

Minutes of Meeting of Brampton Ash Parish Council

Monday 9th March 2026, 7.30pm, At St Mary's Church, Brampton Ash

Councillors were summoned to attend the above meeting

This meeting was open to members of the public, subject to prescribed regulations where applicable.

Present: Cllr S Power (Chair), Cllr N Bevan, Cllr J Lillie

North Northants Council (NNC) None

In Attendance: Liz Evans (Clerk)

Public Attendee(s): None

Item:		Action by:
58/25-26	Apologies for Absence Apologies were received and accepted from Cllr T Pentlow for health reasons and Cllr W Brooks due to a prior engagement. Apologies were also received from North Northants Councillors (NNC) David Howes and Harry Howes due to meetings elsewhere.	
59/25-26	Chair's Announcements None	
60/25-26	Declarations of Interest: <i>To Receive Disclosures of Personal and Prejudicial Interests from Councillors on Matters to Be Considered at the Meeting.</i> Members are reminded to check their register of interests throughout their term of office and update it whenever necessary at the following link: https://northantscalcul.gov.uk/councillor-forms-and-documents There were no declarations of interest to record.	
61/25-26	Minutes of the Meeting held 1st December 2025 (meeting 4): <i>To approve the minutes of the above meeting as an accurate record or to amend factual inaccuracies if they occur.</i> The minutes of the above meeting were agreed as being a true record and signed by the Chair. The clerk will post them on the parish council's website.	Clerk
62/25-26	Matters Arising from the above minutes except where they are agenda items for this meeting. Item 51/25-26b Community Governance Review: The clerk has informed North Northants Council (NNC) of the parish council's response to the review. Closing date 12 th March 2026. Item 51/25-26c Clerk's Retirement: The clerk has forwarded advertisement details for a new clerk to Northants Association of Local Councils for inclusion in their weekly newsletter. The clerk will post details of the vacancy on the parish council's website.	Clerk
63/25-26	Minutes of the Extraordinary Meeting held 5th February 2026 (meeting 5) <i>To approve the minutes of the above meeting as an accurate record or to amend factual inaccuracies if they occur.</i> The minutes of the above meeting were agreed as being a true record and signed by the Chair. The clerk will post them on the parish council's website.	Clerk
64/25-26	Matters arising from the above minutes except where they are agenda items for this meeting. 56/25-26 Planning application NK/2021/0306 The Hermitage, Brampton Ash: The Clerk has responded to NNC as instructed by the parish council. Councillor David Howes has been copied in for information.	
65/25-26	Policies Review New Policy: IT Policy forwarded to councillors for review prior to the meeting.	

	The IT policy was unanimously accepted by the parish council and signed by the Chair. The clerk will post it on the parish council's website.	Clerk														
66/25-26	Financial Matters: Items for Review: the current documents can be seen at https://bramptonash.parish-council.com/policies-and-procedures <i>Asset Register, review of assets and register</i> Cllr Lillie reported that he had inspected the assets and they were all in order. The Asset register was reviewed and agreed as being a correct record and signed by the Chair. The Clerk will post it on the parish council's website. <i>Insurance requirements, review</i> The insurance requirements were reviewed and accepted as being adequate for the parish council's requirements. <i>Internal Controls, review</i> The Internal Controls policy was reviewed and agreed as being correct. The clerk will post it on the parish council's website. Parish Council Finance a) Councillor check of invoices against payments/reconcile to bank statement b) Current financial position statement no. 4 2025-26 c) Reporting of payments made since the last meeting: <table><tr><td>Clerk's salary Q3</td><td>£188.73 LGA72 S112</td></tr><tr><td>HMRC PAYE</td><td>£47.00</td></tr></table> Items a) b) and c) were checked by Cllr Bevan and signed by him as being a correct record. Upcoming payments for approval by the parish council: <table><tr><td>NNC</td><td>£25 (election recharge)</td></tr><tr><td>St Mary's Church</td><td>£250 (grant for external lighting)</td></tr><tr><td>Community Heartbeat</td><td>£198.00 (due 25.03.26)</td></tr><tr><td>Zurich Insurance</td><td>£420.00 (due 25 03 26)</td></tr><tr><td>Clerk's salary & HMRC PAYE</td><td>£236.00 (due 31 03 26)</td></tr></table> The upcoming items were approved for payment. Reporting of receipts since last meeting: None d) Budget Statement no. 4 2025-26 Item d) was checked by the Chair and signed by him as being a correct record. e) Councillors' Ward Fund: minimum £100 to be spent within the current financial year. Applications are invited. Details have been forwarded to councillors. Councillors agreed that there would be no further action on the above at this time.	Clerk's salary Q3	£188.73 LGA72 S112	HMRC PAYE	£47.00	NNC	£25 (election recharge)	St Mary's Church	£250 (grant for external lighting)	Community Heartbeat	£198.00 (due 25.03.26)	Zurich Insurance	£420.00 (due 25 03 26)	Clerk's salary & HMRC PAYE	£236.00 (due 31 03 26)	Clerk
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67/25-26	Defibrillator: Update: Cllr Pentlow Inspected and reported Sunday March 1st 2026 by Cllr Pentlow. All in order.															
68/25-26	Planning Matters: <i>To Consider Matters Relating to the following Planning Applications:</i> None received Apparent Breach of Planning – Brodie's Farmhouse, Brampton Ash / Stoke Albany Parish Boundary. This is an ongoing issue. An update from NNC Planning/Building Control is awaited.															

	It was noted that there had been no update on the eco-village proposal for the Welland valley area.	
69/25-26	North Northants Council/Kettering Borough Council Conservation Policy - Brampton Ash: Update: Cllr Lillie NNC Draft Corporate Plan 2021-25 Consultation (update if available). It is now expected that the draft plan will be published in late 2026. This will remain an agenda item.	
70/25-26	Town and Parish Forum <i>Update if available: Cllr Lillie</i> A Microsoft Teams on-line meeting is currently scheduled for the Town and Parish Forum. Cllr Lillie will attend and update the parish council on the outcomes. It was noted that Cllr Lillie has not been receiving notifications of the Forum meetings. The clerk receives notifications and she will continue to forward them on to Cllr Lillie.	JL Clerk
71/25-26	Highway Matters: <i>Updates on the following, where applicable:</i> a) Signage No report b) Potholes Cllr Bevan has repeatedly sent notifications to NNC of potholes in Hermitage Road. These have been acknowledged but not actioned as yet. He will continue to send reports to NNC. c) Lighting No report d) Litter-pick Cllr Bevan has recently carried out a litter-pick on Hermitage Road where he collected 17 bags of rubbish, a dustbin, an office chair, 20 helium cylinders and 4 plastic drums, one of which was full of fuel. These have now been collected by NNC. e) VAS camera: Data Cllr Pentlow has recently received the software that will enable him to download and open the VAS data which he will share with parish councillors. f) Hermitage Road spring-water, monitored by Cllr Lillie: update if available Cllr Lillie has been monitoring the problem for a considerable time, spanning the different seasons. He believes that a gully needs to be installed to divert the build-up of excess rainwater away from the road. Cllrs Bevan and Lillie will obtain the necessary photographic evidence and pursue the matter with the appropriate body. g) Grass cutting NNC have been instructed to continue cutting the grass verges. h) Other None	NB TP JL NB
72/25-26	Parish Crime Report & Police Matters: Police crime data was updated in January 2026 and no recent crime reports have been recorded for Brampton Ash. Crime reports for Brampton Ash can be found at this link: https://www.northants.police.uk/area/your-area/northamptonshire/kettering/desborough/about-us/crime-map Cllrs noted that there had been a burglary in the village in early February 2026. Police had rapidly attended and successfully apprehended the miscreants.	

	Police Liaison Representative Appoint a new PLR The current PLR has now stepped down from his role. Cllr Nick Bevan has been appointed as PLR and the clerk will forward a link to the Northamptonshire Talking website so that he can access information and updates. https://www.northamptonshiretalking.co.uk/Content/Pages/Sign-Up	NB Clerk
73/25-26	Any Other Business: <i>To report any matters of a minor nature not requiring formal approval.</i> Correct use of Parish Council email addresses All councillors are reminded to use their Gmail address which was specifically set up for their parish council business exclusively. In accordance with Audit Regulations 2025, personal email addresses should not be used for parish council business.	
74/25-26	Date and Venue of Next Meeting: Thursday 16 th April 2026. 7.30pm at the parish church.	

The meeting closed at 8.30pm.

Date	On-line Transaction or Debit Card	Cheque no.	Item	Income £	Clerk's Salary	Expenditure (non S 137)£ inc VAT	(VAT Paid £)	Expenditure £ Section 137 inc VAT	Balance Excluding Reserves	Balance Including Reserves	Reconciled to bank	Reserves 1 Running total LGA72 s137	Reserves 2 running total Election Costs LGA72 s137	Legal Power
Brampton Ash Parish Council: Income & Expenditure 1 Apl 2025 - 31 Mar 2026: Report 1														
01/04/25			Balance brought forward	£1,268.16					£468.19	£1,268.16		£299.97	£500.00	
04/04/25	Y		Wilbarston PC					£15.00		£1,253.16		£284.97		LGA72 s137
09/04/25			HMRC VAT refund	£800.35						£2,053.51		£1,085.32		
09/04/25			HMRC VAT refund	£69.04					£537.23	£2,122.55	09/04/2025			
16/04/25			NNC Precept	£1,750.00					£2,287.23	£3,872.55				
07/05/25			NCALC			£243.20	£29.70		£2,044.03	£3,629.35				LGA 72 s.143(1)(b) Local Audit & Accountability Act 2014
07/05/25			Zurich Insce			£238.13			£1,805.90	£3,391.22				LGA72 s112
Signed:				N Bevan				Member	Date:		12/05/2025			
Brampton Ash Parish Council: Income & Expenditure 1 Apl 2025 - 31 Mar 2026: Report 2														
23/05/25	DC		Glass for phone box				£2.52	£15.12		£3,376.10		£1,070.20		LGA72 s137
23/05/25			t/f from election reserve	£400.00					£2,205.90			£100.00		
10/06/25	DC		VAS fixings HAMS				£2.04	£12.24		£3,363.86	Agreed to bank	£1,057.96		LGA72 s137
28/06/25			Clerk's Salary Q1		£182.77				£2,023.13	£3,181.09				LGA72 s112
28/06/25			HMRC PAYE		£45.60				£1,977.53	£3,135.49				
08/07/25	DC		HMRC PAYE+card fee*		£45.63				£1,931.90	£3,089.86	Agreed to bank			
Signed:				N Bevan				Member	Date:		18/08/2025			
Brampton Ash Parish Council: Income & Expenditure 1 Apl 2025 - 31 Mar 2026: Report 3														
24/09/25			Spanglefish website			£78.00	£13.00			£3,011.86				LGA72 s111
27/09/25			Clerk's salary Q2		£194.48					£2,817.38				LGA72 s112
27/09/25			HMRC PAYE		£48.60				£1,610.82	£2,768.78				
20/11/25			Tesco ink paper			£36.45	£6.07		£1,574.37	£2,732.33	Agreed to bank			LGA72 s111
Signed:				N Bevan				Member	Date:		01/12/2025			
22/12/25			Clerks Salary Q3		188.73				£1,385.64					LGA72 s112
22/12/25			HMRC PAYE		£47.00				£1,338.64	£2,496.60	Agreed to bank			
Signed:				N Bevan				Member	Date:		09/02/2026			
Totals:														
Total VAT to be reclaimed														
Income - Clerk's Salary - non s137 Exp - s137 Exp = Balance inc. reserves = agreed to bank statement														
Balance exc. Reserves + Reserves 1 + Reserves 2 = Balance inc. reserves = agreed to bank statement														
* PAYE tax paid twice in error. Refund request made & acknowledged by HMRC. Reimbursement to be made by 7th May 2026. Query if not received by then.														