

Notice of Meeting of Brampton Ash Parish Council
Monday 11th December 2023, 7.30pm, At St Mary's Church, Brampton
Ash

Councillors are summoned to attend the above meeting

This meeting is open to members of the public, subject to prescribed regulations where applicable.

Agenda

62/23-24	Apologies for Absence
63/23-24	Chair's Announcements
64/23-24	Declarations of Interest: <i>To Receive Disclosures of Personal and Prejudicial Interests from Councillors on Matters to Be Considered at the Meeting.</i> Members are reminded to update their register of interests if necessary.
65/23-24	Minutes of the Meeting held 9th October 2023 (meeting 4): <i>To approve the minutes of the above meeting as an accurate record or to amend factual inaccuracies if they occur. It is assumed that minutes have been read prior to the meeting.</i>
66/23-24	Matters Arising from the above minutes <i>except where they are agenda items for this meeting</i>
67/23-24	Policies Review: None Policies can be found at: https://bramptonash.parish-council.com/policies-and-procedures
68/23-24	Financial Matters: Parish Council Finance a) Quarterly internal control: councillor checklist b) Councillor check of invoices against payments/reconcile to bank statement c) Current financial position statement no. 3/23-24 (attached) d) Reporting of payments made since the last meeting: Clerk's salary Q2 £167.85 HMRC PAYE £32.00 Zurich Insurance £283.36 e) Reporting of receipt since last meeting: NNC Community Funding £1093.00 (Grant for King Charles' Tree Guard, etc.) f) Forthcoming Payments for approval: Clerk's salary Q3. New salary scales approved and backdated to April 2023. Spinal point 6 = £12.42 per hour. New quarterly payment = £217.35 + backdated pay 2xQ @ £17.50 = £35.00. Payment this Q = £252.35 Fencing for King Charles tree = £1093.00 (S137 payment, requires pc approval) King Charles' Tree = £200.00 (S137 payment, requires pc approval) g) Budget Statement no. 3/23-24 h) Proposed Budget & Precept 2024-25 See attached summary

69/23-24	Defibrillator: Monitoring Report (verbal): (Cllr Pentlow)
70/23-24	Planning Matters: <i>To Consider Matters Relating to the following Planning Applications:</i> No recent applications received. Apparent breach of planning permission (Brampton Ash / Stoke Albany boundary) flagged up to North Northants Council: no further communication received from NNC.
71/23-24	North Northants Council/Kettering Borough Council Conservation Policy - Brampton Ash: <i>Update: Cllr Lillie</i> North Northamptonshire Draft Corporate Plan 2021-25 Consultation (update if available). No updates are currently anticipated. This will remain an agenda item.
72/23-24	Strategic Town and Parish Forum (formerly Rural Forum) Meeting 29th November 2023: <i>Update if available: Cllr Lillie</i>
73/23-24	Highway Matters: Updates on the following, where applicable: a) Signage b) Potholes c) Lighting d) Litter-pick e) Road Safety A427 f) VAS cameras g) Hermitage Road spring-water update (Cllr Lillie) h) Parking on verge/lay-by outside St Mary's Church: preliminary consultation document for Parish Council input (details forwarded to councillors) i) Other
74/23-24	Parish Crime Report & Police Matters: No formal crime reports received. https://www.northants.police.uk/area/your-area/northamptonshire/kettering/desborough/about-us/crime-map Criminal activity reports are no longer itemised in relation to parishes, etc. Brampton Ash crime figures are included, together with other Welland Valley parishes, in the figures for the Desborough area. See link above. Details are anonymous.
75/23-24	Any Other Business: <i>To report any matters of a minor nature not requiring formal approval.</i>
76/23/24	Date and Venue of Next Meeting:

Signed: Liz Evans, Clerk to Brampton Ash Parish Council

tel: 01536 771470 email: bramptonashparishcouncil@outlook.com web: www.parish-council.com/bramptonash

Budget and Precept 2024-25 (Item 68h)

2023/24 Current balance at the bank is (at 04/12/2023) in total = £5127 made up of:

General account	£902
Reserve 1 S137	£4025
Reserve 2 Elections	£200

General account:

2023/24 Current balance (at 04/12/2023) in the general account is = £902

Less clerk's salary inc. back pay to be paid in December 2023 and March 2024 = £470

Approximate carry-over from 2023-24 in the general account will be = **£432**

Reserve account 1 (S137 expenditure):

Current balance (at 04/12/23) in the reserve account 1 (S137) is £4025.00 of which

Budgeted S137 expenditure in 2023-24 is £1603.00:

Church lighting grant	£250
King Charles' tree	£200
King Charles' tree fencing	£1093
VAS camera	£60

Approximate carry-over balance from 2023-24 in the S137 reserve account will be **£2422.00**.

Reserve account 2 (Election costs):

Current balance (at 11/12/2023) in the reserve account 2 (Elections) is **£200**

Items to be budgeted for in 2024-25 from the general account (precept):

Clerk's Wages	£870.00 (inc national pay award backdated April 2023)
Clerk's Expenses (stationery)	£20.00
Statutory Insurance	£290.00 approx
NCALC Membership	£80.00 approx
NCALC Audit Fee	£120.00
NCALC Data Protection Services Fee	£10.00
Web-hosting fee	£80.00
Parish Council Election Costs	£100.00

Total projected precept expenditure from precept 2024-25=£1570.00

Items to be budgeted for in 2024-25 from the S137 reserve account :

Contribution to Church External Lighting	£250.00
VAS camera	£60.00

Total projected precept expenditure from S137 reserve account in 2024-25: =£310.00

Therefore total expenditure in 2024-25 is anticipated to be in the region of £1,880 - £2,000

(all of the above figures are rounded)

Date	On-line Transaction	Cheque no.	Item	Income £	Clerk's Salary	Expenditure £ inc VAT	(VAT Paid £)	Expenditure £ Section 137 inc VAT	Balance Excluding Reserves LGA72 S137	Balance Including Reserves	Reconciled to bank	Reserves 1 Running total LGA72 S137	Reserves 2 Running total Election Costs S137	Legal Power
Brampton Ash Parish Council: Income & Expenditure 1 Apl 2023 - 31 Mar 2024: Report 1														
01/04/23			Balance brought forward	£2,683.11					£450.02	£2,683.11		£2,133.09	£100.00	
01/04/23			t/f to reserve 2			£100.00			£350.02	£2,683.11			£200.00	
13/04/23	Y		Wilbarston pc VAS paid from reserve			£60.00				£2,623.11		£2,073.09		LGA72 S137 payment H/ways 1980 s41
27/04/23	Y		NNC Precept	£1,500.00					£1,850.02	£4,123.11	27/04/23			
27/04/23	Y		NCALC			£226.01	£26.00		£1,624.01	£3,897.10				LGA 72 s.143(1)(b) Local Audit & Accountability Act 2014
23/05/23	Y		HMRC VAT+	£59.62					£1,683.63	£3,956.72				
23/05/23	Y		HMRC VAT+ paid to reserve	£859.48							23/05/23	£2,932.57		LGA72 S137 receipt
01/07/23	Y		HMRC PAYE			£32.00			£1,651.63	£4,784.20				LGA 72 s.112
01/07/23	Y		Clerk's salary Q1		£167.85				£1,483.78	£4,616.35	19/07/23			LGA72 s.112
Signed:			N Bevan						Member		24/07/23			
Brampton Ash Parish Council: Income & Expenditure 1 Apl 2023 - 31 Mar 2024: Report 2														
28/07/23			Printer ink			£13.00	£2.17		£1,470.78					LGA72 s111
03/08/23			Website			£78.00	£13.00		£1,392.78					LGA72 s111
18/09/23			Flash drive			£10.99			£1,381.79					LGA72 s111
18/09/23			Flash drive refund	£10.99					£1,392.78					LGA72 s111
18/09/23			Flash drive			£7.99	£1.33		£1,384.79	£4,517.36	20/09/2023			LGA72 s111
Signed:			N Bevan						Member		09/10/2023			
Brampton Ash Parish Council: Income & Expenditure 1 Apl 2023 - 31 Mar 2024: Report 3														
03/10/23	Y		HMRC PAYE			£32.00			£1,352.79					LGA 72 s.112
03/10/23	Y		Clerk's salary Q2		£167.85				£1,184.94	£4,317.51				LGA 72 s.112
21/11/23	Y		NNC Grant	£1,093.00								£4,025.57		
30/11/23	Y		Zurich Insc.			£283.36			£901.58	£5,127.15				LGA 72 s.112
Signed:			N Bevan						Member		11/12/2023			

Note: Reserves 1 + reserves 2 + balance exc reserves = balance inc reserves = bank balance