

Minutes of Meeting of Brampton Ash Parish Council
Monday 24^h July 2023, 7.30pm, At St Mary's Church, Brampton Ash

This meeting was open to members of the public, subject to prescribed regulations where applicable.

Present: Parish Councillors: Cllr S Power (Chair), Cllr N Bevan, Cllr W Brooks, Cllr J Lillie, Cllr T Pentlow

North Northants Council: Cllr D Howes

In Attendance: Liz Evans (Clerk)

Public Attendee(s): None

Item no.		Action by:
30/23-24	Apologies for Absence None	
31/23-24	Chair's Announcements None	
32/23-24	Declarations of Interest: <i>To Receive Disclosures of Personal and Prejudicial Interests from Councillors On Matters to Be Considered at the Meeting.</i> Members are reminded to update their register of interests if necessary. None	
33/23-24	Minutes of the Meeting held 24th April 2023 (meeting 2): <i>To approve the minutes of the above meeting as an accurate record or to amend factual inaccuracies if they occur.</i> Minutes of the above meeting were agreed as a correct record and signed by the Chair.	
34/23-24	Matters Arising from the above minutes <i>except where they are agenda items for this meeting</i> All matters were agenda items.	
35/23-24	Policies Review a) Equalities Statement July 2023: the policy can be found at: http://www.parish-council.com/bramptonash/index.asp?pageid=633064 Reviewed without amendment and signed by the Chair. b) Subject Access Request July 2023: the policy can be found at: http://www.parish-council.com/bramptonash/index.asp?pageid=633064 Reviewed without amendment and signed by the Chair. Updated policies will be posted on the parish council website.	LE
36/23-24	Asset Mapping Project: update if available Cllr Howes advised that this is completed. The item will be removed from future agendas.	LE
37/23-24	Financial Matters: 1/ Declaration of Exemption from External Audit: this has been submitted to the external auditors and acknowledged by them. 2/ Parish Council Finance a) Quarterly internal control: councillor checklist b) Councillor check of invoices against payments/reconcile to bank statement c) Current financial position statement no. 1/23-24 <i>Items a)b)&c) were checked by Cllr Bevan and signed as being correct.</i> d) Reporting of payments made since the last meeting: i. NCALC membership & data protection fee £226.01 ii. Clerk's salary £167.85 iii. HMRC PAYE £32.00	

	<p><i>Payments were reported and approved unanimously.</i></p> <p>e) Budget Statement no. 1/23-24 <i>The budget statement was checked by the Chair and signed as being correct.</i></p> <p>f) Grant funding application NNC, King Charles' 3rd Coronation tree: the application was refused as it did not meet the correct timescale for applications. The PC can re-apply after 22nd June 2023 <i>Future applications are expected to open in the autumn. The clerk would monitor this and make a re-application for the above item(s) when the funding round opens.</i></p> <p>g) Spanglefish 3 website upgrade: funding approval is requested £78.00 <i>Approved unanimously.</i></p> <p>h) Replacement external back-up drive: funding approval is requested as the current one has failed £20.00-£50.00 <i>Approved unanimously.</i></p>	LE LE LE
38/23-24	<p>Defibrillator:</p> <p>a) Monitoring Report (verbal): (Cllr Pentlow) Cllr Pentlow has made checks of the defibrillator and reports that there are no issues.</p> <p>b) Awareness Session Report (verbal): (Chair) Despite widespread publicity, Awareness Session attendance was disappointing, with only 7 people present (3 parish council members, their spouses and the clerk). The session was led by a highly experienced paramedic, with her husband acting as a live model: it was extremely well-presented and very informative.</p>	
39/23-24	<p>Planning Matters:</p> <p><i>To Consider Matters Relating to the following Planning Applications:</i></p> <p>The parish council has recently been made aware of a possible unreported new build property within the parish boundary. There appears to be no record of planning permission being given. This would be flagged up to North Northants Council (NNC) Planning/Building Control officers.</p>	LE
40/23-24	<p>North Northants Council/Kettering Borough Council Conservation Policy - Brampton Ash:</p> <p><i>Update: Cllr Lillie</i></p> <p>a) North Northamptonshire Draft Corporate Plan 2021-25 Consultation (update if available). No updates are currently anticipated. Cllr Howes advised that this was now complete and the plan can be found on the NNC website. This item would be removed from future agendas.</p> <p>b) Parish Plan/Neighbourhood Planning No report. There was unlikely to be any further action on this matter for the foreseeable future and it was, therefore, agreed that this item would be removed from future agendas.</p>	
41/23-24	<p>Strategic Town and Parish Forum (formerly Rural Forum):</p> <p><i>Update if available: Cllr Lillie</i></p> <p>No report.</p>	
42/23-24	<p>Local Government Reorganisation May 2021:</p> <p><i>Update if available</i></p> <p>Cllr Howes advised that the reorganisation is now complete. This item would be removed from future agendas.</p>	
43/23-24	<p>Highway Matters: Updates on the following, where applicable:</p> <p>a) <i>Signage</i></p>	

<p>No report</p> <p>b) Potholes Cllr Bevan had reported potholes several months ago: he will chase the matter up.</p> <p>c) <i>Lighting</i> No report</p> <p>d) <i>Litter-pick 14th May 2023</i> Cllr Bevan reported that approximately 10 volunteers had collected 15 bags of litter for collection by NNC. It was disappointing to note that more fly-tipping had appeared later on the same day, within hours of the litter-pick.</p> <p>e) <i>Road Safety A427</i> The parish council's request for amendments to the proposed scheme had been referred to the Speed Limit Review panel under the Deferred Decision Ruling process. A decision is awaited.</p> <p>f) <i>VAS cameras July 2023: data analysis: (Chair)</i> From the A6 direction into the village, in the period June-July 2023:</p> <ul style="list-style-type: none"> • There was an average of 209 traffic movements per day. • Average recorded speed was 21.4 mph, with the majority of vehicles travelling below the legal speed limit. • Peak travel times recorded were 8.00am and 6.00pm <p>From the A427 direction into the village, in the period June-July 2023:</p> <ul style="list-style-type: none"> • There was an average of 131 traffic movements per day. • Average recorded speed was 25.5 mph, with the fastest recorded speed being 50 mph. The majority of vehicles were travelling below the legal speed limit. • Peak travel times recorded were 7.00am and 4.00pm. <p>It was noted that vehicle movements spiked during a traffic diversion. The figures appear to show that most traffic is not exceeding the legal speed limit.</p>	NB
<p>g) <i>Hermitage Road spring-water update (Cllr Lillie)</i> Cllr Lillie reports that this is in hand: a new pipe will need to be laid.</p> <p>h) <i>Parking on verge/lay-by outside St Mary's Church:</i> Parish Council response is required by North Northants Council regarding the proposed Weight Restrictive Parking order. The Parish Council is a Statutory Consultee. The parish council unanimously agreed to support the proposed Weight Restrictive Parking order as it was noted that the area's construction is not designed to take the weight of large vehicles. The clerk would inform Ian Boyes at NNC Highways.</p>	JL LE
<p>i) <i>Other</i></p> <p>1/ Cllr Bevan reported that, whilst NNC had repaired faulty drainage on the A427 'Bailey's' side, work had not been carried out on the 'Old Rectory' side of the road as operatives had not been instructed to do so. He would chase this up. Safety bollards on the A427/Hermitage Road junction are in need of repair and/or replacement. Cllr Bevan had reported this in October 2022 and he will continue to chase this up.</p> <p>2/ As a result of the insurance payment made to the parish council for the wilful destruction of the bus shelter, an amount of money is available to be used in accordance with Section 137 of the Local Government Act 1972. In effect, this money must be used for the benefit of the parish. Some suggestions for its use are:</p> <ul style="list-style-type: none"> a) Clear, tidy and pave the area around the defibrillator/phone box. b) Continue the kerbing outside properties on Hermitage Road. The kerbing scheme was originally started in 2011, at a cost of £1,900 for a length of 38 linear metres, in order to protect verges from vehicle damage: it was later 	NB NB

	halted for financial reasons. In 2019 the parish council was quoted £170.00 per linear metre, plus VAT at 20%. Cllr Bevan will consult with Ian Boyes, NNC Highways department.	NB
44/23-24	Parish Crime Report & Police Matters: No formal crime reports received.	
45/23-24	Any Other Business: <i>To report any matters of a minor nature not requiring formal approval.</i> Twisted Festival: Parish Council response to organisers The festival took place over the weekend of 7 th July 2023 between Stoke Albany and Ashley. Parish councils in the vicinity had received reports of noise and other nuisance arising from the event. David Benson, Chair of Stoke Albany Parish Council, had produced a draft letter of complaint to NNC. Brampton Ash Parish Councillors unanimously agreed to act as co-signatories to the letter, together with a majority of other parish councils within the affected area. It transpired that NNC was only legally obliged to consult with the local police and environmental health officers. If neither of them objects, then NNC must issue a licence for such events: the permissions process does not extend to parish councils, thus they were not consulted. Cllr Howes will pursue the matter with NNC: he will request that the local populace be informed ahead of such events so that they can make personal arrangements for coping with any associated disruption. He was also asked to investigate the feasibility of using NNC recording equipment to measure noise levels.	DH DH
46/23/24	Date and Venue of Next Meeting: Monday 9 th October 2023, 7.30pm at the parish church.	

Meeting closed at: 9.15pm

Signed: Liz Evans, Clerk to Brampton Ash Parish Council

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Brampton Ash Parish Council: Income & Expenditure 1 Apl 2023 - 31 Mar 2024: Report 1

Date	On-line Transaction	Cheque no.	Item	Income £	Clerk's Salary	Expenditure £ inc VAT	(VAT Paid £)	Expenditure £ Section 137 inc VAT	Balance Excluding Reserves LGA72 S137	Balance Including Reserves	Reconciled to bank	Reserves 1 Running total LGA72 S137	Reserves 2 Running total Election Costs S137	Legal Power
Brampton Ash Parish Council: Income & Expenditure 1 Apl 2023 - 31 Mar 2024: Report 1														
01/04/23			Balance brought forward	£2,683.11					£450.02	£2,683.11		£2,133.09	£100.00	
01/04/23			t/f to reserve 2			£100.00			£350.02	£2,683.11			£200.00	
13/04/23	Y		Wilbarston pc VAS paid from reserve			£60.00				£2,623.11		£2,073.09		LGA72 S137 payment H/ways 1980 s41
27/04/23	Y		NNC Precept	£1,500.00					£1,850.02	£4,123.11	27/04/23			
27/04/23	Y		NCALC			£226.01	£26.00		£1,624.01	£3,897.10				LGA 72 s.143(1)(b) Local Audit & Accountability Act 2014
23/05/23	Y		HMRC VAT+	£59.62					£1,683.63	£3,956.72				
23/05/23	Y		HMRC VAT+ paid to reserve	£859.48							23/05/23	£2,932.57		LGA72 S137 receipt
01/07/23	Y		HMRC PAYE			£32.00			£1,651.63	£4,784.20				LGA 72 s.112
01/07/23	Y		Clerk's salary Q1		£167.85				£1,483.78	£4,616.35	19/07/23			LGA72 s.112
Signed			N Bevan						Member		24/07/23			