

Minutes of Meeting of Brampton Ash Parish Council

Monday 5th December 2022, 7.30pm, At St Mary's Church, Brampton Ash

This meeting was open to members of the public, subject to prescribed regulations where applicable.**Present:** Parish Councillors

Cllr S Power (Chair) Cllr N Bevan Cllr J Lillie Cllr T Pentlow

Present:**In Attendance:** Liz Evans (Clerk)**Public Attendee(s):** None

Item	Action by:
55/22-23	Chair's Announcements None
56/22-23	Apologies for Absence Cllr David Howes (North Northants Council) (NNC)
57/22-23	Declarations of Interest: <i>To Receive Disclosures of Personal and Prejudicial Interests from Councillors On Matters to Be Considered at the Meeting.</i> Members are reminded to update their register of interests if necessary, at the following link: https://forms.office.com/Pages/ResponsePage.aspx?id=-Q6c4geaAku5i3stinjXN_0XFNZMQntJmCbvQODGGAZUNFRaMDIZS1JNVdNOVJE3U1MzSVUyWEedXSC4u There were no declarations of interest.
58/22-23	Minutes of the Meeting held 10th October 2022 (meeting 3): <i>To approve the minutes of the above meeting as an accurate record or to amend factual inaccuracies if they occur.</i> The minutes of meeting 3 were approved as a correct record and signed by the Chair.
59/22-23	Matters Arising from the above minutes <i>except where they are agenda items for this meeting</i> There were no matters arising.
60/22-23	Policies for Review <i>Deferred</i>
61/22-23	Asset Mapping Project – North Northants Council <i>Update & next steps, if available (Cllr Howes)</i> Cllr Howes advised that the asset mapping project is now finished and there should be a final update from NCALC before the end of the year.
62/22-23	Financial Matters: 1/ Annual Governance and Accountability Return 2021/22: <i>review of internal controls</i> a) Members email accounts for dedicated parish council use: update All members now have dedicated emails in place. b) Allocation of insurance payment, Section 137: progress update This is ongoing. Details of the installation of a defibrillator are currently being finalised (see item 63/22-23). 2/ Parish Council Finance a) Quarterly internal control: councillor checklist - agreed and signed off by Cllr Bevan b) Councillor check of invoices against payments/reconcile to bank statement - agreed and signed off by Cllr Bevan c) Current financial position statement no. 4/22-23 (attached) - agreed and signed off by Cllr Bevan d) Reporting of payments made since the last meeting:

	<p>residents and employers/employees (£175.00). The clerk would enquire whether:</p> <ul style="list-style-type: none"> the support package, costing £165.00, is entirely relevant, given that the defibrillator has an 8-year guarantee. the support package costs £165.00 per annum and must be taken for a minimum of 5 years: will that price remain unchanged over the 5-year period? can the parish council order the defibrillator now and defer a decision on the support package to its next meeting in March 2023? 	LE
64/22-23	<p>Planning Matters: <i>To Consider Matters Relating to the following Planning Applications:</i> It is understood that NNC is currently unable to meet their 8-week deadline for deciding planning applications due to a shortage of planning officers. No new applications have currently been notified.</p>	
65/22-23	<p>North Northants Council/Kettering Borough Council Conservation Policy - Brampton Ash: <i>Update: Cllr Lillie</i></p> <p>a) North Northamptonshire Draft Corporate Plan 2021-25 Consultation (update if available). No updates are currently anticipated. This will remain an agenda item. Cllr Howes advised that there is no update, as yet, on the Conservation Policy. Cllr Lillie advised that the Local Plan indicates that Brampton Ash remains a Category C village in planning and development terms so there is currently no change in status.</p> <p>b) Parish Plan/Neighbourhood Planning Update Councillors agreed that this item would be deferred to the next meeting for the following reasons:</p> <ul style="list-style-type: none"> Planning legislation, both locally and nationally, is currently in a state of flux. Funding for Neighbourhood Planning is due to end in March/April 2024 and there is no indication, at this stage, whether or not it will continue to be made available. 	LE
66/22-23	<p>Strategic Town and Parish Forum (formerly Rural Forum): Cllr Lillie The next meeting is scheduled for Tuesday 6th December, 7pm on-line via Zoom. Cllr Lillie will report on any relevant items at the next parish council meeting.</p>	JL
67/22-23	<p>North Northants Council Matters <i>Update if available (Cllr Howes)</i> Disposal of green waste: proposed charges Cllr Howes advised that the proposal to charge for the collection of green waste is proceeding and a charge will be brought in next year of £40 per grey bin.</p>	
68/22-23	<p>Highway Matters: Updates on the following, where applicable:</p> <p>a) <i>Signage</i> None</p> <p>b) <i>Potholes</i> Cllr Bevan will follow up with NNC to clarify when, and how, the potholes in Hermitage Road will be filled.</p> <p>c) <i>Lighting</i> The street light near the phone box in Hermitage Road has now been repaired.</p> <p>d) <i>Litter/autumn litter pick</i> The community litter-pick took place on 6th November 2022. The following were collected:</p>	NB

	<p>19 bags of general waste 4 car tyres a variety of plastic car parts 2 bags of cement and a flat-screen television</p> <p>The parish council thanks all who took part. The next litter-pick is due in spring 2023.</p> <p>e) <i>Road Safety A427: update</i> NNC Highways had refused the parish council's request to install a hatched crossover at the A427/Hermitage Road junction. They would, however, reduce the speed limit in the vicinity to 50mph. The parish council recognises that incidents and accidents in that area frequently go unreported to the police. All villagers are, therefore, strongly urged to keep a detailed log of all such incidents that are known to them. Hopefully this information will be helpful in pressing the parish council's case for safety measures on the A427.</p> <p>f) <i>VAS cameras: next installation due spring/summer 2023</i> None</p> <p>g) <i>Hermitage Road, spring water: update</i> Cllr Lillie has installed a new drainage pipe on his house's side of the road: he is monitoring it and reports that it seems to be working well. Although there is still running water on the opposite side of the road, there does appear to be some improvement.</p> <p>h) <i>Other</i> None</p>	JL
69/22-23	<p>Parish Crime Report & Police Matters: No formal crime reports received.</p>	
70/22-23	<p>Any Other Business: <i>To report any matters of a minor nature not requiring formal approval.</i></p> <p>The parish council has received a request for the entrance to the village and the verges at the A427/Hermitage Road turning to be tidied. In particular, low-hanging trees pose a danger to passing vehicles. In one instance last winter, a mature tree was toppled by storms and completely blocked the road. The parish council believes that the trees in the vicinity should be inspected and assessed for safety reasons. The clerk would report this to NNC.</p>	LE
71/22-23	<p>Date and Venue of Next Meeting: The next meeting of the parish council is scheduled to take place on Monday 6th March 2023, 7.30pm at the parish church. An agenda will be issued in due course.</p>	LE

Signed: Liz Evans, Clerk to Brampton Ash Parish Council

tel: 01536 771470 email: bramptonashparishcouncil@outlook.com web: www.parish-council.com/bramptonash

Brampton Ash Parish Council: Income & Expenditure 1 Apl 2022 - 31 Mar 2023

Date	On-line Transaction	Cheque no.	Item	Income £	Clerk's Salary	Expenditure £ inc VAT	(VAT Paid £)	Expenditure £ Section 137 inc VAT	Balance Including Reserves	Reconciled to bank	Reserves 1 Running total LGA72 S137	Reserves 2 Running total Election Costs	Legal Power
Brampton Ash Parish Council: Income & Expenditure 1 Apl 2022 - 31 Mar 2023: Report 1													
01/04/22			Balance brought forward	£6,244.61					£6,244.61				
01/04/22			(Reserves)								£6,020.00		
06/04/22	Y		HMRC PAYE E Evans			£20.40	£0.00		£6,224.21				LGA 72 s.112
07/04/22	Y		HMRC PAYE Contra E Evans	£20.40					£6,244.61				
07/04/22	Y		NCALC Asset Mapping Project	£205.58					£6,450.19				
13/04/22	Y		Wilbarston PC, road safety			£30.00	£0.00		£6,420.19				H/ways 1980 s41
26/04/22	Y		HMRC VAT refund	£42.31					£6,462.50				
28/04/22	Y		HMRC VAT refund	£4.99					£6,467.49				
29/04/22	Y		North Northants Precept	£1,500.00					£7,967.49				
29/04/22	Y		(Reserves)								£100.00		
Signed			N Bevan	Member						05/05/22			
Brampton Ash Parish Council: Income & Expenditure 1 Apl 2022 - 31 Mar 2023: Report 2													
06/05/22	Y		British Legion (Jubilee)				£5.59	£33.54	£7,933.95		£5,986.46		LGA 72 s.137
07/05/22	Y		Amazon Services (Jubilee)				£9.66	£57.98	£7,875.97		£5,928.48		LGA 72 s.137
08/05/22	Y		Wilbarston PC, road safety			£30.00	£0.00		£7,845.97				H/ways 1980 s41
20/06/22	Y		NCALC Membership + DPO			£211.72	£24.00		£7,634.25				Local Government Act 1972 s.143(1)(b) Local Audit & Accountability Act 2014
20/06/22	Y		NNC Community Grant Funding	£1,520.00					£9,154.25				
27/06/22	Y		Designer Metal, grant funded				£262.00	£1,572.00	£7,582.25		£5,876.48		LGA 72s.137
27/06/22	Y		E Evans Salary 1st quarter		£182.35				£7,399.90				LGA72 s.112
Signed			N Bevan	Member						18/07/22			
Brampton Ash Parish Council: Income & Expenditure 1 Apl 2022 - 31 Mar 2023: Report 3													
29/09/22	Y		E Evans Salary 2nd quarter		£182.35				£7,217.55				LGA72 s.112
Signed			N Bevan	Member						10/10/22			
Brampton Ash Parish Council: Income & Expenditure 1 Apl 2022 - 31 Mar 2023: Report 4													
11/10/22	Y		Parish On-line Mapping			£28.80	£4.80		£7,188.75				LGA72.111
07/11/22	DC		Spanglefish web hosting			£29.95	£4.99		£7,158.80				LGA72.111
25/11/22	Y		Insurance			£257.60			£6,901.20				LGA72.112
25/11/22	Y		Clerk's expenses			£17.00	£2.83		£6,884.20				LGA72.111
25/11/22	Y		NCALC Retrospective VAT			£23.00	£23.00		£6,861.20				Local Government Act 1972 s.143(1)(b) Local Audit & Accountability Act 2014
Signed			N Bevan	Member						05/12/22			