

Notice of Annual Meeting of Brampton Ash Parish Council

Monday 11th May 2026, 7.30pm, At St Mary's Church, Brampton Ash

Councillors are summoned to attend the above meeting

This meeting is open to members of the public, subject to prescribed regulations where applicable.

Agenda

Item:

17/26-27	Election of Chair & Acceptance of Office Chair to call for nominations for the role of Chair to the Parish Council
18/26-27	Apologies for Absence
19/26-27	Chair's Announcements
20/26-27	Election of Officers & Acceptance of Office a) Vice Chair b) Highways & Parish Paths Wardens x 2 c) Town & Parish Forum Representative d) Sign Acceptance of Office Forms e) Consent form for electronic service of summons f) GDPR Security Compliance Checklist g) The Code of Conduct can be found on the parish council's website at: https://web-cdn.org/s/1329/file/Policies-and-Procedures/bapc-code-of-conduct-july-2021-north-v1.pdf?r=374714 h) Appoint / Reappoint Police Liaison Representative
21/26-27	Declarations of Interest: <i>To Receive Disclosures of Personal and Prejudicial Interests from Councillors on Matters to Be Considered at the Meeting.</i> All Members (including returning members) must complete their register of interest. This can be done prior to the meeting. Please follow this link to the North Northamptonshire Council electronic form: https://northantscal.gov.uk/councillor-forms-and-documents Members are reminded to check their register of interests throughout their term of office and update it whenever necessary.
22/26-27	Minutes of the Meeting held 16th April 2026 (meeting 1): <i>To approve the minutes of the above meeting as an accurate record or to amend factual inaccuracies if they occur.</i>
23/26-27	Matters Arising from the above minutes <i>except where they are agenda items for this meeting</i> All matters are agenda items for this meeting.
24/26-27	Confirmation of Appointment of Clerk to the Parish Council
25/26-27	Policies Parish Council Biodiversity Policy for consideration and approval by members

26/26-27	Financial Matters: 1/ Annual Audit – Completed The AGAR 2025-26 – the Certificate of Exemption for Brampton Ash Parish Council has been submitted to the auditor, PKF Littlejohn, and receipt acknowledged by them via email dated 19th April 2026. 2/ Confirmation of Notice for the exercise of public rights to inspect accounts: Wednesday 3rd June 2026 – Tuesday 14th July 2026 3/ Parish Council Finance a) Councillor check of invoices against payments/reconcile to bank statement (NB) b) Current financial position statement no. 1 2026-27 (NB) c) Reporting of payments made since the last meeting: <table> <tr> <td>NCALC membership, audit and dpo</td><td>£363.51</td></tr> <tr> <td>LGA72 s143(1)(b) Local Audit & Accountability Act 2014</td><td></td></tr> <tr> <td>Community Heartbeat</td><td>£198.00</td></tr> <tr> <td>LGA72 s137</td><td></td></tr> </table> Reporting of receipts since last meeting: <table> <tr> <td>HMRC VAT refund</td><td>£53.33</td></tr> </table> d) Budget Statement no. 1 2026-27 (SP) 4/ Review of Banking Mandate & Signatories (NB/Clerk)	NCALC membership, audit and dpo	£363.51	LGA72 s143(1)(b) Local Audit & Accountability Act 2014		Community Heartbeat	£198.00	LGA72 s137		HMRC VAT refund	£53.33
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27/26-27	Defibrillator: <i>Update: Cllr Pentlow</i> Inspected and reported 16th April 2026 by Cllr Pentlow. All in order.										
28/26-27	Planning Matters: <i>To Consider Matters Relating to the following Planning Applications:</i> No recent planning applications received Apparent Breach of Planning: Brodie's Farmhouse, Brampton Ash / Stoke Albany Parish Boundary. This is an ongoing issue. An update from NNC Planning/Building Control is awaited.										
29/26-27	North Northants Council/Kettering Borough Council Conservation Policy - Brampton Ash: <i>Update: Cllr Lillie</i> North Northamptonshire Draft Corporate Plan 2021-25 Consultation (update if available). No updates are currently anticipated. This will remain an agenda item. It is now expected that the draft plan will be published in 2026 at the earliest.										
30/26-27	Town and Parish Forum <i>Update if available: Cllr Lillie</i>										
31/26-27	Highway Matters: <i>Updates on the following, where applicable:</i> a) Signage b) Potholes c) Lighting d) Litter-pick e) VAS camera f) Hermitage Road spring-water, monitored by Cllr Lillie: update if available										

	g) Grass cutting h) Other
32/26-27	Parish Crime Report & Police Matters: No formal crime reports received. Parish Crime Report & Police Matters: Police crime data was updated in March 2026 and no recent crime reports have been recorded for Brampton Ash. Crime reports for Brampton Ash can be found at this link: https://www.northants.police.uk/area/your-area/northamptonshire/kettering/desborough/about-us/crime-map Police Liaison Representative (PLR) Police Liaison representative for Brampton Ash
33/26-27	Any Other Business: <i>To report any matters of a minor nature not requiring formal approval.</i> Correct use of Parish Council email addresses: all councillors are reminded to use their parish council email addresses for all parish council communications.
34/26-27	Date and Venue of Next Meeting:

Signed: Liz Evans, Clerk to Brampton Ash Parish Council

tel: 01536 771470 email: bramptonashparishcouncil@outlook.com web: www.parish-council.com/bramptonash

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Income - Clerk's Salary - non s137 Exp - s137 Exp = Balance inc. reserves = agreed to bank statement
Balance exc. Reserves + Reserves 1 + Reserves 2 = Balance inc. reserves = agreed to bank statement

PAYE tax paid twice in error in 2025-26. Refund request made & acknowledged by HMRC. Reimbursement to be made by 7th May 2026. Query if not received by then. £45.60