

**Minutes of Annual Meeting of Brampton Ash Parish Council**  
**Monday 20<sup>th</sup> May 2024, 7.30pm, At St Mary's Church, Brampton Ash**  
**This meeting was open to members of the public, subject to prescribed regulations where applicable.**

**Present:** Parish Councillors: Cllr S Power (Chair), Cllr N Bevan, Cllr W Brooks, Cllr J Lillie, Cllr T Pentlow

**North Northants Council (NNC):** None

**In Attendance:** Liz Evans (Clerk)

**Public Attendee(s):** None

Item	Action by:
18/24-25	
<p><b>Election of Chair &amp; Acceptance of Office</b>  <i>Nominations were invited for the role of Chair to the Parish Council</i>            Cllr Power was nominated for the role of Chair by Cllr Bevan, seconder was Cllr Brooks and Cllr Power was unanimously elected.</p>	
19/24-25	
<p><b>Apologies for Absence</b>            Apologies were received from North Northants Cllr David Howes.</p>	
20/24-25	
<p><b>Chair's Announcements</b>            No announcements.</p>	
21/24-25	
<p><b>Election of Officers &amp; Acceptance of Office</b>            a) Vice Chair: Cllr Lillie was nominated by Cllr Brooks, seconder was Cllr Bevan. Cllr Lillie accepted the role of Vice Chair.            b) Highways &amp; Parish Paths Wardens x 2: Cllrs Bevan and Pentlow accepted the role of Parish Wardens            c) Strategic Town &amp; Parish Forum Representative: Cllr Lillie accepted the role of representative to the Town and Parish Forum.            d) Sign Acceptance of Office Forms: Acceptance of Office forms were duly signed.            e) Reappoint Police Liaison Representative (PLR): Christian Darling was reappointed as PLR.</p>	
22/24-25	
<p><b>Declarations of Interest:</b> <i>To Receive Disclosures of Personal and Prejudicial Interests from Councillors on Matters to Be Considered at the Meeting.</i>            Members are reminded to update their register of interests if necessary.            No declarations of interest were made.</p>	
23/24-25	
<p><b>Minutes of the Meeting held 15<sup>th</sup> April 2024 (meeting 1):</b> <i>To approve the minutes of the above meeting as an accurate record or to amend factual inaccuracies if they occur.</i>            Minutes of the above meeting were accepted as a correct record and signed by the Chair. They will be posted on the parish council website.</p>	<b>LE</b>
24/24-25	
<p><b>Matters Arising from the above minutes</b> <i>except where they are agenda items for this meeting</i>            7/24-25: Slabbing around the phone box has been completed            7/24-25: Overgrown vegetation and trees: See item 31g of these minutes.</p>	
25/24-25	
<p><b>Policies Review</b>            a) Financial Standards: note item 5.15  <i>Individual purchases within an agreed budget for that type of expenditure may be authorised by:</i></p> <ul style="list-style-type: none"> <li>• <i>the Clerk/RFO, under delegated authority, for any items below £500 excluding VAT.</i></li> </ul>	

Signed.....Chair Date: 9<sup>th</sup> October 2024

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	<p>The above invoices were checked by Cllr Bevan and signed as being correct. The payments were approved. Proposer was Cllr Power, seconder was Cllr Lillie.</p> <p>e) Budget Statement no. 1/24-25 The budget statement was approved by the Chair and signed as being correct.</p>	
27/24-25	<p><b>Defibrillator: update</b> Inspected and reported to Community Heartbeat via the web notification system by Cllr Pentlow 12<sup>th</sup> May 2024 – all in order.</p>	
28/24-25	<p><b>Planning Matters:</b> <i>To Consider Matters Relating to the following Planning Applications:</i> No planning applications had been received. There is a possibility of construction taking place in the area of Brampton Wood Lane that falls within Brampton Ash parish: this will be checked.</p>	SP
29/24-25	<p><b>North Northants Council/Kettering Borough Council Conservation Policy - Brampton Ash: Update: Cllr Lillie</b> North Northants Draft Corporate Plan 2021-25 Consultation (update if available). <b>No updates are currently anticipated. This will remain an agenda item.</b></p>	
30/24-25	<p><b>Strategic Town and Parish Forum:</b> <i>Update: Cllr Lillie</i> The forum meets twice yearly, in spring and autumn. It is led by Cllr David Howes. Cllr Lillie advised that there is now a system in place specifically for parish councillors wishing to contact NNC via email. Details will be shared with parish councillors.</p>	JL
31/24-25	<p><b>Highway Matters:</b> <i>Updates on the following, where applicable:</i></p> <ul style="list-style-type: none"> <li>a) Signage</li> <li>b) Potholes Pothole repairs have been inspected by Darren Lake of North Northants Highways together with Cllr Bevan. Some of the work has been deemed to be unsatisfactory: Darren Lake will follow this up.</li> <li>c) Lighting</li> <li>d) Road Safety A427 (see g) (ii) below</li> <li>e) VAS camera February data analysis (if available) (Chair) Data is still awaited from Wilbarston Parish Council, owners of the speed camera. Cllr Power will chase this up.</li> <li>f) Hermitage Road spring-water update (Cllr Lillie) It has been established that the landowner has a duty to divert or otherwise rectify the problem of water on Hermitage Road. Cllrs Bevan and Lillie will monitor the situation and report back to Darren Lake, NNC, with photographs to illustrate the problem. Other:</li> <li>g) (i) Overgrown trees and vegetation: NNC's response, via NNC Cllr Dearing, was that no action needed be taken at present and the situation would be monitored. Cllrs did not consider this to be a satisfactory outcome and believed that NNC had failed to accurately assess the situation. It was agreed that this matter should be referred back to Cllr Dearing with a request for further, more detailed, investigation by NNC in collaboration with parish councillors.</li> </ul>	<p>SP</p> <p>NB JL</p> <p>SP</p>

	(ii) Following a meeting between Cllrs Bevan and Lillie and Darren Lake (NNC), on 8 <sup>th</sup> May 2024 it was hoped that work to rectify drainage and road repairs on Hermitage Road and the A427 would commence within the following 28 days.	
32/24-25	<b>Parish Crime Report &amp; Police Matters:</b> No formal crime reports received. Christian Darling was reappointed as Police Liaison Representative.	
33/24-25	<b>Any Other Business:</b> <i>To report any matters of a minor nature not requiring formal approval.</i> Parish Council communication with parishioners: The spring newsletter edition has been delivered to village households. A further issue is planned for the autumn. The newsletters will be posted on the parish council website.  Cllr Bevan noted that NNC are no longer mowing grass verges within the village. They are continuing to mow the verges on the A427.	<b>SP LE</b>
34/24-25	<b>Date and Venue of Next Meeting:</b> Monday 23 <sup>rd</sup> September 2024, 7.30pm at the parish church.	

**Signed:** Liz Evans, Clerk to Brampton Ash Parish Council

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**Meeting closed at 8.35pm**

