

Notice of Meeting of Brampton Ash Parish Council

Monday 1st December 2025, 7.30pm, At St Mary's Church, Brampton Ash

Councillors are summoned to attend the above meeting

This meeting is open to members of the public, subject to prescribed regulations where applicable.

Agenda

Present:

North Northants Council (NNC)

In Attendance: Liz Evans (Clerk)

Public Attendee(s):

Item:

Action by:

36/25-26	Apologies for Absence													
37/25-26	Chair's Announcements													
38/25-26	Declarations of Interest: <i>To Receive Disclosures of Personal and Prejudicial Interests from Councillors on Matters to Be Considered at the Meeting.</i> Members are reminded to check their register of interests throughout their term of office and update it whenever necessary at the following link: https://northantscalc.gov.uk/councillor-forms-and-documents													
39/25-26	Minutes of the Meeting held 18th August 2025 (meeting 3): <i>To approve the minutes of the above meeting as an accurate record or to amend factual inaccuracies if they occur.</i>													
40/25-26	Matters Arising from the above minutes <i>except where they are agenda items for this meeting.</i>													
41/25-26	Policies Review The following policy is due for review: 1/ Brampton Ash Parish Council Equal Opportunities Statement It can be found on the parish council website https://bramptonash.parish-council.com/policies-and-procedures													
42/25-26	Financial Matters: Annual Audit Parish Council Finance a) Councillor check of invoices against payments/reconcile to bank statement b) Current financial position statement no. 3 2025-26 c) Reporting of payments made since the last meeting: <table border="0"> <tr> <td>Spanglefish website provider</td><td>£78.00</td><td>LGA72 S111</td></tr> <tr> <td>Clerk's salary</td><td>£194.48</td><td>LGA72 S112</td></tr> <tr> <td>HMRC</td><td>£48.60</td><td></td></tr> <tr> <td>Stationery</td><td>£36.45</td><td>LGA72 S111</td></tr> </table> Reporting of receipts since last meeting: None d) Budget Statement no. 3 2025-26	Spanglefish website provider	£78.00	LGA72 S111	Clerk's salary	£194.48	LGA72 S112	HMRC	£48.60		Stationery	£36.45	LGA72 S111	
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43/25-26	Setting the Budget for 2026-27 See attached document	
44/25-26	Setting the Precept for 2026-27 See attached document	
45/25-26	Defibrillator: <i>Update: Cllr Pentlow</i> Inspected and reported 5 th October 2025 by Cllr Pentlow. All in order.	
46/25-26	Planning Matters: <i>To Consider Matters Relating to the following Planning Applications:</i> None received	
47/25-26	North Northants Council/Kettering Borough Council Conservation Policy - Brampton Ash: <i>Update: Cllr Lillie</i> North Northamptonshire Draft Corporate Plan 2021-25 Consultation (update if available). It is now expected that the draft plan will be published in 2026 at the earliest. This will remain an agenda item.	
48/25-26	Town and Parish Forum <i>Update if available: Cllr Lillie</i>	
49/25-26	Highway Matters: <i>Updates on the following, where applicable:</i> a) Signage b) Potholes c) Lighting d) Litter-pick e) VAS camera f) Hermitage Road spring-water, monitored by Cllr Lillie: update if available g) Parking on verge outside the church: ongoing, Parochial Church Council h) Grass cutting i) Other: grit for grit bin	
50/25-26	Parish Crime Report & Police Matters: 1 crime categorised as anti-social behaviour and 1 crime categorised as violence and sexual offence were recorded in September 2025. No recent crime reports have been received. Crime reports for Brampton Ash can be found at this link: https://www.northants.police.uk/area/your-area/northamptonshire/kettering/desborough/about-us/crime-map	
51/25-26	Any Other Business: <i>To report any matters of a minor nature not requiring formal approval.</i>	
52/25-26	Date and Venue of Next Meeting: To be arranged. 7.30pm at the parish church.	

Brampton Ash Parish Council, 1st December 2025, Meeting 4, Item 43/44
Budget and Precept Requirement for 2026-27

Balance at bank as at 1st December 2026 = £2732.33 made up of:

General account	1574.37
Reserve 1/ S317	1057.96
Reserve 2/ elections	100.00

Anticipated expenditure to 31st March 2026 = £1650 (all figures rounded) made up of:

Clerk's wages	500
Insurance	450
Church external lighting grant	250
Defibrillator maintenance fee	200
As yet unknown: NNC Election Fees*	250 (?)

*NNC have advised that election fees are payable by all parishes whether or not an election was held in the parish. To date NNC have not issued any invoices for this.

Therefore anticipated carry over from the 2025-26 budget is likely to be in the region of **£1082.33**

Items to be budgeted for in 2026-27 (all figures rounded):

Clerk's wages	2222
Clerk's expenses	50
Statutory insurance	450
NCALC Membership, Audit & Data Protection Service	250
Webhosting fee	80
Defibrillator costs	200
NACRE	45 (is this required?)
Road grit (?)	160
Election reserve fund	100
Church lighting grant	250
Contingency reserve	400 (Minimum)
Total	<u>£4207</u>

Suggested Precept for 2026-27 = £3125 (based on budgeted expenditure minus projected carry-over)

Based on the current NNC tax base of 37 properties = £84 per property

Date	On-line Transaction or Debit Card	Cheque no.	Item	Income £	Clerk's salary	Expenditure (non S 137)£ inc VAT	(VAT Paid £)	Expenditure £ Section 137 inc VAT	Balance Excluding Reserves	Balance Including Reserves	Reconciled to bank	Reserves 1 Running total LGA72 s137	Reserves 2 running total Election Costs LGA72 s137	Legal Power
Brampton Ash Parish Council: Income & Expenditure 1 Apl 2025 - 31 Mar 2026: Report 1														
01/04/25			Balance brought forward	£1,268.16					£468.19	£1,268.16		£299.97	£500.00	
04/04/25	Y		Wilbarston PC					£15.00		£1,253.16		£284.97		LGA72 s137
09/04/25			HMRC VAT refund	£800.35						£2,053.51		£1,085.32		
09/04/25			HMRC VAT refund	£69.04					£537.23	£2,122.55	09/04/2025			
16/04/25			NNC Precept	£1,750.00					£2,287.23	£3,872.55				
07/05/25			NCALC			£243.20	£29.70		£2,044.03	£3,629.35				LGA 72 s.143(1)(b) Local Audit & Accountability Act 2014
07/05/25			Zurich Insce			£238.13			£1,805.90	£3,391.22				LGA72 s112
Signed:				N Bevan				Member	Date:		12/05/2025			
Brampton Ash Parish Council: Income & Expenditure 1 Apl 2025 - 31 Mar 2026: Report 2														
23/05/25	DC		Glass for phone box				£2.52	£15.12		£3,376.10		£1,070.20		LGA72 s137
23/05/25			t/f from election reserve	£400.00					£2,205.90			£100.00		
10/06/25	DC		VAS fixings HAMS				£2.04	£12.24		£3,363.86	Agreed to bank	£1,057.96		LGA72 s137
28/06/25			Clerk's Salary Q1		£182.77				£2,023.13	£3,181.09				LGA72 s112
28/06/25			HMRC PAYE		£45.60				£1,977.53	£3,135.49				
08/07/25	DC		HMRC PAYE+card fee*		£45.63				£1,931.90	£3,089.86	Agreed to bank			
Signed:				N Bevan				Member	Date:		18/08/2025			
Brampton Ash Parish Council: Income & Expenditure 1 Apl 2025 - 31 Mar 2026: Report 3														
24/09/25			Spanglefish website			£78.00	£13.00			£3,011.86				LGA72 s111
27/09/25			Clerk's salary Q2		£194.48					£2,817.38				LGA72 s112
27/09/25			HMRC PAYE		£48.60				£1,610.82	£2,768.78				
20/11/25			Tesco ink paper			£36.45	£6.07		£1,574.37	£2,732.33	Agreed to bank			LGA72 s111
Signed:				N Bevan				Member	Date:		01/12/2025			
Totals:														
Total VAT to be reclaimed														
Income - Clerk's Salary - non s137 Exp - s137 Exp = Balance inc. reserves = agreed to bank statement														
Balance exc. Reserves + Reserves 1 + Reserves 2 = Balance inc. reserves = agreed to bank statement														
* PAYE tax paid twice in error. Refund request made & acknowledged by HMRC. Reimbursement to be made by 7th May 2026. Query if not received by then.														