

Minutes of Meeting of Brampton Ash Parish Council
Wednesday 9th October 2024, 7.30pm, At St Mary's Church,
Brampton Ash

The meeting is open to members of the public,
subject to prescribed regulations where applicable.

Present: Parish Councillors:

Cllr S Power (Chair), Cllr N Bevan, Cllr W Brooks, Cllr J Lillie, Cllr T Pentlow

North Northants Council (NNC): Cllr Mark Dearing

In Attendance: Liz Evans (Clerk)

Public Attendee(s): None

Item	Action by:
35/24-25 Apologies for Absence Cllr David Howes, NNC Cllr Bill McElhinney, NNC	
36/24-25 Chair's Announcements None	
37/24-25 Declarations of Interest: <i>To Receive Disclosures of Personal and Prejudicial Interests from Councillors on Matters to Be Considered at the Meeting.</i> Members were reminded to update their register of interests if necessary. No Declarations of Interest received	
38/24-25 Minutes of the Meeting held 20th May 2024 (meeting 2): <i>To approve the minutes of the above meeting as an accurate record or to amend factual inaccuracies if they occur.</i> The minutes of the above meeting were agreed as a correct record and signed by the Chair. They will be posted on the parish council website.	LE
39/24-25 Matters Arising from the above minutes <i>except where they are agenda items for this meeting</i> Highway Matters: see item 46	
40/24-25 Policies Review The following policies were due for review by the Parish Council. Policies can be found at https://bramptonash.pariah-council.com/policies-and-procedures <ul style="list-style-type: none"> Standing Orders Risk assessment register (Financial) Publication Scheme (Freedom of Information) Data protection/information security policy Data breach policy Records retention policy Subject Access Request procedure The above policies were reviewed by members and signed by the Chair. The parish council website will be updated as necessary.	LE
41/24-25 Financial Matters: Parish Council Finance a) Quarterly internal control: councillor checklist	

Signed.....Chair Date: 9/12/2024

	<p>b) Councillor check of invoices against payments/reconcile to bank statement</p> <p>c) Financial position statement no. 2/24-25</p> <p>Items a) b) and c) were checked by Cllr Nick Bevan and signed as being correct.</p> <p>d) The following payments were reported as having been made since the meeting 2:</p> <table style="margin-left: 40px;"> <tr> <td>Clerk's salary x 2 quarterly payments</td> <td style="text-align: right;">£363.90</td> </tr> <tr> <td>HMRC x 2 quarterly payments</td> <td style="text-align: right;">£70.80</td> </tr> <tr> <td>Spanglefish web hosting</td> <td style="text-align: right;">£78.00</td> </tr> </table> <p>e) Payments for approval: None</p> <p>f) Budget Statement no. 2/24-25</p> <p>The budget statement was checked by the Chair and signed as being a correct record.</p>	Clerk's salary x 2 quarterly payments	£363.90	HMRC x 2 quarterly payments	£70.80	Spanglefish web hosting	£78.00	
Clerk's salary x 2 quarterly payments	£363.90							
HMRC x 2 quarterly payments	£70.80							
Spanglefish web hosting	£78.00							
42/24-25	<p>Defibrillator: update</p> <p>Cllr Tom Pentlow regularly inspects the defibrillator equipment. Latest inspection report 4th October 2024 - all in order.</p> <p>The old telephone box housing the defibrillator needs to be painted. Weather permitting, this work will be done by parish councillors before Christmas.</p>	All						
43/24-25	<p>Planning Matters:</p> <p><i>To Consider Matters Relating to the following Planning Applications:</i></p> <p>No planning applications received.</p> <p>AOC/0171/2301: The Hermitage, Desborough Road, Brampton Ash</p> <p>Returned by NNC as an invalid application (reason not specified)</p>							
44/24-25	<p>North Northants Council/Kettering Borough Council Conservation Policy - Brampton Ash:</p> <p><i>Update: Cllr Lillie</i></p> <p>North Northants Draft Corporate Plan 2021-25 Consultation (update if available).</p> <p>No updates are currently anticipated. This will remain an agenda item.</p>							
45/24-25	<p>Strategic Town and Parish Forum (formerly Rural Forum):</p> <p><i>Update if available: Cllr Lillie</i></p> <p>Cllr John Lillie, Forum Representative, will attend the next meeting, 26th November 2024.</p>	JL						
46/24-25	<p>Highway Matters:</p> <p><i>Updates on the following, where applicable:</i></p> <p>a) <i>Signage</i> No issues</p> <p>b) <i>Potholes</i> No issues</p> <p>c) <i>Lighting</i> No issues</p> <p>d) <i>Road Safety A427</i> Cllr Bevan had observed that the 50mph speed limit sign appeared to be adhered to by the majority of motorists.</p> <p>e) <i>VAS camera</i> <u>June-July 2024 data analysis (Chair)</u></p>							

	<p>The camera was installed for a 26-day period. In that time just over 13,500 vehicles were recorded passing through the village, an average of 520 per day. Traffic flow was 45% from the A6 direction and 55% from the A427 direction. Average speed of vehicles was 21.5mph, the highest speed being 37mph. Busiest days were Monday, Tuesday and Friday, and busiest times on those days were around 9am and 6pm. Quietest days were Saturday and Sunday.</p> <p><u>Siting of VAS Camera</u></p> <p>Cllr Bevan felt that the VAS camera had not been placed in the most effective position. He and Cllr Power would liaise with Andy Smith (Wilbarston) over the future placement of the equipment. It was noted that Wilbarston Parish Council could now only loan one camera, whereas previously there were two available.</p> <p><u>Proposed VAS Camera Purchase</u></p> <p>NNC Cllr Dearing would be willing to assist with funding from the NNC Members Ward Fund for the purchase of a VAS camera for Brampton Ash Parish Council. It was agreed that Cllrs Bevan and Pentlow would liaise and investigate details of specific cameras and their costs, to be fed back to the next meeting of the parish council. A fully costed application could then be made to Cllr Dearing for assistance with funding.</p> <p>f) <i>Hermitage Road spring-water update (Cllr Lillie)</i></p> <p>Cllr Lillie reported that remedial works to his own land on one side of the flooded road have been successfully completed. There remains a problem of flooding on the land on the other side of the road, which is owned by another party. Cllrs Bevan and Lillie will continue to monitor the situation. It was suggested that they take photographs and submit reports to Kier Group (NNC Highways authority contractors) over a period of time. This will give the Highways contractor a better-informed and more long-term understanding of the issue.</p> <p>g) <i>Other</i></p> <p>Drains</p> <p>Cllr Bevan reported that most of the drains have been cleared but some repairs are still due to be carried out. He would monitor the situation.</p> <p>Trees</p> <p>The danger posed by overhanging trees which obscure the view of drivers was reported to NNC Highways in March 2024. NNC had responded that there was no immediate safety concern and they would continue to monitor the situation. No further communication has since been received on the matter from NNC. Parish councillors found this response unacceptable due to road safety implications. It was agreed that the matter should be pursued and a meeting would be requested between parish councillors and NNC Highways staff in order to resolve the matter.</p> <p>Community Litter Pick</p> <p>The community litter pick will take place on Sunday 27th October 2024, weather-permitting.</p>	<p>NB SP</p> <p>NB TP</p> <p>NB JL</p> <p>NB</p> <p>LE</p> <p>All</p>
--	--	---

47/24-25	<p>Parish Crime Report & Police Matters: Cllr Pentlow had recently reported the theft of a horsebox and had been given a crime number. The parish council, however, has received no formal crime reports for some considerable time. There is a lack of clarity as to who (if anyone) should be disseminating crime-related information to the parishes. Cllr Power would investigate to see who has responsibility for this.</p>	<p>SP LE</p>
48/24-25	<p>Any Other Business: <i>To report any matters of a minor nature not requiring formal approval.</i></p> <ul style="list-style-type: none"> a) Parish Council newsletter: autumn edition Cllr Power produced a draft for comment and suggestions. He will amend the draft accordingly, prior to circulation. b) Local elections May 2025 Local elections, including parish council elections, are due to be held in early May 2025. Further details will follow in due course. c) Other None 	<p>SP All</p>
49/24-25	<p>Date and Venue of Next Meeting: Monday 9th December 2024, 7.30pm at the Parish Church</p>	

Meeting closed at:8.45pm

Signed: Liz Evans, Clerk to Brampton Ash Parish Council

tel: 01536 771470 email: bramptonashparishcouncil@outlook.com web: www.parish-council.com/bramptonash

Date	On-line Transaction or Debit Card	Cheque no.	Item	Income £	Clerk's Salary	Expenditure (non S 137)£ inc VAT	(VAT Paid £)	Expenditure £ Section 137 inc VAT	Balance Excluding Reserves	Balance Including Reserves	Reconciled to bank	Reserves 1 Running total LGA72 S137	Reserves 2 Election Costs LGA72 S137	Legal Power
Brampton Ash Parish Council: Income & Expenditure 1 Apl 2024 - 31 Mar 2025: Report 1														
01/04/24			Balance brought forward	£3,430.58					£531.78	£3,430.58		£2,398.80	£500.00	
16/04/24			HMRC VAT +	£42.50					£574.28	£3,473.08				
16/04/24			HMRC VAT +	£205.29						£3,678.37		£2,604.09		
19/04/24	Y		NNC Precept	£1,500.00					£2,074.28	£5,178.37	19/04/2024			
Signed:				N Bevan				Member	Date:		20/04/2024			
Brampton Ash Parish Council: Income & Expenditure 1 Apl 2024 - 31 Mar 2025: Report 2														
04/04/24	Y		NCALC			£346.40	£46.40		£1,727.88	£4,831.97				LGA 72 s.143(1)(b) Local Audit & Accountability Act 2014
01/05/24	Y		Brett Spencer				£240.00	£1,440.00		£3,391.97		£1,164.09		LGA72 s137
01/05/24	DC		Tesco stationery			£10.10	£2.40		£1,717.78	£3,381.87	24/05/2024			LGA72s111
28/06/24	Y		HMRC PAYE			£35.40			£1,682.38	£3,346.47				LGA 72 s.112
28/06/24	Y		Clerk salary Q1		£181.95				£1,500.43	£3,164.52				LGA 72 s.112
04/08/24	Y		Clerk reimbursement B&M concrete				£7.99	£47.94		£3,116.58		£1,116.15		LGA72 s137
30/09/24	Y		Spanglefish Web			£78.00	£13.00		£1,422.43	£3,038.58				LGA72 s111
30/09/24	Y		Clerk Salary Q2		£181.95				£1,240.48	£2,856.63				LGA72 S112
30/09/24	Y		HMRC PAYE			£35.40			£1,205.08	£2,821.23	30/09/2024			LGA72 S112
Signed:				N Bevan				Member	Date:		09/10/2024			

Signed.....Chair Date 9/12/2024