

Rodney Stoke Parish Council

Clerk: Mrs H Marshall 3, Barrows Park, Cheddar BS27 3AZ Tel: 07423283940

NOTICE IS HEREBY GIVEN THAT THE ANNUAL PARISH MEETING OF RODNEY STOKE PARISH WILL BE HELD IN THE NEW MEMORIAL HALL, DRAYCOTT, ON THURSDAY 15TH MARCH 2018 AT 7.00PM FOLLOWED BY A MEETING OF RODNEY STOKE PARISH COUNCIL.

AGENDA - ANNUAL PARISH MEETING

1. Minutes of the last Annual Parish Meeting held on 23rd March 2017
2. Matters arising from the minutes
3. Chairman's Report
4. New Memorial Hall Report
5. Recreation Ground Report & Facilities
6. Police Report
7. Village Agent Report
8. Neighbourhood Watch
9. Burial Ground Report – Rodney Stoke & Draycott Cemetery
10. Footpath Walkers Report
11. Provisional Financial Statement

AGENDA - PARISH COUNCIL MEETING

- 226.1 Apologies for absence
226.2 Declarations of Interest
226.3 Public Participation
226.4 Minutes of the last meeting held on 18th January 2018
226.5 Matters arising from the minutes
226.6 Roads Report
- Cross Farm Road, inconsiderate parking
 - Culvert A371 Rodney Stoke, drainage problem
 - Update from last meeting re request for repeater signs
 - Speed Indicator Devices
 - Refilling grit bins
 - A371 Traffic Meeting update
- 226.7 Planning Report
226.8 County Council Report
226.9 District Council Report
226.10 The Rev Cobley Playing Field Report
- Wicksteed Play Area Inspection Report
 - Contribution to hedge cutting costs
- 226.11 New Memorial Hall Report
226.12 Burial Ground Report
- Garden of Remembrance regulations and update
- 226.13 Footpath Walkers Report
- Report of littering at the ginnel, The Street
 - Fingerpost Group update
- 226.14 Neighbourhood Watch
226.15 Website
226.16 Environmental Issues
226.17 SALC
- General Data Protection Regulations
- 226.18 Emergency Planning
226.19 Community Matters
- Broadband
- 226.20 Correspondence
226.21 Newsletter - agree items from this meeting for next edition
226.22 Financial Report - Payment Schedule
- Budget update
- 226.23 Dates of future meetings -
17th May, 19th July, 20th September, 15th November **2018**
17th January, 21st March, 16th May, 18th July, 19th September, 21st November **2019**

Draft minutes of the meeting of Rodney Stoke Parish Council held in the Draycott Memorial Hall, Latches Lane, Draycott on Thursday 18th January 2018 at 7pm.

Present: Cllr Sealey (Chairman) and Cllrs Dollins, Dudden, Gladman, Haskins, James, Ward and Wheal. Also present were County Cllr G Noel, Village Agent Jacky Smith, Beat Manager Ball, PCSO Housley, 1 member of the public and the Parish Clerk.

225.1 Apologies for absence: Cllrs Hatherell, Hele Kergozou and Marsh. District Cllr Wyke.

225.2 Declarations of Interest: None

225.3 Public Participation:

- PC Ball introduced himself and discussed Speed Indicator Devices, truck watch and community speedwatch. The Chairman invited PC Ball to attend discussions regarding the speed and volume of traffic on the A371, to be held with neighbouring Parish representatives.
- A member of the public discussed planters at his property.
- PCSO Housley reviewed local crime statistics and reported crimes in the Parish. It was also discussed that traffic collisions are no longer routinely reported to the police.
- Village agent Jacky Smith gave a report including a review of Carers Agents, provided by the Community Council for Somerset.

225.4 Minutes of the last meeting held on 16th November 2017: The Minutes, having been previously circulated, were taken as read, proposed as a true record by Cllr Dollins and seconded by Cllr Ward. Agreed.

225.5 Matters arising from the minutes: No matters were raised.

225.6 Local Plan Part II Consultation: Resolution proposed by Cllr Dollins and seconded by Cllr Ward: To delegate the Parish Council's response to the Planning Committee at a meeting to be held on the 8th February 2018. **ACTION Clerk**

225.7 Roads Report:

- A371 Wells Road Meeting The meeting was reviewed. The need for Community Speedwatch in the villages was discussed. A371 Traffic Meeting Minutes are held in the Minute book.
- Speed signs in Rodney Stoke were discussed in response to correspondence from a resident. Resolution: Cllrs are to investigate for any further issues in Draycott and Rodney Stoke. All matters arising will be reported to Mendip Highways. **ACTION Cllrs Gladman and James.**
- Request to review the 30mph speed limit near Bucklegrove: Response still awaited.
- The stream wall in Rodney Stoke is to be repaired by Mendip Highways.
- An obstruction on Stoke Street caused by ivy has been resolved by the landowner.
- Somerset County Council are to withdraw community Speed Indicator Device services to Parish Councils. The matter will be discussed at the next A371 traffic meeting.

225.8 Planning Report: The report was reviewed and is available in the Minute book.

- A matter regarding a downpipe in Draycott has been resolved by the landowner.
- Training events held by Mendip District Council were discussed.
- Enforcement arrangements at Mendip District Council were reviewed.

225.9 County Council Report: Cllr Noel discussed the budget and answered questions. A copy of the report is held in the Minute book.

225.10 District Council Report: Cllr Wyke submitted a report: public consultation on the draft part 2 of the Local Plan is short and finishes on the 12th February. The part 2 covers Green Spaces, potential preferred development sites to meet the housing numbers allocated to Draycott and a new policy on affordable and self build housing outside the current development boundary; Two interim enforcement officers have been appointed to cover the vacancies; The December meeting of the Full Council approved a new borrowing limit of £100 million to support their commercial investment activity to generate income.

225.11 The Rev Cobley Playing Fields Report

- The young Oak tree is now planted.
- Quotations for the Lime tree maintenance were discussed. Resolution: Cllr Dudden proposed that works should include thinning the crowns and Amber Tree Services be awarded the work. Cllr Gladman seconded. **ACTION Clerk**
- Cllr James reported that glass had been removed from the field.

225.12 New Memorial Hall Report: A review of the meeting was given. Matters included: The new secretary; buffing the floor; a donation; the AGM on the 13th November.

225.13 Burial Ground Report:

- 1 burial was reported for the period to January.
- Garden of Remembrance: Quotations were discussed. Cllr Gladman proposed that a

Garden of Remembrance be installed at the Burial Ground, Draycott by Adams Memorials with the bases to be incised and sequentially numbered. Cllr Dollins seconded. Agreed. Cllr Dollins proposed that the regulations and fees should be amended accordingly and updated in line with local burial grounds. Cllr James seconded. Resolution to review the fees regularly. **ACTION Clerk**

- Clerk training in Cemetery Compliance was discussed. It was proposed that the village hall should be offered as a venue. **ACTION Clerk**

225.14 Footpath Walkers Report

- Quotations to install replacement wooden fingerposts, provided by Somerset County Council, at Milking Lane and at the bus stop in Rodney Stoke were discussed. Cllr Dollins proposed that the quotations be accepted. Cllr Ward seconded. **ACTION Clerk**
- Cllr Gladman is to arrange training for the fingerpost group **ACTION Cllr Gladman**

225.15 Neighbourhood Watch: Cllr Dollins gave a report: A Neighbourhood Watch Pact Meeting will be held on the 27th February at Wells Town Hall; new dates for the mobile police van were noted; new Neighbourhood Watch stickers are available.

225.16 Website: A meeting is to be arranged soon; proposals to update the website and review the host are to be discussed. **ACTION Clerk Cllrs James and Marsh**

225.17 Environmental Issues: The AONB group meeting was reviewed.

225.18 SALC: The Clerks briefing was reviewed, including the requirement for the Parish Council to engage a Data Protection Officer, SALC is investigating options for Councils.

225.19 Emergency Planning: Proposals should be available for the March Parish Council Meeting.

225.20 Community Matters: The NHS event was reviewed; Cllr Hele Kergozou will report any matters arising at the Dementia meeting at the March Parish Council Meeting.

225.21 Correspondence was brought to the attention of the Council.

225.22 Newsletter items agreed for inclusion:

- Local Plan Part 11 submission deadline
- Neighbourhood Watch Stickers available
- Lime trees to be trimmed
- Police mobile van dates
- Garden of Remembrance
- Fingerpost Maintenance Group set up – places available
- Carers agents appointed

225.23 Financial Report

- Cllr Dollins proposed that the payments schedule be approved Cllr Haskins seconded.

Payments Schedule:

Payee	Cheque No.	Service	Amount £
GH Jeff	1491	Newsletter printing	68.75
Draycott Playing Fields M'ment Cmttee	1492	Contribution to running costs	500.00
Mendip Community Transport	1493	Grant	40.00
St Margaret's Hospice	1494	Grant	40.00
Children's Hospice South West	1495	Grant	40.00
Dorset & Somerset Air Ambulance Trust	1496	Grant	80.00
H Marshall	1497	Salary Mileage Expenses	1309.86
Draycott Memorial Hall	1498	Room Hire x 6	90.00
A Chick	1499	Street cleaning	198.00
Probusiness Ltd	1500	quarterly payroll charges	43.50

- Cllr Ward proposed that the financial statement be approved. Cllr Dollins seconded.

225.24 Dates of future meetings -

15th March, 17th May, 19th July, 20th September, 15th November **2018**

17th January, 21st March, 16th May, 18th July, 19th September, 21st November **2019**

There being no further business, the meeting was closed at 9.15pm.

Signed.....Chairman Date: 15th March 2018

CORRESPONDENCE FOR MEETING 15TH MARCH 2018

Mendip District Council

Rural (Affordable Housing) Housing Seminar 28th March 9.30 - 13.30

Parish Forum 19th April 2018 - session with members of cabinet and Strategic Leadership Team

Somerset County Council

Libraries Service Consultation ends 22nd April

Somerset Association of Local Councils

General Data Protection Regulations Toolkit
issued

Crime and Poor Performance in the waste sector consultation - closes 26.3.18

Mendip Area Meetings potentially to be held every 6 months - Council rep requested

General

Local Council Public Advisory Service offering Data Protection Officer £150 per year (visits extra)

Great Weston Ride - 15th July - Advance notice.

Rodney Stoke Village Walks Programme
2018/19

Mendip AONB celebrates regions protected landscapes winning award

St Margaret's Hospice Care invite to launch of open gardens scheme 27.3.18

Spark call for volunteers for Community Ambassador Network

CPRE report legal loophole slashing rural affordable homes (report is on animation link)

Patient engagement weekly bulletin - do we want to receive it?

Ice and snow guidance from Zurich Insurance

Newsletters (These will not be available at the meeting except by prior request)

Community Council For Somerset Thatch

Somerset Film at the Engine Room

Somerset Community Foundation

Pensions Regulator

South West Waste Partnership

Heart of the South West Growth Hub

Mendip AONB

Keep Britain Tidy

James Heapey

Wicksteed Playgrounds

Rural Services Network

SPARK

CPRE

NHS Patient Engagement Weekly Bulletin

St Margaret's Hospice

Financial Statement for March 18 Council Meeting

Expenditure

	Actual Cost for FYE 2017 £	Actual Cost to 5th March FYE 2018 £
Clerk's Salary	6,962.26	7,133.89
PAYE	1,899.97	448.13
Administration	2,587.25	1,441.52
Audit Cost	432.00	450.00
Insurance	513.00	571.89
Newsletter	286.45	412.50
Photocopier/computer/software/internet security/website	361.27	633.59
Grants	200.00	700.00
SALC Affiliation fee	346.73	359.32
Other Subscriptions (C.P.R.E., Comm. Coun., SLCC)	207.00	105.50
Burial Ground Maintenance	2,075.00	1,265.88
Recreation Ground Maintenance	989.80	1,861.00
Street Cleaning	943.20	864.00
Footpath Maintenance	0.00	
Additional Parish Maintenance	6,741.60	1,055.20
Community Improvements	1,878.05	279.28
Councillors General Expenses	0.00	
Election Expenses	0.00	
Total	<u>26,423.58</u>	<u>17,581.70</u>

Income

Total Income for yr end March 17

Precept	23,030.00
Council Tax Support Grant	814.93
Burials & Memorials	1,135.00
VAT refund	826.13
Insurance claim	450.00
Draycott F C – contribution to insurance premium	213.91
Interest on Business Res A/C	12.02
	<u>26,481.99</u>

Total Income (to date)

Precept
Burials & Memorials
VAT refund
Interest on Res. A/C
Insurance
Contribution to solicitor
Contribution to insuran

Bank Reconciliation

Current A/C balance bought forward	23,972.80
Add Income	0.00
Less Expenditure	1,620.11
Balance	<u>22,352.69</u>

Reserve A/C balance bought forward	8,001.40
Add Income	0.36
Less Expenditure	0.00
Balance	<u>8,001.76</u>

Add unrepresented income	0.00
Less unrepresented Cheques	703.52
Net Bank Balances at 30.1.18	<u>29,650.93</u>

Unrepresented Income

Cash Book

Opening Balance

20,356.22

Add Receipts

26,876.41

Less Payments

17,581.70**29,650.93****Unpresented Cheque**

Chq 1498

Chq 1502