

Minutes of Meeting of Brampton Ash Parish Council  
Monday 9<sup>th</sup> December 2024, 7.30pm, At St Mary's Church, Brampton Ash

The meeting is open to members of the public,  
subject to prescribed regulations where applicable.

**Present:** Parish Councillors:

Cllr S Power (Chair), Cllr N Bevan, Cllr J Lillie, Cllr T Pentlow

**North Northants Council (NNC):** Cllr David Howes

**In Attendance:** Liz Evans (Clerk)

**Public Attendee(s):** None

| Item  | Action by: |
|---|------------|
| 77/24-25<br><b>Apologies for Absence</b><br>Cllr Wendy Brooks<br>NNC Cllr Mark Dearing  |            |
| 78/24-25<br><b>Chair's Announcements</b><br>None  |            |
| 79/24-25<br><b>Declarations of Interest:</b> <i>To Receive Disclosures of Personal and Prejudicial Interests from Councillors on Matters to Be Considered at the Meeting.</i><br>Members were reminded to update their register of interests if necessary.<br>No declarations of interest were received.  |            |
| 80/24-25<br><b>Minutes of the Meeting held 9<sup>th</sup> October 2024 (meeting 3):</b> <i>To approve the minutes of the above meeting as an accurate record or to amend factual inaccuracies if they occur. It is assumed that minutes have been read prior to the meeting.</i><br>The minutes of the above meeting were unanimously agreed as a correct record and signed by the Chair. They will be posted on the parish council website.  | LE         |
| 81/24-25<br><b>Matters Arising from the above minutes</b> <i>except where they are agenda items for this meeting</i><br>There were no matters arising from the above minutes.   |            |
| 82/24-25<br><b>Policies Review:</b><br>Equality Policy<br>Policies can be found at: <a href="https://bramptonash.parish-council.com/policies-and-procedures">https://bramptonash.parish-council.com/policies-and-procedures</a><br>The Equality policy was reviewed and approved without amendments. It will be posted on the parish council website.   | LE         |
| 83/24-25<br><b>Financial Matters:</b><br><b>Parish Council Finance</b><br>a) Quarterly internal control: councillor checklist<br>b) Councillor check of invoices against payments/reconcile to bank statement<br>c) Current financial position statement no. 3/24-25 (attached to this agenda)<br><i>Items a) b) and c) were checked and agreed by Cllr Nick Bevan.</i><br>d) <b>Reporting of payments made since the last meeting:</b><br>£214.04 Brunel Engraving: LGA72, section 137 payment<br>£196.00 Zurich Insurance: LGA72, section 137 payment<br><i>The payments were unanimously approved. Cllr Bevan proposed and Cllr Power seconded.</i><br>e) <b>Reporting of receipts since last meeting:</b><br>None | LE         |

Signed.....Chair Date: 10<sup>th</sup> February 2025

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|          | <p><b>f) Forthcoming Payments for approval at this meeting:</b><br/> Clerk's salary Q3 (including backdated pay due to pay settlement)<br/> £254.43<br/> Donation to St Mary's Church lighting costs (LGA72 Section 137 payment)<br/> £250.00</p> <p><i>The payments were unanimously approved. Cllr Bevan proposed and Cllr Lillie seconded.</i></p> <p><b>g) Budget Statement no. 3/23-24</b><br/> The budget statement was checked and signed by the Chair as being correct.</p> <p><b>h) Proposed purchase of Vehicle Activated Sign (VAS)</b><br/> Quotations obtained by Cllrs Nick Bevan and Tom Pentlow for the VAS ranged from £2747.99 inclusive of VAT and delivery (ElanCity) to £3368.75 exclusive of VAT and delivery (StartSafety). The ElanCity model is the preferred option. At NNC Cllr David Howes' suggestion the clerk has made an application to the NNC Community Fund for the entire amount. The outcome of the application should be known by mid-February 2025.</p> <p><i>No further action until the result of the funding application is known.</i></p> <p><b>i) Proposed Budget &amp; Precept 2024-25</b><br/> <b>See attached summary</b><br/> Councillors debated the proposed precept for the year 2025-26. It was unanimously agreed that the precept for 2025-26 would be set at £1575.00. Proposer was Cllr Bevan, seconder was Cllr Lillie. The clerk would forward the request form to North Northants Council.</p> | LE |
| 84/24-25 | <p><b>Defibrillator:</b><br/> Monitoring Report: <b>(Cllr Pentlow)</b><br/> Defibrillator equipment was checked by Cllr Pentlow 6<sup>th</sup> December 2024: all in order.</p>   |    |
| 85/24-25 | <p><b>Planning Matters:</b><br/> <i>To Consider Matters Relating to the following Planning Applications:</i><br/> The following application was received after publication of the agenda:<br/> NK/2024/0705 Hermitage Cottage: Proposed annex<br/> Councillors discussed the application and unanimously agreed to a 'no comment' response.</p>   | LE |
| 86/24-25 | <p><b>North Northants Council/Kettering Borough Council Conservation Policy - Brampton Ash:</b><br/> Update: Cllr Lillie<br/> North Northamptonshire Draft Corporate Plan 2021-25 Consultation (update if available). No updates are currently anticipated. This will remain an agenda item.</p>  |    |
| 87/24-25 | <p><b>Strategic Town and Parish Forum (formerly Rural Forum) Meeting 29<sup>th</sup> November 2023:</b><br/> Update if available: Cllr Lillie<br/> Cllr John Lillie attended the meeting and he has reported back to parish council members via email:-<br/> '<i>As usual, I attended the meeting last night and the only item of interest was the Highways update. They explained why some potholes are repaired, while the one right next to it is not. They are reviewed and classified from dangerous to minor. Dangerous potholes need to be fixed within a matter of days, while the minor holes get done when all others have been fixed.</i>'<br/> Details can be found at <a href="https://www.northnorthants.gov.uk/parking-roads-and-transport/report-potholes-or-highway-problem">https://www.northnorthants.gov.uk/parking-roads-and-transport/report-potholes-or-highway-problem</a></p>  |    |

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|          | <p>A slide presentation of the meeting will be forwarded by North Northants Council to parish councils.</p> <p>Details of the mobile vaccine van were also presented at the Forum meeting. The clerk will obtain details and forward them on to councillors.</p>  | LE                                 |
| 88/24-25 | <p><b>Highway Matters:</b></p> <p>Updates on the following, where applicable:</p> <p>a) Signage<br/>No issues</p> <p>b) Potholes<br/>See item 87 above. Potholes can be reported by councillors and members of the public via FixMyStreet. Click the link to <a href="https://highways.northnorthants.gov.uk/">https://highways.northnorthants.gov.uk/</a></p> <p>c) Lighting<br/>No issues</p> <p>d) Litter-pick<br/>The community litter-pick took place on Sunday 27<sup>th</sup> October.</p> <p>e) Road Safety A427<br/>No issues</p> <p>f) VAS cameras: see item 83/23-25h<br/>One camera will be installed in January 2025, on loan from Wilbarston Parish Council.</p> <p>g) Hermitage Road spring-water update (<b>Clr Lillie</b>)<br/>Clr Lillie has had the faulty pipe on his land fixed. The pipe on the opposite side of the road, which is the property of another party, is still a problem. Clr Howes advised that, where water is coming off a field, the owner of that field is responsible for it. The source of the water will need to be investigated and photographic evidence, taken over a period of time, will need to be obtained.</p> <p>h) NNC proposed public footpath (see attached): response by parish council<br/>The parish council unanimously agreed to support the proposal. Proposer was Clr Bevan, seconder was Clr Lillie. The clerk would inform George Massingham at North Northants Council.</p> <p>i) Other<br/>Trees<br/>Clr Bevan had met with representatives of NNC to discuss the problems caused by overgrown trees at the junction of Hermitage Road and A427. Ownership of the land needs to be established. Clrs Bevan and Pentlow will liaise with NNC Highways department to investigate land ownership and responsibility for the tree area in question.</p> | NB<br>JL<br><br>LE<br><br>NB<br>TP |
| 89/24-25 | <p><b>Parish Crime Report &amp; Police Matters:</b></p> <p>No crimes were formally recorded in October 2024 (latest available figures).<br/><a href="https://www.northants.police.uk/area/your-area/northamptonshire/kettering/desborough/about-us/crime-map">https://www.northants.police.uk/area/your-area/northamptonshire/kettering/desborough/about-us/crime-map</a></p> <p>Brampton Ash crime figures are included, together with other Welland Valley parishes, in the figures for the Desborough area. To access them: -</p> <p>Click on the link above. Select 'Crime Map'. Click on the word 'Desborough'. Select and click on your village name (where shown). A list of reported crimes for that village will be displayed. Details are anonymous. If a village name is not displayed it means that no crimes have been recorded in that area during the relevant period.</p>   |                                    |
| 90/24-25 | <p>Any Other Business: To report any matters of a minor nature not requiring formal approval.</p>   |                                    |

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|----------------------|---|--|
|                      | <p>a) Parish Council newsletter<br/>The next edition will be the Spring Update.</p> <p>b) Local elections May 2025<br/>Local elections, including parish council elections, are due to be held in early May 2025. Further details will follow in due course.</p> <p>c) Proposed Garden Village at Ashley.<br/>Cllr Howes reported that there is no detailed information as yet. It was generally considered to be somewhat unlikely to proceed.</p> <p>d) Tree welfare<br/>One of the ‘celebration’ trees planted in the village in recent years needs attention. Cllrs Bevan and Lillie will attend to this.</p> | <p><b>SP</b></p><br><p><b>NB</b><br/><b>JL</b></p> |
| <p>91/24-<br/>25</p> | <p><b>Date and Venue of Next Meeting:</b><br/>Monday 10<sup>th</sup> February 2025, 7.30pm at the parish church.</p>  |  |

**Meeting closed at: 8.30pm**

**Signed:** Liz Evans, Clerk to Brampton Ash Parish Council  
tel: 01536 771470 email: [bramptonashparishcouncil@outlook.com](mailto:bramptonashparishcouncil@outlook.com) web: [www.parish-council.com/bramptonash](http://www.parish-council.com/bramptonash)

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| Date  | On-line Transaction or Debit Card | Cheque no. | Item                             | Income £       | Clerk's Salary | Expenditure (non s 137) £ inc VAT | (VAT Paid £) | Expenditure £ Section 137 inc VAT | Balance Excluding Reserves | Balance Including Reserves | Reconciled to bank | Reserves 1 Running total LGA72 S137 | Reserves 2 Election Costs LGA72 S137 | Legal Power  |
|---|-----------------------------------|------------|----------------------------------|----------------|----------------|-----------------------------------|--------------|-----------------------------------|----------------------------|----------------------------|--------------------|-------------------------------------|--------------------------------------|--|
| <b>Brampton Ash Parish Council: Income &amp; Expenditure 1 Apl 2024 - 31 Mar 2025: Report 1</b> |                                   |            |                                  |                |                |                                   |              |                                   |                            |                            |                    |                                     |                                      |  |
| 01/04/24  |                                   |            | Balance brought forward          | £3,430.58      |                |                                   |              |                                   | £531.78                    | £3,430.58                  |                    | £2,398.80                           | £500.00                              |  |
| 16/04/24  |                                   |            | HMRC VAT +                       | £42.50         |                |                                   |              |                                   | £574.28                    | £3,473.08                  |                    |                                     |                                      |  |
| 16/04/24  |                                   |            | HMRC VAT +                       | £205.29        |                |                                   |              |                                   |                            | £3,678.37                  |                    | £2,604.09                           |                                      |  |
| 19/04/24  | Y                                 |            | NNC Precept                      | £1,500.00      |                |                                   |              |                                   | £2,074.28                  | £5,178.37                  | 19/04/2024         |                                     |                                      |  |
| <b>Signed:</b>  |                                   |            |                                  | <b>N Bevan</b> |                |                                   |              | <b>Member</b>                     | <b>Date:</b>               |                            | 20/04/2024         |                                     |                                      |  |
| <b>Brampton Ash Parish Council: Income &amp; Expenditure 1 Apl 2024 - 31 Mar 2025: Report 2</b> |                                   |            |                                  |                |                |                                   |              |                                   |                            |                            |                    |                                     |                                      |  |
| 04/04/24  | Y                                 |            | NCALC                            |                |                | £346.40                           | £46.40       |                                   | £1,727.88                  | £4,831.97                  |                    |                                     |                                      | LGA 72 s.143(1)(b) Local Audit & Accountability Act 2014 |
| 01/05/24  | Y                                 |            | Brett Spencer                    |                |                |                                   |              | £240.00                           | £1,440.00                  |                            |                    | £1,164.09                           |                                      | LGA72 s137   |
| 01/05/24  | DC                                |            | Tesco stationery                 |                |                | £10.10                            | £2.40        |                                   | £1,717.78                  | £3,381.87                  | 24/05/2024         |                                     |                                      | LGA72s111  |
| 28/06/24  | Y                                 |            | HMRC PAYE                        |                |                | £35.40                            |              |                                   | £1,682.38                  | £3,346.47                  |                    |                                     |                                      | LGA 72 s.112   |
| 28/06/24  | Y                                 |            | Clerk salary Q2                  |                | £181.95        |                                   |              |                                   | £1,500.43                  | £3,164.52                  |                    |                                     |                                      | LGA 72 s.112   |
| 04/08/24  | Y                                 |            | Clerk reimbursement B&M concrete |                |                |                                   | £7.99        | £47.94                            |                            | £3,116.58                  |                    | £1,116.15                           |                                      | LGA72 s137   |
| 30/09/24  | Y                                 |            | Spanglefish Web                  |                |                | £78.00                            | £13.00       |                                   | £1,422.43                  | £3,038.58                  |                    |                                     |                                      | LGA72 s111   |
| 30/09/24  | Y                                 |            | Clerk Salary Q2                  |                | £181.95        |                                   |              |                                   | £1,240.48                  | £2,856.63                  |                    |                                     |                                      | LGA72 S112   |
| 30/09/24  | Y                                 |            | HMRC PAYE                        |                |                | £35.40                            |              |                                   | £1,205.08                  | £2,821.23                  | 30/09/2024         |                                     |                                      | LGA72 S112   |
| <b>Signed:</b>  |                                   |            |                                  | <b>N Bevan</b> |                |                                   |              | <b>Member</b>                     | <b>Date:</b>               |                            | 09/10/2024         |                                     |                                      |  |
| <b>Brampton Ash Parish Council: Income &amp; Expenditure 1 Apl 2024 - 31 Mar 2025: Report 3</b> |                                   |            |                                  |                |                |                                   |              |                                   |                            |                            |                    |                                     |                                      |  |
| 04/11/24  | Y                                 |            | Brunei Engraving                 |                |                |                                   | £35.67       | £214.04                           |                            | £2,607.19                  | 05/11/2024         | £902.11                             |                                      | LGA72s137  |
| 01/12/24  | Y                                 |            | Zurich Ins.                      |                |                | £196.00                           |              |                                   | £1,009.08                  | £2,411.19                  | 05/12/2024         |                                     |                                      | LGA72 s112   |
| <b>Signed:</b>  |                                   |            |                                  | <b>N Bevan</b> |                |                                   |              | <b>Member</b>                     | <b>Date:</b>               |                            | 09/12/2024         |                                     |                                      |  |

Item 83/24-25 e**Budget and Precept 2025-26****2024/25 Current balance at the bank** is (at 09/12/2024) in total = £2411.00 made up of:

|                     |          |
|---------------------|----------|
| General account     | £1009.00 |
| Reserve 1 S137      | £902.00  |
| Reserve 2 Elections | £500.00  |

**General account:**

2024/25 Current balance (at 09/12/2024) in the general account is = £1009.00  
 Less clerk's salary to be paid in December 2024 (inc. back pay) and March 2025 = £484  
 Less defibrillator costs March 2025 = £200  
 Approximate carry-over from 2024-25 in the general account is likely to be = **£325.00**

**Reserve account 1 (S137 expenditure):**

Current balance (at 09/12/24) in the reserve account 1 (S137) is £902.00 of which  
 Budgeted S137 expenditure in 2024-25 is £310.00:  
 Church lighting grant £250  
 VAS camera £60 (Possible expenditure – if no grant received for VAS)  
 Approximate carry-over balance from 2024-25 in the S137 reserve account is likely to be **£592.00**.

**Reserve account 2 (Election costs):**

Current balance (at 09/12/2024) in the reserve account 2 (Elections) is **£500**

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 Items to be budgeted for in 2025-26 from the general account (precept):

|                                    |                |
|------------------------------------|----------------|
| Clerk's Wages                      | £950.00        |
| Clerk's Expenses (stationery)      | £30.00         |
| Statutory Insurance                | £220.00 approx |
| NCALC Membership                   | £85.00 approx  |
| NCALC Audit Fee                    | £125.00        |
| NCALC Data Protection Services Fee | £11.00         |
| Web-hosting fee                    | £80.00         |
| Defibrillator costs                | £200.00        |
| NACRE                              | £44.00         |

**Total projected statutory expenditure from precept 2025-26=£1745.00**

Items to be budgeted for in 2025-26 from the S137 reserve account :

|  |         |
|--|---------|
| Contribution to Church External Lighting | £250.00 |
| VAS camera                               | £60.00  |

**Total projected S137 expenditure reserve account from precept in 2025-26: =£310.00**

Therefore total expenditure in 2025-26 is anticipated to be in the region of **£2,055.00**

(all of the above figures are rounded)

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