

Notice of Annual Parish Meeting of Brampton Ash
Thursday 16th April 2026, 7.30pm, At St Mary's Church, Brampton Ash

To be Followed by the Ordinary Meeting of
Brampton Ash Parish Council

The Annual Brampton Ash Parish Meeting

The purpose of the Annual Brampton Ash Parish Meeting is to take representations from members of the parish of Brampton Ash. Parishioners are invited to ask questions, seek information and hold councillors to account.

The Ordinary Meeting of Brampton Ash Parish Council

Councillors are summoned to attend the above meeting

This meeting is open to members of the public, subject to prescribed regulations where applicable.

Agenda

Item:

1-26/27	Apologies for Absence:
2-26/27	Chair's Announcements:
3-26/27	Declarations of Interest: <i>To Receive Disclosures of Personal and Prejudicial Interests from Councillors on Matters to Be Considered at the Meeting.</i> Members are reminded to check their register of interests throughout their term of office and update it whenever necessary at the following link: https://northantscalc.gov.uk/councillor-forms-and-documents
4-26/27	Vacancy for Parish Council Clerk: Update
5-26/27	Minutes of the Meeting held 9th March 2026 (meeting 6): https://web-cdn.org/s/1329/file/Minutes-and-Agendas/2025-26/Meeting-6-09-03-26-minutes-subject-to-approval.pdf?r=441403 <i>To approve the minutes of the above meeting as an accurate record or to amend factual inaccuracies if they occur.</i>
6-26/27	Matters Arising from the above minutes except where they are agenda items for this meeting.
7-26/27	Policies Review: https://web-cdn.org/s/1329/file/Policies-and-Procedures/bapc-biodiversity_policy_v2023.pdf?r=104191 Biodiversity Policy web link forwarded to councillors for review prior to the meeting.
8-26/27	Financial Matters: Annual Audit 1/ Formal approval by Brampton Ash Parish Council of the appointment of Northants County Association of Local Councils (NCALC) to carry out the annual audit 2025-26 by auditor Julia Tuffnail.

2/ Minute no. 83/24-25 (i) incorrectly records the parish council's agreed precept figure for 2025-26 as being £1,575. The correct precept figure for 2025-26 is £1,750 as shown in the accounts and precept records for 2025-26. Councillors to agree the amendment.

3/ Certificate of Exemption from external audit for approval and signature
As the parish council's income and expenditure falls below the threshold of £25,000.00 the parish council declares itself exempt from external (but not internal) audit.

4/ Members to formally accept the Auditors Report 2025-26.

5/ Annual Governance Statement 2025-26 for approval and signature.

6/ Accounting Statements for approval and signature.

7/ Confirmation of Notice for the exercise of public rights to inspect accounts: Wednesday 3rd June 2026 – Tuesday 14th July 2026.

8/ Review of Banking Mandate to be carried forward to the next meeting.

9/ Parish Council Finance

- a) Councillor check of invoices against payments/reconcile to bank statement
- b) Final financial position statement no. 5/ 2025-26
- c) Reporting of **payments made** since the last meeting:

17/03/26	NNC Elections	£25.00	Representation of the People Act 1983
17/03/26	Zurich Insurance	£420.87	LGA72 s 112
20/03/26	St Mary's Church	£250.00	LGA72 s.137
25/03/26	Clerk's salary Q4	£188.73	LGA72 s 112
25/03/26	HMRC PAYE	£47.00	LGA72 s 112

Approval of **payments to be agreed at this meeting:**

01/04/26	NCALC services	£363.51	LGA72 s 143 (1)(b) Local Audit & Accountability Act 2014
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02/04/26	Community H/beat	£198.00	LGA72 s.137
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d) Budget statement (final) 2025-26

e) Motion to move £100 from LGA72 section 137 to Election Costs reserve

9-26/27

Defibrillator: Update: Cllr Pentlow

10-26/27

Planning Matters:

To Consider Matters Relating to the following Planning Applications:

None received

	Apparent Breach of Planning: Brodie's Farmhouse, Brampton Ash / Stoke Albany Parish Boundary. This is an ongoing issue. An update from NNC Planning/Building Control is awaited.
11-26/27	North Northants Council/Kettering Borough Council Conservation Policy - Brampton Ash: <i>Update: Cllr Lillie</i> NNC Draft Corporate Plan 2021-25 Consultation (update if available). It is now expected that the draft plan will be published in late 2026. This will remain an agenda item.
12-26/27	Town and Parish Forum <i>Update if available: Cllr Lillie</i>
13-26/27	Highway Matters: <i>Updates on the following, where applicable:</i> a) Signage b) Potholes c) Lighting d) Litter-pick e) VAS camera f) Hermitage Road spring-water, monitored by Cllr Lillie: update if available g) Grass cutting h) Other
14-26/27	Parish Crime Report & Police Matters: Police crime data was updated in February 2026 and no recent crime reports have been recorded for Brampton Ash. Crime reports for Brampton Ash can be found at this link: https://www.northants.police.uk/area/your-area/northamptonshire/kettering/desborough/about-us/crime-map Police Liaison Representative (PLR) Police Liaison representative for Brampton Ash is Parish Cllr Nick Bevan
15-26/27	Any Other Business: <i>To report any matters of a minor nature not requiring formal approval.</i> Correct use of Parish Council email addresses: all councillors are reminded to use their parish council email addresses for all parish council communications.
16-26/27	Date and Venue of Next Meeting: Date to be arranged. 7.30pm at the parish church.

Date	On-line Transaction or Debit Card	Cheque no.	Item	Income £	Clerk's Salary	Expenditure (non s137)£ inc VAT	(VAT Paid £)	Expenditure £ Section 137 inc VAT	Balance Excluding Reserves	Balance Including Reserves	Reconciled to bank	Reserves 1 Running total LGA72 s137	Reserves 2 running total Election Costs	Legal Power
Brampton Ash Parish Council: Income & Expenditure 1 Apl 2025 - 31 Mar 2026: Report 1														
01/04/25			Balance brought forward	£1,268.16					£468.19	£1,268.16		£299.97	£500.00	
04/04/25	Y		Wilbarston PC					£15.00		£1,253.16		£284.97		LGA72 s137
09/04/25			HMRC VAT refund	£800.35						£2,053.51		£1,085.32		
09/04/25			HMRC VAT refund	£69.04					£537.23	£2,122.55	09/04/2025			
16/04/25			NNC Precept	£1,750.00					£2,287.23	£3,872.55				
07/05/25	Y		NALC			£243.20	£29.70		£2,044.03	£3,629.35				LGA 72 s.143(1)(b) Local Audit & Accountability Act 2014
07/05/25	Y		Zurich Insce			£238.13			£1,805.90	£3,391.22				LGA72 s112
Signed:				N Bevan				Member	Date:		12/05/2025			
Brampton Ash Parish Council: Income & Expenditure 1 Apl 2025 - 31 Mar 2026: Report 2														
23/05/25	DC		Glass for phone box				£2.52	£15.12	£1,805.90	£3,376.10		£1,070.20		LGA72 s137
23/05/25			£400.00 t/f from election reserve						£2,205.90				£100.00	
10/06/25	DC		VAS fixings HAMS				£2.04	£12.24		£3,363.86	Agreed to bank	£1,057.96		LGA72 s137
28/06/25	Y		Clerk's Salary Q1		£182.77				£2,023.13	£3,181.09				LGA72 s112
28/06/25	Y		HMRC PAYE		£45.60				£1,977.53	£3,135.49				
08/07/25	DC		HMRC PAYE+card fee*		£45.63				£1,931.90	£3,089.86	Agreed to bank			
Signed:				N Bevan				Member	Date:		18/08/2025			
Brampton Ash Parish Council: Income & Expenditure 1 Apl 2025 - 31 Mar 2026: Report 3														
24/09/25	Y		Spanglefish website			£78.00	£13.00			£3,011.86				LGA72 s111
27/09/25	Y		Clerk's salary Q2		£194.48					£2,817.38				LGA72 s112
27/09/25	Y		HMRC PAYE		£48.60				£1,610.82	£2,768.78				
20/11/25	DC		Tesco ink paper			£36.45	£6.07		£1,574.37	£2,732.33	Agreed to bank			LGA72 s111
Signed:				N Bevan				Member	Date:		01/12/2025			
Brampton Ash Parish Council: Income & Expenditure 1 Apl 2025 - 31 Mar 2026: Report 4														
22/12/25	Y		Clerks Salary Q3		£188.73				£1,385.64					LGA72 s112
22/12/25	Y		HMRC PAYE		£47.00				£1,338.64	£2,496.60	Agreed to bank			
Signed:				N Bevan				Member	Date:		09/03/2026			
Brampton Ash Parish Council: Income & Expenditure 1 Apl 2025 - 31 Mar 2026: Report 5 (final)														
17/03/26	Y		NNC elections			£25.00			£1,313.64					Representation of the People Act 1983
17/03/26	Y		Zurich Insurance			£420.87			£892.77	£2,050.73				LGA72 s112
20/03/26	Y		St Mary's church					£250.00		£1,800.73		£807.96		LGA72 s137
25/03/26	Y		Clerk's salary Q4		£188.73				£704.04	£1,612.00				LGA72 s112
25/03/26	Y		HMRC PAYE		£47.00				£657.04	£1,565.00	Agreed to bank			LGA72 s112
Signed:				N Bevan				Member	Date:		16/04/2026			
Totals:				£3,887.55	£988.54	£1,041.65		£292.36	£657.04	£1,565.00		£807.96	100.00	
Total VAT to be reclaimed after 9th April 2026 (12 mo. Rule)														
							£53.33							

Income - Clerk's Salary - non s137 Exp - s137 Exp = Balance inc. reserves = agreed to bank statement
Balance exc. Reserves + Reserves 1 + Reserves 2 = Balance inc. reserves = agreed to bank statement

* PAYE tax paid twice in error. Refund request made & acknowledged by HMRC. Reimbursement to be made by 7th May 2026. Query if not received by then.