

Present: Parish Councillors: Cllr S Power (Chair), Cllr N Bevan, Cllr W Brooks, Cllr J Lillie, Cllr T Pentlow
North Northants Council (NNC) Bill McElhiney
In Attendance: Liz Evans (Clerk) **Public Attendee(s):** None

Item:

Acton by:

17/26-27	Election of Chair & Acceptance of Office <i>Chair to call for nominations for the role of Chair to the Parish Council.</i> Cllr Steve Power was nominated by Cllr Nick Bevan. Proposer was Cllr John Lillie and seconder was Cllr Wendy Brooks. Cllr Power was unanimously elected to serve as Chair of Brampton Ash Parish Council.	
18/26-27	Apologies for Absence None	
19/26-27	Chair's Announcements Cllr Power announced that Liz Evans would retire as clerk to the parish council at the end of May 2026. She was thanked for her work over the 15 years that she has been clerk and she was presented with gifts from the parish councillors.	
20/26-27	Election of Officers & Acceptance of Office a) Vice Chair b) Highways & Parish Paths Wardens x 2 c) Town & Parish Forum Representative d) Sign Acceptance of Office Forms e) Consent form for electronic service of summons f) GDPR Security Compliance Checklist g) The Code of Conduct can be found on the parish council's website at: https://web-cdn.org/s/1329/file/Policies-and-Procedures/bapc-code-of-conduct-july-2021-north-v1.pdf?r=374714 Item a) – g) No changes from 2025-26 Cllr John Lillie to remain as Vice Chair Cllrs Nick Bevan and Tom Pentlow to remain as Highways and Parish Paths Wardens. Cllr Tom Pentlow to continue to monitor the defibrillator. h) Appoint / Reappoint Police Liaison Representative (PLR) Cllr Nick Bevan is to remain as PLR. The clerk / councillor will inform Northants County Association of Local Councils (NCALC) who are managing the scheme locally on behalf of Northants Police. The PLR should be appointed annually.	LE NB
21/26-27	Declarations of Interest: <i>To Receive Disclosures of Personal and Prejudicial Interests from Councillors on Matters to Be Considered at the Meeting.</i>	

	All Members (including returning members) must complete their register of interests. This can be done prior to the meeting. Please follow this link to the North Northamptonshire Council electronic form: https://northantscal.gov.uk/councillor-forms-and-documents Members were reminded to check their register of interests throughout their term of office and update it whenever necessary.	
22/26-27	Minutes of the Meeting held 16th April 2026 (meeting 1): <i>To approve the minutes of the above meeting as an accurate record or to amend factual inaccuracies if they occur.</i> Item 2/26-27 was amended to read as follows: One member of the general public attended the Annual Parish meeting: no parishioners attended. Councillors therefore commenced the ordinary meeting of the parish council. The amendment was agreed by councillors and signed by the Chair as being a true statement.	
23/26-27	Matters Arising from the above minutes <i>except where they are agenda items for this meeting</i> All matters are agenda items for this meeting.	
24/26-27	Confirmation of Appointment of Clerk to the Parish Council Justina Medwell has accepted the role of clerk to the parish council, commencing Monday 1st June 2026. The outgoing clerk will liaise with Justina to hand over files, passwords and all other relevant information. The Chair has contacted the unsuccessful candidates to thank them for their interest.	LE
25/26-27	Policies <i>Parish Council Biodiversity Policy for consideration and approval by members</i> The above policy was approved and signed by the Chair. The clerk will post it on the parish council's website. It will be added to the schedule of policy reviews.	LE
26/26-27	Financial Matters: 1/ Annual Audit – Completed The clerk reported that the AGAR 2025-26 Certificate of Exemption for Brampton Ash Parish Council has been accepted by the auditor, PKF Littlejohn, and confirmed by them via email dated 19th April 2026. 2/ Confirmation of Notice for the exercise of public rights to inspect accounts: Wednesday 3rd June 2026 – Tuesday 14th July 2026 The Notice will be posted on the parish council's website and a copy will be put on the village notice board. 3/ Parish Council Finance a) Councillor check of invoices against payments/reconcile to bank statement (NB) b) Current financial position statement no. 1 2026-27 (NB) c) Reporting of payments made since the last meeting: (NB) NCALC membership, audit and dpo £363.51	LE

	LGA72 s143(1)(b) Local Audit & Accountability Act 2014 Community Heartbeat £198.00 LGA72 s137 Reporting of receipts since last meeting: (NB) HMRC VAT refund £53.33 HMRC PAYE overpayment refund £45.70 Items a) to c) were checked by Cllr Bevan and signed by him as being correct. A copy of the income and expenditure report is attached to these minutes. d) Budget Statement no. 1 2026-27 (SP) Item d) was checked by the Chair and signed by him as being correct. 4/ Review of Banking Mandate & Signatories (NB/Clerk) The parish council's account will remain with Cooperative Bank where it is provided free of charge to parish councils. Signatories were agreed as being Cllr Power and Cllr Brooks, together with the clerk. The clerk will inform the bank of the changes to signatories prior to the new clerk taking up her post (see item 24 of these minutes).	LE
27/26-27	Defibrillator: Update: Cllr Pentlow The defibrillator was inspected and reported to WEBNOS 11th May 2026 by Cllr Pentlow. All in order.	
28/26-27	Planning Matters: <i>To Consider Matters Relating to the following Planning Applications:</i> No recent planning applications received Apparent Breach of Planning: Brodie's Farmhouse, Brampton Ash / Stoke Albany Parish Boundary. This is an ongoing issue. An update from NNC Planning/Building Control is awaited.	
29/26-27	North Northants Council/Kettering Borough Council Conservation Policy - Brampton Ash: <i>Update: Cllr Lillie</i> North Northamptonshire Draft Corporate Plan 2021-25 Consultation (update if available). No updates are currently anticipated. This will remain an agenda item. It is now expected that the draft plan will be published in late 2026 at the earliest.	
30/26-27	Town and Parish Forum <i>Update if available: Cllr Lillie</i> No report	
31/26-27	Highway Matters: <i>Updates on the following, where applicable:</i> a) Signage None b) Potholes Cllr Bevan continues to monitor and report the potholes to NNC. c) Lighting	

	None d) Litter-pick Parish councillors and parishioners carried out a litter-pick along Hermitage Road on Sunday 10th May 2026, where approximately 12 bagfulls of litter were collected. It was suggested that a litter pick along Brampton Wood Lane should be organised. The verges along that road belong to Desborough on one side and Brampton Ash on the other so the Chair would contact Desborough Town Council with a view to arranging a joint exercise. e) VAS camera Cllr Pentlow had previously provided a breakdown of traffic flow and speed. Cllr Bevan continues to activate and monitor the speed camera. There are no current issues. f) Hermitage Road spring-water, monitored by Cllr Lillie: update if available No issues to report. Monitoring will continue. g) Grass cutting The poor standard of recent grass-cutting in the village by NNC contractors was noted. h) Other No other reports received.	SP BMcE NB TP JL NB
32/26-27	Parish Crime Report & Police Matters: No formal crime reports received. Parish Crime Report & Police Matters: Police crime data was updated in March 2026 and no recent crime reports have been recorded for Brampton Ash. Crime reports for Brampton Ash can be found at this link: https://www.northants.police.uk/area/your-area/northamptonshire/kettering/desborough/about-us/crime-map Police Liaison Representative (PLR) Police Liaison representative for Brampton Ash See item 20 h) of these minutes. Cllr Nick Bevan was re-appointed as PLR. It was noted that the PLR should be appointed/reappointed annually.	
33/26-27	Any Other Business: <i>To report any matters of a minor nature not requiring formal approval.</i> Correct use of Parish Council email addresses: all councillors are reminded to use their parish council email addresses for all parish council communications.	
34/26-27	Date and Venue of Next Meeting: Date of next meeting is Monday 28th September 2026 at the parish church.	Clerk

Meeting closed at 8.10pm

Signed: Liz Evans, Clerk to Brampton Ash Parish Council

tel: 01536 771470 email: bramptonashparishcouncil@outlook.com web: www.parish-council.com/bramptonash

Date	On-line Transaction or Debit Card	Cheque no.	Item	Income £	Clerk's Salary	Expenditure (non S137)£ inc VAT	(VAT Paid £)	Expenditure £ Section 137 inc VAT	Balance Excluding Reserves	Balance Including Reserves	Reconciled to bank	Reserves 1 Running total LGA72 S137	Reserves 2 running total Election Costs	Legal Power
Brampton Ash Parish Council: Income & Expenditure 1 Apl 2026 - 31 Mar 2027: Report 1														
01/04/26			Balance brought forward	£1,565.00					£657.04	£1,565.00		£807.96	£100.00	
17/04/26			NNC Precept	£3,080.00					£3,737.04	£4,645.00				
17/04/26	Y		Ncalc member, audit fee, dpo			£363.51	£50.45		£3,373.53	£4,281.49				LGA72 s143(1)(b) Local Audit & Accountability
17/04/26	Y		Comm H/beat defib				£33.00	£198.00		£4,083.49		£609.96		LGA72 s137
17/04/26			t/f £100 to election res.						£3,273.53	£4,083.49			£200.00	
20/04/26			HMRC refund VAT	£53.33					£3,326.86	£4,136.82				
30/04/26			HMRC refund PAYE overpayment *	£45.70					£3,372.56	£4,182.52	07/05/26			
Signed:				N Bevan				Member	Date:		11/05/26			
Income - Clerk's Salary - non s137 Exp - s137 Exp = Balance inc. reserves = agreed to bank statement														
Balance exc. Reserves + Reserves 1 + Reserves 2 = Balance inc. reserves = agreed to bank statement														
* PAYE tax paid twice in error in2025-26. Refunded														