

Notice of Annual Meeting of Brampton Ash Parish Council
Monday 20th May 2024, 7.30pm, At St Mary's Church, Brampton Ash
Councillors are summoned to attend the above meeting

This meeting is open to members of the public, subject to prescribed regulations where applicable.

Agenda

18/24-25	Election of Chair & Acceptance of Office Nominations are invited for the role of Chair to the Parish Council
19/24-25	Apologies for Absence
20/24-25	Chair's Announcements
21/24-25	Election of Officers & Acceptance of Office a) Vice Chair b) Highways & Parish Paths Wardens x 2 c) Strategic Town & Parish Forum Representative d) Sign Acceptance of Office Forms e) Reappoint Police Liaison Representative
22/24-25	Declarations of Interest: <i>To Receive Disclosures of Personal and Prejudicial Interests from Councillors on Matters to Be Considered at the Meeting.</i> Members are reminded to update their register of interests if necessary.
23/24-25	Minutes of the Meeting held 15th April 2024 (meeting 1): <i>To approve the minutes of the above meeting as an accurate record or to amend factual inaccuracies if they occur.</i>
24/24-25	Matters Arising from the above minutes <i>except where they are agenda items for this meeting</i> 7/24-25: Slabbing around the phone box has been completed 7/24-25: Overgrown vegetation and trees: NNC to monitor – no action at present
25/24-25	Policies Review a) Financial Standards: note item 5.15 <i>Individual purchases within an agreed budget for that type of expenditure may be authorised by:</i> <ul style="list-style-type: none">• <i>the Clerk/RFO, under delegated authority, for any items below [£500] excluding VAT.</i>• <i>the Clerk, in consultation with the Chair of Brampton Ash parish council, for any items below [£2,000] excluding VAT.</i>• <i>Brampton Ash parish council for all items over [£5,000];</i> b) Updated Asset Register to be included if the tree and fence installation is finished
26/24-25	Financial Matters: 1/ Declaration of Exemption from External Audit: <i>The Declaration has been received by the external auditor (name) and approved by them</i> 2/ Annual Governance and Accountability Return 2023/24 a) Members to consider the review of internal controls and Internal Auditor's Report

	<p>b) Members to approve the Annual Governance Statement by resolution</p> <p>c) Members to consider the Accounting Statements</p> <p>d) Members to Approve the Accounting Statements by resolution and ensure the person presiding signs and dates the Accounting Statements at the same meeting at which the approval is given</p> <p>e) Members to approve the date for electors' rights to inspect the accounts: Monday 3rd June 2024-Friday 12th July 2024</p> <p>3/ Parish Council Finance</p> <p>a) Quarterly internal control: councillor checklist</p> <p>b) Councillor check of invoices against payments/reconcile to bank statement</p> <p>c) Financial position statement no. 1/24-25</p> <p>d) Payments for approval:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding-left: 20px;">NCalc: membership, audit and DPO</td> <td style="text-align: right; padding-left: 20px;">£346.40</td> <td></td> </tr> <tr> <td style="padding-left: 20px;">Brett Spencer (paving phone box area)</td> <td style="text-align: right; padding-left: 20px;">£1440.00</td> <td>LGA72 S137</td> </tr> <tr> <td style="padding-left: 20px;">Clerk's expenses (stationery)</td> <td style="text-align: right; padding-left: 20px;">£10.10</td> <td></td> </tr> </table> <p>e) Budget Statement no. 1/24-25</p>	NCalc: membership, audit and DPO	£346.40		Brett Spencer (paving phone box area)	£1440.00	LGA72 S137	Clerk's expenses (stationery)	£10.10	
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27/24-25	<p>Defibrillator: update</p> <p>Reported by Cllr Pentlow 12th May 2024 – all in order</p>									
28/24-25	<p>Planning Matters:</p> <p><i>To Consider Matters Relating to the following Planning Applications:</i></p> <p>None</p>									
29/24-25	<p>North Northants Council/Kettering Borough Council Conservation Policy - Brampton Ash:</p> <p><i>Update: Cllr Lillie</i></p> <p>North Northants Draft Corporate Plan 2021-25 Consultation (update if available). No updates are currently anticipated. This will remain an agenda item.</p>									
30/24-25	<p>Strategic Town and Parish Forum (formerly Rural Forum):</p> <p><i>Update if available: Cllr Lillie</i></p>									
31/24-25	<p>Highway Matters:</p> <p><i>Updates on the following, where applicable:</i></p> <p>a) Signage</p> <p>b) Potholes</p> <p>c) Lighting</p> <p>e) Road Safety A427</p> <p>f) VAS camera February data analysis (if available) (Chair)</p> <p>g) Hermitage Road spring-water update (Cllr Lillie)</p> <p>h) Other</p>									
32/24-25	<p>Parish Crime Report & Police Matters:</p> <p>No formal crime reports received.</p>									
33/24-25	<p>Any Other Business: <i>To report any matters of a minor nature not requiring formal approval.</i></p> <p>Parish Council communication with parishioners</p>									
34/24-25	<p>Date and Venue of Next Meeting:</p>									

Signed: Liz Evans, Clerk to Brampton Ash Parish Council
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