

Minutes of Meeting of Brampton Ash Parish Council
Monday 9th October 2023, 7.30pm, At St Mary's Church, Brampton Ash

This meeting was open to members of the public, subject to prescribed regulations where applicable.

Present: Parish Councillors: Cllr S Power (Chair), Cllr N Bevan, Cllr W Brooks, Cllr J Lillie, Cllr T Pentlow

North Northants Council: Cllr D Howes

In Attendance: Liz Evans (Clerk)

Public Attendee(s): None

Item no.		Action by:
47/23-24	Apologies for Absence None	
48/23-24	Chair's Announcements None	
49/23-24	Declarations of Interest: <i>To Receive Disclosures of Personal and Prejudicial Interests from Councillors On Matters to Be Considered at the Meeting.</i> Members were reminded to update their register of interests if necessary.	
50/23-24	Minutes of the Meeting held 24th July 2023 (meeting 3): <i>To approve the minutes of the above meeting as an accurate record or to amend factual inaccuracies if they occur.</i> Minutes of the above meeting were agreed as a correct record and signed by the Chair.	
51/23-24	Matters Arising from the above minutes <i>except where they are agenda items for this meeting</i> Item 37/f Grant funding application North Northants Council (NNC), King Charles' 3 rd Coronation tree: the previous application was refused as it did not then meet the timescale for applications. This has now been re-applied for: closing date is 2nd October 2023. Clerk to monitor. Item 37/g Spanglefish 3 website has now been upgraded.	LE
52/23-24	Policies Review Policies can be found at: https://bramptonash.parish-council.com/policies-and-procedures a) Standing Orders b) Financial Regulations c) Risk Assessment Register d) Freedom of Information Publication Scheme e) (Subject Access Request – Data Protection Approved and signed 24 th July 2023, item 35b) f) Complaints Procedure g) (Asset Register Approved and signed 24 th April 2023, item 18a) Items a) b) c) d) and f) were reviewed without amendment and signed by the Chair. The website documents would be updated.	LE
53/23-24	Financial Matters: Parish Council Finance a) Quarterly internal control: councillor checklist b) Councillor check of invoices against payments/reconcile to bank statement c) Current financial position statement no. 2/23-24 Items a) b) and c) were checked by Cllr Bevan and signed as being correct.	

	<p>d) Reporting of payments made since the last meeting:</p> <table border="0"> <tr> <td>Tesco Printer ink</td> <td>£13.00</td> </tr> <tr> <td>Spanglefish PC website</td> <td>£78.00</td> </tr> <tr> <td>Amazon External drive</td> <td>£7.99</td> </tr> </table> <p>The above payments were reported and approved.</p> <p>e) Budget Statement no. 2/23-24 The budget statement was checked by the Chair and signed as being correct.</p> <p>f) Section 137 Reserves Expenditure:</p> <p>i. The area surrounding the defibrillator/telephone box needs to be tidied and slabbed to enable safe and easy access to the telephone box. This would also discourage overgrown vegetation. It was agreed that Cllr Bevan would obtain prices for carrying out the work, which would be funded from Section 137 reserves.</p> <p>ii. Cllr Lillie reported that the late Queen's celebratory tree needed to be moved as it could otherwise grow into the cables that pass overhead. This would require the existing grounding stakes to be removed and new ones obtained and fitted. Cllr Bevan would obtain prices for new stakes. This would be funded from S137 reserves.</p>	Tesco Printer ink	£13.00	Spanglefish PC website	£78.00	Amazon External drive	£7.99				NB	NB
Tesco Printer ink	£13.00											
Spanglefish PC website	£78.00											
Amazon External drive	£7.99											
54/23-24	<p>Defibrillator: Monitoring Report (verbal): (Cllr Pentlow) Cllr Pentlow monitors the defibrillator monthly. He reported that all is currently in working order. The telephone box still needs to be painted. This would be arranged to take place in spring 2024, weather permitting.</p>				TP	All						
55/23-24	<p>Planning Matters: <i>To Consider Matters Relating to the following Planning Applications:</i> No recent applications received. Apparent breach of planning permission (Brampton Ash / Stoke Albany boundary) flagged up to NNC: no further communication received from NNC. The clerk will forward details to Cllr Howes for investigation.</p> <p>NNC had notified the parish council that the following planning applications had been approved subject to standard conditions: 20 Hermitage Road, Brampton Ash: NK0093/2023 and NK0295/2023 The applications can be found at: https://www.kettering.gov.uk/planningApplication/132812 https://www.kettering.gov.uk/planningApplication/132651</p>					LE						
56/23-24	<p>North Northants Council/Kettering Borough Council Conservation Policy - Brampton Ash: <i>Update: Cllr Lillie</i> North Northamptonshire Draft Corporate Plan 2021-25 Consultation (update if available). No updates are currently anticipated. This will remain an agenda item.</p>											
57/23-24	<p>Strategic Town and Parish Forum (formerly Rural Forum): <i>Update if available: Cllr Lillie</i> The next meeting is due to take place on 14th November 2023.</p>											
58/23-24	<p>Highway Matters: Updates on the following, where applicable:</p>											

	<p>a) Signage None</p> <p>b) Potholes Some potholes have been filled but there are still others that need attention. NB has taken measurements and advised Ben Wright, NNC, that some are deep enough to meet the criteria for filling in. NB will continue to chase the matter up.</p> <p>c) Lighting None</p> <p>d) Litter-pick</p> <ol style="list-style-type: none"> i. NB has reported fly-tipping of asbestos waste to NNC. ii. The parish council will arrange a litter pick around the village on Sunday 5th November, 11am (weather permitting). <p>e) Road Safety A427: Referred to the Speed Limit Review panel under the Deferred Decision Ruling process. Decision is awaited.</p> <p>Ian Boyes, NNC, is to be informed by the clerk of a recent fatality which has occurred at the same place as a previous double fatality.</p> <p>f) VAS cameras None</p> <p>g) Hermitage Road spring-water update (Cllr Lillie) Cllr Lillie reported that pipes had been delivered and are awaiting installation to divert the surface water flooding away into a ditch.</p> <p>h) Parking on the verge/lay-by outside St Mary's Church: the Parish Council has responded to NNC. The outcome is awaited.</p> <p>i) Other None</p>	<p>NB</p> <p>NB</p> <p>All</p> <p>LE</p> <p>JL</p>
59/23-24	<p>Parish Crime Report & Police Matters: Crimes that have taken place in the parish have been reported to police by the victims, and crime numbers obtained. Despite this no formal, updated, crime reports have been received from the police. The clerk will query this with the responsible policing unit.</p>	LE
60/23-24	<p>Any Other Business: <i>To report any matters of a minor nature not requiring formal approval.</i> Twisted Festival: Parish Council response was sent to the organisers. No further report. See item 45/23-24</p> <p>Cllr Bevan reported that large amounts of dog faeces are being dumped in the litter bin on Hermitage Road, which is usually emptied by one of the parish councillors. The matter was discussed and it was decided to continue with the existing arrangements for the time being.</p>	
61/23/24	<p>Date and Venue of Next Meeting: Monday 11th December 2023, 7.30pm at the parish church.</p>	

The meeting closed at 8.30pm

Signed: Liz Evans, Clerk to Brampton Ash Parish Council

tel: 01536 771470 email: bramptonashparishcouncil@outlook.com web: www.parish-council.com/bramptonash

Date	On-line Transaction	Cheque no.	Item	Income £	Clerk's Salary	Expenditure £ inc VAT	(VAT Paid £)	Expenditure £ Section 137 inc VAT	Balance Excluding Reserves LGA72 S137	Balance Including Reserves	Reconciled to bank	Reserves 1 Running total LGA72 S137	Reserves 2 Running total Election Costs S137	Legal Power
Brampton Ash Parish Council: Income & Expenditure 1 Apl 2023 - 31 Mar 2024: Report 1														
01/04/23			Balance brought forward	£2,683.11					£450.02	£2,683.11		£2,133.09	£100.00	
01/04/23			t/f to reserve 2			£100.00			£350.02	£2,683.11			£200.00	
13/04/23	Y		Wilbarston pc VAS paid from reserve			£60.00				£2,623.11		£2,073.09		LGA72 S137 payment H/ways 1980 s41
27/04/23	Y		NNC Precept	£1,500.00					£1,850.02	£4,123.11	27/04/23			
27/04/23	Y		NCALC			£226.01	£26.00		£1,624.01	£3,897.10				LGA 72 s.143(1)(b) Local Audit & Accountability Act 2014
23/05/23	Y		HMRC VAT+	£59.62					£1,683.63	£3,956.72				
23/05/23	Y		HMRC VAT+ paid to reserve	£859.48							23/05/23	£2,932.57		LGA72 S137 receipt
01/07/23	Y		HMRC PAYE			£32.00			£1,651.63	£4,784.20				LGA 72 s.112
01/07/23	Y		Clerk's salary Q1		£167.85				£1,483.78	£4,616.35	19/07/23			LGA72 s.112
Signed			N Bevan						Member		24/07/23			
Brampton Ash Parish Council: Income & Expenditure 1 Apl 2023 - 31 Mar 2024: Report 2														
28/07/23			Printer ink			£13.00	£2.17		£1,470.78					LGA72 s111
03/08/23			Website			£78.00	£13.00		£1,392.78					LGA72 s111
18/09/23			Flash drive			£10.99			£1,381.79					LGA72 s111
18/09/23			Flash drive refund	£10.99					£1,392.78					LGA72 s111
18/09/23			Flash drive			£7.99	£1.33		£1,384.79	£4,517.36	20/09/2023			LGA72 s111
Signed:									Member		09/10/2023			