

**Notice of Meeting of Brampton Ash Parish Council**  
**Monday 24<sup>th</sup> April 2023, 7.30pm, At St Mary's Church, Brampton Ash**  
 Councillors are summoned to attend the above meeting  
**This meeting is open to members of the public, subject to prescribed regulations where applicable.**

## Agenda

9/23-24	<b>Election of Chair &amp; Acceptance of Office</b> Nominations are invited for the role of Chair to the Parish Council
10/23-24	<b>Apologies for Absence</b> NNC Cllr David Howes (Planning Meeting)
11/23-24	<b>Chair's Announcements</b>
12/23-24	<b>Election of Officers &amp; Acceptance of Office</b> a) Vice Chair b) Highways & Parish Paths Wardens x 2 c) Strategic Town & Parish Forum Representative (formerly Rural Forum) d) Sign Acceptance of Office Forms e) Reappoint Police Liaison Representative
13/23-24	<b>Declarations of Interest:</b> <i>To Receive Disclosures of Personal and Prejudicial Interests from Councillors On Matters to Be Considered at the Meeting.</i> Members are reminded to update their register of interests if necessary.
14/23-24	<b>Minutes of the Meeting held 6<sup>th</sup> March 2023 (meeting 6):</b> <i>To approve the minutes of the above meeting as an accurate record or to amend factual inaccuracies if they occur.</i>
15/23-24	<b>Matters Arising from the above minutes except where they are agenda items for this meeting</b> 96/22-23b Church External Lighting The policy and guidance on external church lighting can be found here: <a href="https://www.churchofengland.org/resources/churchcare/advice-and-guidance-church-buildings/lighting">https://www.churchofengland.org/resources/churchcare/advice-and-guidance-church-buildings/lighting</a> Cllr Bevan reported that the church is lit externally during the Christmas period and at other times when it is deemed to be appropriate, mainly during the winter months. Environmental and financial issues are always taken into consideration.
16/23-24	<b>Minutes of the Extra Meeting held 6<sup>th</sup> April 2023 (meeting 1):</b> <i>To approve the minutes of the above meeting as an accurate record or to amend factual inaccuracies if they occur.</i>
17/23-24	<b>Matters Arising from the above minutes except where they are agenda items for this meeting</b>
18/23-24	<b>Policies Review</b> a) Asset Register updated b) Grants Policy (new) c) Other policies are deferred to the next meeting
19/23-24	<b>Asset Mapping Project: update if available</b>
20/23-24	<b>Financial Matters:</b> <b>1/ Declaration of Exemption from External Audit:</b> <i>As the parish council's income and expenditure falls below the threshold of £25,000.00 the parish council declares itself exempt from external (but not internal) audit.</i> <b>2/ Annual Governance and Accountability Return 2022/23</b> a) Members to consider the review of internal controls and Internal Auditor's Report b) Members to approve the Annual Governance Statement by resolution c) Members to consider the Accounting Statements

	<p>d) Members to Approve the Accounting Statements by resolution <b>and</b> ensure the person presiding signs and dates the Accounting Statements at the same meeting at which the approval is given</p> <p>e) Members to approve the date for electors' rights to inspect the accounts: Monday 5th June 2023-Friday 14th July 2023</p> <p><b>3/ Parish Council Finance</b></p> <p>a) Quarterly internal control: councillor checklist</p> <p>b) Councillor check of invoices against payments/reconcile to bank statement</p> <p>c) Final financial position statement no. 6/22-23</p> <p>d) Reporting of payments made since the last meeting:</p> <p>i. VAS cameras payment for cameras in June 2023: £30.00</p> <p>e) Budget Statement no. 6 (final)/22-23</p> <p>f) Grant funding application NNC, King Charles' 3<sup>rd</sup> Coronation tree: decision awaited</p>
21/23-24	<p><b>Defibrillator: update</b></p> <p>a) Installation</p> <p>b) Set-up and Registration</p> <p>c) Awareness Session</p>
22/23-24	<p><b>Planning Matters:</b></p> <p><i>To Consider Matters Relating to the following Planning Applications:</i></p> <p>None</p>
23/23-24	<p><b>North Northants Council/Kettering Borough Council Conservation Policy - Brampton Ash:</b></p> <p><i>Update: Cllr Lillie</i></p> <p>a) North Northamptonshire Draft Corporate Plan 2021-25 Consultation (update if available). No updates are currently anticipated. This will remain an agenda item.</p> <p>b) Parish Plan/Neighbourhood Planning</p>
24/23-24	<p><b>Strategic Town and Parish Forum (formerly Rural Forum):</b></p> <p><i>Update if available: Cllr Lillie</i></p>
25/23-24	<p><b>Local Government Reorganisation May 2021:</b></p> <p><i>Update if available</i></p>
26/23-24	<p><b>Highway Matters:</b></p> <p><i>Updates on the following, where applicable:</i></p> <p>a) Signage</p> <p>b) Potholes</p> <p>c) Lighting</p> <p>d) Litter-pick rearranged to Sunday 23<sup>rd</sup> April 2023, 11 am</p> <p>e) Road Safety A427</p> <p>f) VAS camera February data analysis (Chair)</p> <p>g) Hermitage Road spring-water update (Cllr Lillie)</p> <p>h) Other</p>
27/23-24	<p><b>Parish Crime Report &amp; Police Matters:</b></p> <p>No formal crime reports received.</p>
28/23-24	<p><b>Any Other Business:</b> <i>To report any matters of a minor nature not requiring formal approval.</i></p> <p>King's Coronation Event May 2023: Arrange to hang celebratory bunting in the village</p>
29/23-24	<p><b>Date and Venue of Next Meeting:</b></p>

**Signed:** Liz Evans, Clerk to Brampton Ash Parish Council

tel: 01536 771470 email: [bramptonashparishcouncil@outlook.com](mailto:bramptonashparishcouncil@outlook.com) web: [www.parish-council.com/bramptonash](http://www.parish-council.com/bramptonash)