. Copy attached to these minutes. d) <i>Reporting of payments made since the last meeting:</i> i. Clerk's Salary 2nd quarter £182.35 ii. Parish Online Mapping Tools £28.80 Payments reported and approved. e) <i>Budget Statement no. 3/22-23</i> Approved and signed off by the Chair. f) <i>Grant funding NNC update: purchase of Queen's Jubilee commemorative tree, fencing & plaques</i> The fencing had been received and was now in storage, awaiting installation.</p>	<p>LE</p> <p>LE/TP</p> <p>LE</p>
45/22-23	<p>Queen's Jubilee Commemorative Tree <i>Arrangements for Purchase and Installation</i> A working party would be needed to install the fencing and the tree in late October / early November. It was agreed that a copper beech tree would be purchased. Cllr Lillie would investigate and send details to the clerk in order to raise an official order. The clerk would forward a link to Royal British Legion Industries website, for councillors to consider the purchase of a commemorative tree plaque.</p>	<p>JL WB + All</p> <p>LE</p>
46/22-23	<p>Defibrillator Cllr Pentlow</p>	

	<p><i>To consider the report from the Community Heartbeat organiser on the cost and feasibility of installing a defibrillator in the disused phone box.</i></p> <p>Cllr Pentlow met on-site with Martin Fagan of Community Heartbeat on September 14th 2022.</p> <p>Martin Fagan reported back, as follows: <i>'From the visit and looking at the kiosk, it looks like the power has been removed. BT did confirm there was power when they handed this over, but as we discussed, the power cables seem to have been removed since.</i></p> <p><i>Based upon this, you would need a solution that does not require power. As also mentioned, we can help renovate the kiosk to make it look good again and will provide free red and gold renovation paint as part of this project. I would also suggest tiling the floor (approx. £20 from B&Q). To have power reconnected will cost between £800 and £1500, so I would suggest that this is not practical.</i></p> <p><i>My recommendation therefore would be:</i></p> <ul style="list-style-type: none"> <i>Zoll AED 3 defibrillator with thermal carry case and single set of pads, CPR coaching, RescueWrist, visual display</i> <i>Kiosk and community signage pack</i> <i>ShockBox Sentry insulated cabinet</i> <i>= £2240 + vat + del</i> <p><i>Installation can be undertaken by any capable handyman as no electrician required. Please allow for ongoing running costs. These can be met as you go along or an annual support taken out for £165 per annum.</i></p> <p><i>A community awareness session is £175 for up to 50 people.</i></p> <p><i>Included free with all CHT projects:</i></p> <ul style="list-style-type: none"> <i>Post rescue counselling service</i> <i>WebNos Governance system</i> <i>Red and Gold renovation paint for the K6 kiosk</i> <p><i>Very happy to come and meet the PC if this helps, and answer any questions.'</i></p> <p style="text-align: right;"><i>Martin Fagan, secretary@communityheartbeat.org.uk Sep 24th 2022</i></p> <p>Cllr Pentlow advised that ongoing costs would cover servicing, replacement pads and a new battery, as and when required. Also, it is possible that, if the defibrillator is accessed by the ambulance service, they would take it away with them but Community Heartbeat would assist in its recovery.</p> <p>It was unanimously agreed that the clerk would raise an order for the recommended defibrillator, in liaison with Cllr Pentlow. Proposer was Cllr Lillie, seconder was Cllr Brooks.</p>	TP LE
47/22-23	<p>Planning Matters:</p> <p><i>To Consider Matters Relating to the following Planning Applications:</i></p> <p>It is understood that North Northants Council is currently unable to meet their 8-week deadline for deciding planning applications due to a shortage of planning officers.</p> <p>The following application has been approved, subject to conditions: NK/2022/0308 The Hermitage, Desborough Road, Brampton Ash</p>	

	<p>https://www.kettering.gov.uk/planningApplication/131910</p> <p>As at 10th November 2022 no new recent applications had currently been notified.</p>	
48/22-23	<p>North Northants Council/Kettering Borough Council Conservation Policy - Brampton Ash:</p> <p><i>Update: Cllr Lillie</i></p> <p>a) North Northamptonshire Draft Corporate Plan 2021-25 Consultation (update if available). No updates are currently anticipated. This will remain an agenda item.</p> <p>b) Parish Plan/Neighbourhood Planning</p> <p>Having considered the issues covered by Gary Kirk of Yourlocale (see item 39/22-23 of these minutes), councillors decided to arrange a Neighbourhood Plan (NP) public information meeting for parishioners to inform them and gauge their feelings about developing a NP for Brampton Ash. They stressed that this is not simply an issue around housing provision: it is an opportunity to plan a vision for the village in years to come. Where an NP is made, it legally forms part of the local authority's planning process and must be adhered to by them. Gary Kirk would be invited to attend the public meeting.</p> <p>Councillors would hold an online Zoom meeting on Monday 24th October, 7.30pm to further discuss the matter. The Chair would arrange the meeting.</p>	SP
49/22-23	<p>Strategic Town and Parish Forum (formerly Rural Forum):</p> <p><i>Update if available: Cllr Lillie</i></p> <p>Cllr Howes reported that the recently scheduled meeting had been cancelled as it fell within the official period for mourning the death of the late queen. A new date would be arranged in due course.</p>	JL DH
50/22-23	<p>North Northants Council Matters</p> <p><i>Update if available</i></p> <p>Cllr Howes reported that the decision to charge for the disposal of green waste had been called in by North Northants Council for investigation by the Scrutiny Committee and a decision was awaited.</p>	
51/22-23	<p>Highway Matters:</p> <p>Updates on the following, where applicable:</p> <p>a) <i>Signage</i></p> <p>Damaged footpath signs had been reported to NNC. Repairs can take up to 25 weeks.</p> <p>c) <i>Potholes</i></p> <p>None</p> <p>d) <i>Lighting</i></p> <p>1 light near to the telephone box in Hermitage Road was out of order. It would be reported to NNC via streetlighting.kbc@northnorthants.gov.uk</p> <p>e) <i>Litter/autumn litter pick</i></p> <p>The Brampton Ash community litter pick will take place on Sunday 6th November 2022. This will be organised by the Chair.</p> <p>f) <i>Road Safety A427: update (see attached)</i></p> <p>NNC Highways Speed Limit Review Panel had agreed that a speed limit of 50mph would be introduced on the A427 at Brampton Ash. A plan of the proposed restricted area is attached to these minutes. The actual length of the restriction is subject to confirmation when the area has been fully surveyed by a highways engineer. The timescale would be</p>	LE SP

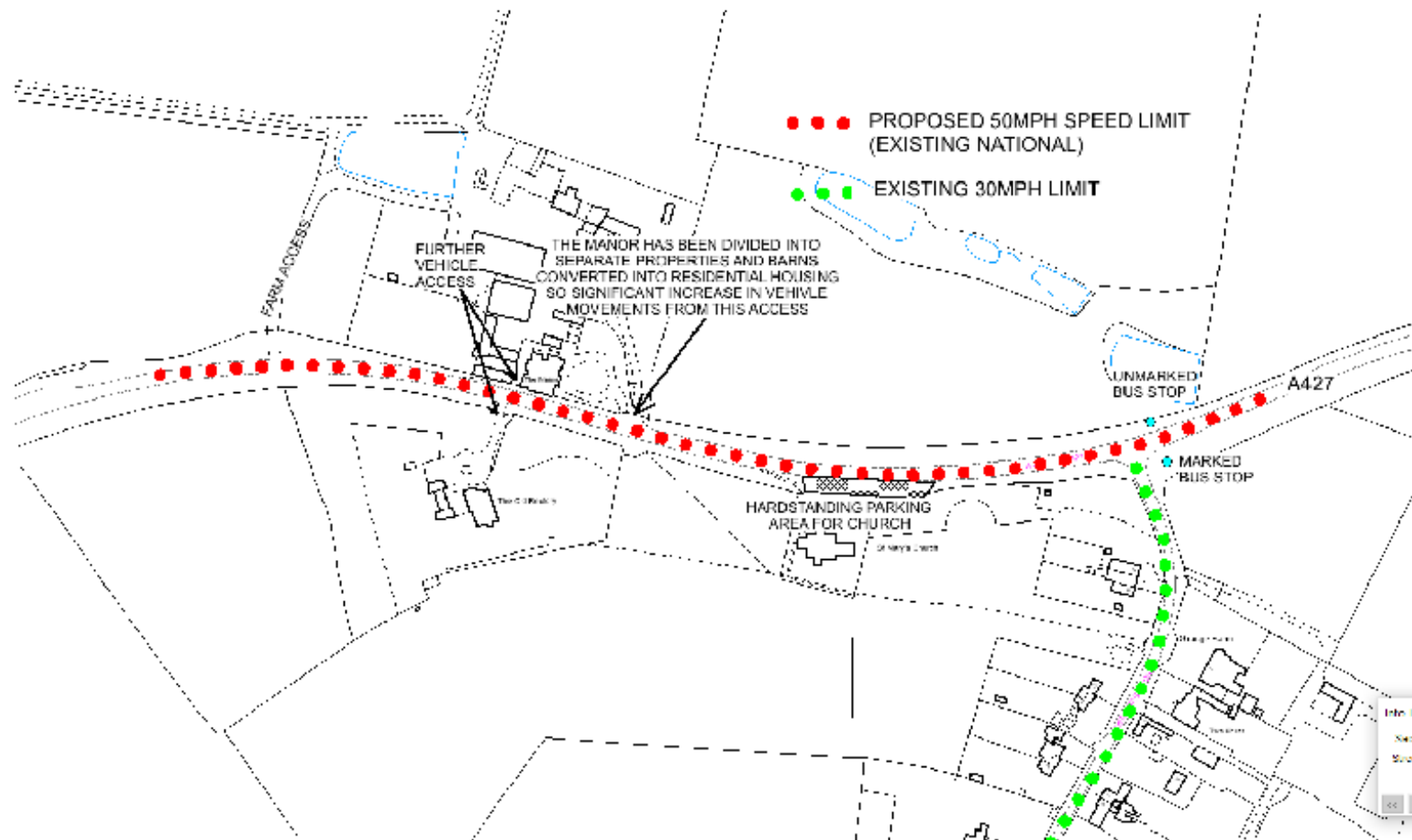
	<p>'well into 2023'.</p> <p>Cllr Lillie was of the opinion that, additionally, a hatched crossover or central reservation should be installed at the junction of the A427 and Hermitage Road. It was agreed that Cllr Lillie would set out in writing a formal request for such a scheme and would forward the request to the clerk, who would then send it to the appropriate person at NNC on behalf of the parish council.</p> <p><i>g) VAS cameras September 2022: data analysis:</i></p> <p>From the A6 direction into the village, in the period 5th September to 6th October:</p> <ul style="list-style-type: none"> • There were on average 431 traffic movements per day, approximating to 18 per hour. • Recorded speeds overall ranged from 5 mph to 42 mph, with approximately 85% of vehicles travelling below the legal speed limit, at an average of 25 mph. • Peak travel times recorded were 8:30am – 9:30am and 4:30pm – 5:30pm, with peak travel days being Thursday and Friday <p>From the A427 direction into the village, in the period 7th September to 6th October:</p> <ul style="list-style-type: none"> • There were on average 335 traffic movements per day, approximating to 14 per hour. • Recorded speeds overall ranged from 5 mph to 93 mph, with approximately 85% of vehicles travelling above the legal speed limit, at an average of 31 mph. • Peak travel times were 8:30am – 9am and 4:30pm – 5:30pm, with peak travel days being Thursday and Friday. <p><i>h) Hermitage Road, spring water: update</i></p> <p>NNC have made a CCTV inspection and jetted the pipes but the water chamber is still flooding and backing up. Landowners have been notified of their duty to take appropriate action.</p> <p><i>i) Other</i></p> <p>None</p>	JL LE
52/22-23	<p>Parish Crime Report & Police Matters:</p> <p>No formal crime reports received.</p>	
53/22-23	<p>Any Other Business: <i>To report any matters of a minor nature not requiring formal approval.</i></p> <p>None</p>	
54/22-23	<p>Date and Venue of Next Meeting:</p> <p>Monday 5th December 2022, 7.30pm at the village church. The agenda will be issued in due course.</p>	

Meeting closed at: 10.00pm

Signed: Liz Evans, Clerk to Brampton Ash Parish Council

tel: 01536 771470 email: bramptonashparishcouncil@outlook.com web: www.parish-council.com/bramptonash

REQUEST FOR INTRODUCTION OF 50MPH SPEED LIMIT A427 BRAMPTON ASH



Date	On-line Transaction	Cheque no.	Item	Income £	Clerk's Salary	Expenditure £ inc VAT	(VAT Paid £)	Expenditure £ Section 137 inc VAT	Balance Including Reserves	Reconciled to bank	Reserves 1 Running total LGA72 S137	Reserves 2 Running total Election Costs	Legal Power
Brampton Ash Parish Council: Income & Expenditure 1 Apl 2022 - 31 Mar 2023: Report 1													
01/04/22			Balance brought forward	£6,244.61					£6,244.61				
01/04/22			(Reserves)								£6,020.00		
06/04/22	Y		HMRC PAYE E Evans			£20.40	£0.00		£6,224.21				LGA 72 s.112
07/04/22	Y		HMRC PAYE Contra E Evans	£20.40					£6,244.61				
07/04/22	Y		NCALC Asset Mapping Project	£205.58					£6,450.19				
13/04/22	Y		Wilbarston PC, road safety			£30.00	£0.00		£6,420.19				H/ways 1980 s41
26/04/22	Y		HMRC VAT refund	£42.31					£6,462.50				
28/04/22	Y		HMRC VAT refund	£4.99					£6,467.49				
29/04/22	Y		North Northants Precept	£1,500.00					£7,967.49				
29/04/22	Y		(Reserves)									£100.00	
Signed			N Bevan	Member						05/05/22			
Brampton Ash Parish Council: Income & Expenditure 1 Apl 2022 - 31 Mar 2023: Report 2													
06/05/22	Y		British Legion (Jubilee)				£5.59	£33.54	£7,933.95		£5,986.46		LGA 72 s.137
07/05/22	Y		Amazon Services (Jubilee)				£9.66	£57.98	£7,875.97		£5,928.48		LGA 72 s.137
08/05/22	Y		Wilbarston PC, road safety			£30.00	£0.00		£7,845.97				H/ways 1980 s41
20/06/22	Y		NCALC Membership + DPO			£211.72	£24.00		£7,634.25				Local Government Act 1972 s.143(1)(b) Local Audit & Accountability Act 2014
20/06/22	Y		NNC Community Grant Funding	£1,520.00					£9,154.25				
27/06/22	Y		Designer Metal, grant funded				£262.00	£1,572.00	£7,582.25		£5,876.48		LGA 72s.137
27/06/22	Y		E Evans Salary 1st quarter		£182.35				£7,399.90				LGA72 s.112
Signed			N Bevan	Member						18/07/22			
Brampton Ash Parish Council: Income & Expenditure 1 Apl 2022 - 31 Mar 2023: Report 3													
29/09/22	Y		E Evans Salary 2nd quarter		£182.35				£7,217.55				LGA72 s.112
Signed			N Bevan	Member						10/10/22			
Brampton Ash Parish Council: Income & Expenditure 1 Apl 2022 - 31 Mar 2023: Report 4													
11/10/22	Y		Parish On-line Mapping			£28.80	£4.80		£7,188.75				LGA72.111
07/11/22	DC		Spanglefish web hosting			£29.95	£4.99		£7,158.80				LGA72.111
25/11/22	Y		Insurance			£257.60			£6,901.20				LGA72.112
25/11/22	Y		Clerk's expenses			£17.00	£2.83		£6,884.20				LGA72.111
25/11/22	Y		NCALC Retrospective VAT			£23.00	£23.00		£6,861.20				Local Government Act 1972 s.143(1)(b) Local Audit & Accountability Act 2014
Signed			N Bevan	Member						05/12/22			

Signed

Chair