

Minutes of Meeting of Brampton Ash Parish Council
Monday 24th March 2025, 7.30pm, At St Mary's Church, Brampton Ash
The meeting was open to members of the public, subject to prescribed regulations where applicable.

Present:

Parish Councillors: Cllr S Power (Chair), Cllr N Bevan, Cllr W Brooks, Cllr J Lillie, Cllr T Pentlow

North Northants Council (NNC): Cllr David Howes, Cllr Bill McElhinney

In Attendance: Liz Evans (Clerk)

Public Attendee(s): Harry Howes

Item		Action by
111/24-25	Apologies for Absence None	
112/24-25	Chair's Announcements None	
113/24-25	Declarations of Interest: <i>To Receive Disclosures of Personal and Prejudicial Interests from Councillors on Matters to Be Considered at the Meeting.</i> Members are reminded to update their register of interests if necessary. None	
114/24-25	Minutes of the Meeting held 10th February 2025 (meeting 5): <i>To approve the minutes of the above meeting as an accurate record or to amend factual inaccuracies if they occur. It is assumed that minutes have been read prior to the meeting.</i> Minutes of the Extra Meeting held 17th March 2025 (meeting 6): <i>To approve the minutes of the above meeting as an accurate record or to amend factual inaccuracies if they occur. It is assumed that minutes have been read prior to the meeting.</i> The minutes of meetings 5 and 6 were agreed as a true record and signed by the Chair.	
115/24-25	Matters Arising from the above minutes <i>except where they are agenda items for this meeting</i> Item 105 24/25: A replacement tree has been obtained. Cllr Lillie reported that it has been planted and appears to be healthy. All other matters were agenda items.	
116/24-25	Policies Review: Internal Control Procedures Policies can be found at: https://bramptonash.parish-council.com/policies-and-procedures The Internal Control Procedures document was checked by the Chair and signed as being correct. The document will be uploaded to the parish council website.	LE
117/24-25	Financial Matters: Parish Council Finance a) Quarterly internal control: councillor checklist (NB) Checked by Cllr Bevan and signed as being correct. b) Councillor check of invoices against payments/reconcile to bank statement (NB) Checked by Cllr Bevan and signed as being correct.	

	<p>c) Current financial position statement no.5/24-25 (attached to this agenda) (NB) Checked by Cllr Bevan and signed as being correct.</p> <p>d) Reporting of payments made since the last meeting:</p> <table> <tr> <td>Northants ACRE membership</td><td>£42.00</td><td>S137 payment</td></tr> <tr> <td>Coles Plant Centre S137</td><td>£100.13</td><td>S137 payment</td></tr> </table> <p>e) Forthcoming Payments for approval at this meeting:</p> <table> <tr> <td>Clerk's salary</td><td>£229.71</td><td></td></tr> <tr> <td>Community Heartbeat</td><td>£198.00</td><td>S137 payment</td></tr> </table> <p>Approval of the above payments d) and e), including S137 payments, was proposed by Cllr Pentlow, seconded by Cllr Lillie and unanimously agreed.</p> <p>f) Reporting of receipts since last meeting:</p> <table> <tr> <td>Grant North Northants Council (NNC)</td><td>£2747.99</td><td>S137 receipt</td></tr> </table> <p>g) Budget Statement no. 5/24-25 (SP) Checked by the Chair and signed as being correct.</p>	Northants ACRE membership	£42.00	S137 payment	Coles Plant Centre S137	£100.13	S137 payment	Clerk's salary	£229.71		Community Heartbeat	£198.00	S137 payment	Grant North Northants Council (NNC)	£2747.99	S137 receipt	
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118/24-25	<p>Defibrillator: Monitoring Report: (Cllr Pentlow) The Monitoring Report is to follow. Cllr Lillie had carried out an assets inspection and reported that there is a broken pane of glass in the telephone/defibrillator box.</p>	TP TP/ NB															
119/24-25	<p>Planning Matters: <i>To Consider Matters Relating to the following Planning Applications:</i> NK/2025/0062 14 Hermitage Road. Brampton Ash: Single storey rear extension https://www.kettering.gov.uk/planningApplication/134376 Deadline for response is 30th March 2025 The above was a re-application for a previously approved application which had now lapsed. No response to NNC was required.</p>																
110/24-25	<p>North Northants Council/Kettering Borough Council Conservation Policy - Brampton Ash: <i>Update: Cllr Lillie</i> North Northamptonshire Draft Corporate Plan 2021-25 Consultation (update if available). The revised Plan is in progress. This will remain an agenda item.</p>																
111/24-25	<p>Town and Parish Forum Meeting 17th March 2025 Cllr Howes reported that there were no issues arising with regard to Brampton Ash. The clerk will circulate the PowerPoint presentation slides from the meeting to parish councillors. Cllr Howes advised that it is likely that, in future, meetings will be arranged to take place quarterly instead of half-yearly, as at present. Next meeting is currently scheduled to be held in October 2025.</p>	LE															

112/24-25	<p>Highway Matters:</p> <p>Updates on the following, where applicable:</p> <p>a) Signage Cllr Lillie had carried out an assets inspection and reported that there is a broken post on the gateway signage/fencing</p> <p>b) Potholes Potholes can be reported by councillors and members of the public via FixMyStreet. Click the link to https://highways.northnorthants.gov.uk/ Cllr Bevan regularly reports pothole issues to NNC Highways/Kier and they are dealt with in accordance with the repair policy.</p> <p>c) Lighting No issues</p> <p>d) Litter-pick Parish councillors will arrange a litter-pick date to take place in early May 2025.</p> <p>e) Road Safety A427 Drainage is still an issue and it has been reported to NNC by Cllr Bevan. Cllr Howes asked for it to be reported via FixMyStreet (see item b) above). The reference number should then be forwarded to him so that he can follow it up if necessary.</p> <p>f) VAS camera: Paid for from NNC grant funding. The camera was delivered to Cllr Bevan on 19th March and is securely stored, awaiting installation. The clerk will arrange for it to be added to the parish council's insurance policy and for the necessary permit to be obtained from NNC. Cllr Bevan will investigate what type of secure, tamper-proof fixings are available. This will be an agenda item for the next meeting.</p> <p>g) Hermitage Road spring-water: Update (Cllr Lillie) Cllr Lillie reported that the issue is now resolved on his boundary. Currently the problem seems to be in abeyance on the opposite landowner's boundary. To be monitored.</p> <p>h) NNC proposed public footpath: currently in progress with Highways Authority No report</p> <p>i) Trees at the junction of Hermitage Road and A427. Update Cllrs Bevan & Pentlow Cllr Bevan was due to meet with a representative from NNC on Tuesday 25th March to discuss possible action to be taken. He would also query the ownership/responsibility for the dilapidated fence at the site.</p> <p>j) Parish Path Warden Scheme No report</p> <p>k) Other CCTV camera cover, Hermitage Road. Cllr Brooks reported that the owner of the proposed site for the private installation of a CCTV camera had been approached for his assistance in the matter. Cllr Brooks will follow it up and report back to the parish council.</p>	<p>NB</p> <p>All</p> <p>NB</p> <p>LE NB</p> <p>NB</p> <p>WB</p>
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113/24-25	<p>Parish Crime Report & Police Matters:</p> <p>No crimes were formally recorded in Brampton Ash parish in January 2025 (latest figures available)</p> <p>https://www.northants.police.uk/area/your-area/northamptonshire/kettering/desborough/about-us/crime-map</p> <p>Brampton Ash crime figures are included, together with other Welland Valley parishes, in the figures for the Desborough area. To access them: - Click on the link above. Select 'Crime Map'. Click on the word 'Desborough'. Select and click on your village name (where shown). A list of reported crimes for that village will be displayed. Details are anonymous. If a village name is not displayed it means that no crimes have been recorded in that area during the relevant period.</p> <p>Police report figures are currently only available up to and including January 2025. There had more recently been some extensive criminal activity involving theft of machinery from several properties in Brampton Ash.</p>	
114/24-25	<p>Local Elections:</p> <p>Local elections, including Parish Council elections, will take place on 1st May 2025. North Northants Council will announce further details when the closing date for nominations has passed. The closing date for nominations is 4pm on 1st April 2025. If the number of nominations in a parish is equal to, or less than, the number of parish council seats (5 in Brampton Ash) the candidates are considered to be elected without a poll. If the number of candidates is greater than the number of seats an election will take place on 1st May 2025.</p>	
115/24-25	<p>Any Other Business: To report any matters of a minor nature not requiring formal approval.</p> <p>Annual meeting of the Parish Council must take place between 6th – 22nd May if there is an uncontested election or 9th – 22nd May if contested.</p>	
116/24-25	<p>Date and Venue of Next Meeting:</p> <p>The next meeting of the Parish Council, including the Annual Meeting, will take place on Monday 12th May 2025, 7.30pm at the Parish Church.</p>	

Meeting closed at: 9.00pm

Signed: Liz Evans, Clerk to Brampton Ash Parish Council

tel: 01536 771470 email: bramptonashparishcouncil@outlook.com web: www.parish-council.com/bramptonash

Date	On-line Transaction or Debit Card	Cheque no.	Item	Income £	Clerk's Salary	Expenditure (non s 137) £ inc VAT	(VAT Paid £)	Expenditure £ Section 137 inc VAT	Balance Excluding Reserves	Balance Including Reserves	Reconciled to bank	Reserves 1 Running total LGA72 s137	Reserves 2 Election Costs LGA72 s137	Legal Power
Brampton Ash Parish Council: Income & Expenditure 1 Apl 2024 - 31 Mar 2025: Report 1														
01/04/24			Balance brought forward	£3,430.58					£531.78	£3,430.58		£2,398.80	£500.00	
16/04/24			HMRC VAT +	£42.50					£574.28	£3,473.08				
16/04/24			HMRC VAT +	£205.29						£3,678.37		£2,604.09		
19/04/24	Y		NNC Precept	£1,500.00					£2,074.28	£5,178.37	19/04/2024			
Signed:				N Bevan				Member	Date:		20/04/2024			
Brampton Ash Parish Council: Income & Expenditure 1 Apl 2024 - 31 Mar 2025: Report 2														
04/04/24	Y		NCALC			£346.40	£46.40		£1,727.88	£4,831.97				LGA 72 s.143(1)(b) Local Audit & Accountability Act 2014
01/05/24	Y		Brett Spencer				£240.00	£1,440.00		£3,391.97		£1,164.09		LGA72 s137
01/05/24	DC		Tesco stationery			£10.10	£2.40		£1,717.78	£3,381.87	24/05/2024			LGA72 s111
28/06/24	Y		HMRC PAYE			£35.40			£1,682.38	£3,346.47				LGA 72 s.112
28/06/24	Y		Clerk salary Q1		£181.95				£1,500.43	£3,164.52				LGA 72 s.112
04/08/24	Y		Clerk reimbursement B&M concrete				£7.99	£47.94		£3,116.58		£1,116.15		LGA72 s137
30/09/24	Y		Spanglefish Web			£78.00	£13.00		£1,422.43	£3,038.58				LGA72 s111
30/09/24	Y		Clerk Salary Q2		£181.95				£1,240.48	£2,856.63				LGA72 s112
30/09/24	Y		HMRC PAYE			£35.40			£1,205.08	£2,821.23	30/09/2024			LGA72 s112
Signed:				N Bevan				Member	Date:		09/10/2024			
Brampton Ash Parish Council: Income & Expenditure 1 Apl 2024 - 31 Mar 2025: Report 3														
04/11/24	Y		Brunel Engraving					£14.04		£2,607.19		£902.11		LGA72s137
01/12/24	Y		Zurich Ins.			£1,000.00			£1,009.08	£2,411.19				LGA72 s112
Signed:				N Bevan				Member	Date:		09/12/2024			
Brampton Ash Parish Council: Income & Expenditure 1 Apl 2024 - 31 Mar 2025: Report 4														
14/12/24	DC		Tesco printer ink			£32.00	£5.33		£977.08	£2,379.19				LGA72s111
27/12/24	Y		Clerk Salary Q3		£203.63				£773.45	£2,175.56				LGA 72 s.112
27/12/24	Y		HMRC PAYE			£50.80			£722.65	£2,124.76				LGA 72 s.112
03/02/25	Y		St Mary's Church					£250.00		£1,874.76		£652.11		LGA 72 s.137
Signed:				N Bevan				Member	Date:		10/02/2024			
Brampton Ash Parish Council: Income & Expenditure 1 Apl 2024 - 31 Mar 2025: Report 5														
18/02/25	Y		Northants ACRE				£7.00	£42.00		£1,832.76		£610.11		LGA 72 s.137
25/02/25	DC		Coles Nurseries				£16.69	£100.13		£1,732.63		£509.98		LGA 72 s.137
18/03/25	Y		North Northants	£2,747.99						£4,480.62		£3,257.97		LGA 72 s.137
18/03/25	Y		ElanCity VAS				£460.00	£2,760.00		£1,720.62		£497.97		LGA 72 s137
Signed:				N Bevan				Member	Date:		24/03/2025			

Balance exc. reserves+Reserves 1+Reserves 2= Balance inc. reserves = agreed to bank statement