

Draft minutes of the meeting of Rodney Stoke Parish Council held in the Draycott Memorial Hall, Latches Lane, Draycott on Thursday 17th January 2019 at 7pm.

Present: Cllr Sealey (Chairman) and Cllrs Dollins, Gladman, Haskins, Hatherell, James, McGovarin and Ward. Also present were the Parish Clerk and 1 member of the public.

Cllr Gladman opened the meeting.

231.1 Apologies for absence Cllrs Dudden and Hele Kergozou, County Cllr Noel.

231.2 Declarations of Interest: None

231.3 Public Participation: None

231.4 Minutes of the Parish Council meeting held on 15th November 2018, having been previously circulated, were taken as read, proposed as a true record by Cllr Ward and seconded by Cllr Dollins. Agreed.

231.5 Matters arising from the minutes: Elections: Matters discussed included: the timetable is available on our website; the Electoral Register; nomination forms have not yet been received, the deadline for submission of completed forms is Wednesday 3rd April; Purdah will commence on the 26th March until the election.

Cllr Sealey joined the Council to Chair the meeting.

Police Communication: There has still been no communication from the police. The Clerk has now contacted the area Inspector.

231.6 Roads Report: Community speed watch: A new representative from Rodney Stoke has joined. The Council awaits formal contact from the new representative. **Speed Indicator Devices:** The SIDS Advisory Group reported that: they are awaiting the opportunity to view the SID in Ashcott Parish in action. An issue with the location of the machine's posts has delayed the meeting; costings calculations indicate that Rodney Stoke may decide to install a machine independently as a service level agreement to employ someone to remove and install the machine in different Parishes may not be cost effective; the Clerk is to contact Highways to clarify the requirements for persons when roadside working; SIDS do not require calibration or maintenance; software will be reviewed to confirm that it satisfies the police and Mendip District Council's requirements; A report will be made to the next meeting. The Chairman thanked a resident of the Parish who has donated funds to the Parish Council for the machine.

Councillor Hatherell left the meeting.

Reinstatement of the Parish roads following the Wells Road closure: Despite previous assurance from the County Council that the verges would be included in the reinstatement, recent correspondence advised that the Utilities may only reinstate the verges as a gesture of goodwill. Having been advised by the County Council, the Parish Council had contacted the Utilities to confirm a programme of works. To date the Utilities had not engaged with the Council. The Council decided to wait a week for a response before taking further action. The Clerk is to write to Streetworks to clarify the areas requiring reinstatement: Honeyhurst Lane, Moor Lane, New Road, Millway junction with the A371 where the road surface has degraded and the visibility splay at the top of Stoke Street which has been gravelled as a parking area; the Council have taken photographs to record the road condition at the time the roads were reopened; highways have stated that they will be carrying out substantial works on New Road in the near future; it was noted that a resident's wall was damaged during the closure. The resident was advised to remedy the matter through an insurance claim. **The Street, Draycott, Visibility Splay:** The new bollards protecting visibility have now been installed reusing one of the existing bollards. **Stoke Street Visibility Splay:** having been requested to comment, the Council considered various designs of bollard and decided to advise the County Council that they would prefer a wood effect post in this location and proposed that 4 posts at the Stoke Street end of the verge would prevent parking on the splay. **New Road signage** a response is awaited. **Cross Farm Road** inconsiderate parking at the junction: The Council has written to the various bodies concerned and now can only recommend referring any cars causing an obstruction to the police. **Latches Lane, School Lane, Short Lane and Bradley Cross Road, Draycott and Cheddar, request to reduce the speed limit:** County Councillor Noel has sent the request to Somerset Highways; The Chairman will contact Cheddar Parish Council to discuss the request. **Grit Bins** County Highways will fill grit bins this year due to the short notice of withdrawal of service. The Council decided to add the purchase of grit to the agenda for the September meeting. **Application for verge posts, Stoke Street, Rodney Stoke:** The County Council advised that fees will apply. The Chairman is to discuss the matter with the County Council. Cllr James requested that posts should not extend beyond

the limits of the open drain to facilitate parking for church visitors. Matters discussed included: reports of car doors damaged by stones on the verge and of visitors stumbling on the stones; that some parked cars caused an obstruction. It was decided that the Chairman would discuss the matter with the Parochial Church Council. Recent damage to the ditch was noted and has been reported to Highways. **20mph repeater signs Millway, Rodney Stoke:** The additional 20mph post requested by the Council has been installed at the top of Millway. Following a request by the police to enable the speed limit to be enforced, roundels will be painted on the road surface in Millway and on Stoke Street. **Action** Clerk and Cllr Sealey

- 231.7 Planning Report:** Having been circulated the report was taken as read. A copy is held in the Minute book. Planning application 17/18/00098 Change of use of land to station 16 No. holiday lodges with associated infrastructure and landscaping, Land At, Nylands Crossroads, Draycott Road, Cheddar, Somerset, BS27 was discussed. The Council decided that they had no observations to offer on the proposal, however the Clerk is to request that funding should go towards our play area as it stands within 50 yards of the site. **Sedgemoor Local Plan (2011 – 2032)**– it was noted that the examination has now finished with a number of modifications recommended and will be considered for adoption on 20th February.
- 231.8 County Council Report:** The report was submitted prior to the meeting and circulated at the meeting. A copy is available in the Minute book. Matters included: Finance; Bus subsidies consultation; Somerset Wood; New School Programme; Major road Investment; Supporting Enterprise; Foster carer recognition; 11th May, Somerset Day.
- 231.9 District Council Report:** No report was available.
- 231.10 The Rev Cobley Playing Field Report:** The following matters were discussed: **Grant applications** are underway. **The Plinth:** the plaques are now installed and the plinth is completed. Thanks was given to Cllr Gladman; It was noted that the hedges have been cut and look nice; It was decided to consider the annual works for the trees at the next meeting.
- 231.11 New Memorial Hall Report:** No matters were raised.
- 231.12 Burial Ground Report:** No interments have taken place in this period. **The Glebe Field:** the Diocese have rejected the Parish Council's request to extend the burial ground. The Council decided to write to the PCC to inform them of the decision. **Headstones:** one headstone remains unsafe. The Council considered the cost to repair the headstone, the burial ground impact and the revised regulations that now require ground anchors on headstones. Cllr Gladman proposed that we pay for the remaining headstone to be made safe. Cllr Ward seconded. Agreed. The Clerk is to make the arrangements with the stone mason who carried out the assessment. It was decided to make a note on the file that should the plot be reopened, the cost of the ground anchor should be recouped. **Burial Ground Inspection:** the report is available in the Minute book; It was decided to request a quote for the ground and hedge tidying works for consideration at the next meeting; The Clerk is to contact the Diocese to request a response regarding tidying of their boundary hedge; It was noted that the Reptile and Amphibian Group intend to clear the pond of weed this winter if possible. **Action** Clerk
- 231.13 Footpath Walkers Report.** There were no further updates regarding the Fingerpost Group.
- 231.14 Neighbourhood Watch** Cllr Dollins gave a report. A copy is held in the Minute book. Matters discussed included: New police station in Shepton Mallet; neighbourhood policing teams; crime statistics for the area and tips to protect your property (included in the local newsletter); Cllr Dollins intends to arrange a meeting of Draycott Neighbourhood Watch. **Action** Cllr Dollins
- 231.15 Website:** The Council discussed the cost of website hosting including the following matters: kit websites, the cost of email addresses. It was decided to use a free website to host the Parish Council website; The Clerk is to sign up for parishcouncil.com and populate the website; Cllrs will create their own email addresses for use by the Council; It was decided to trial using the Facebook group with commenting turned off to engage with residents using social media.
- 231.16 Somerset Association of Local Councils:** No matters were raised.
- 231.17 Environmental Issues** Cllr Dollins gave a report on the Mendip AONB including: Yeo Valley; redevelopment at Burrington Coombe; activity on the Mendip Hills; maintaining the environment.
- 231.18 Emergency Planning** Cllr Dollins will obtain Councillor contact details and GDPR consent at the next meeting, for the Plan.
- 231.19 Community Matters: Card Memorial:** Cllr Gladman is to investigate the condition of the

base of the Memorial now that the weeds have been removed. **Housing needs survey:** Mendip District Council reported that there was one 'silver' household registered who wished to live in Rodney Stoke. The Council decided not to pursue a housing needs survey. **Bus stop** Quotes to make repairs at the access will be considered at the next meeting. **Action** the Clerk and Cllrs Sealey and Gladman.

Cllr James left the meeting.

231.20 Correspondence was brought to the attention of the Council.

231.21 Newsletter items agreed for inclusion: Trading standards advice and tips to protect your property; 2019 elections; Rev Copley Play Area plinth and signs – thanks to Cllr Gladman; Fostering Somerset.

231.22 Finance: Statement of Accounts, having been circulated, the November Statement was approved as a true record. **Grants:** Requests, having been previously circulated, were discussed. It was decided not to support the Somerset Wood. Cllr Haskins proposed making a grant of £40 to each of the following: Dorset and Somerset Air Ambulance; Mendip Community Transport; St Margaret's Hospice; Childrens Hospice South West and Citizens Advice Mendip. Cllr Dollins seconded. Agreed. **Precept:** The budget, having been agreed in November, determined the total income required would be £24,400. The **Precept** for 2019/20 was agreed as £24,400.

Payment Schedule: Cllr Dollins proposed that the schedule be approved, Cllr McGovarin seconded. Agreed.

Payee	Cheque No.	Service	Amount
H Marshall	1556	Salary Mileage Expenses January	£ 639.55
Probusiness	1557	Quarterly Payroll Charges	£ 36.25
A Chick	1558	Street Cleaning	£ 195.75
Rapide System Supplies Ltd	1559	Copier paper & ink	£ 82.79
Draycott Memorial Hall	1560	Room hire 2019	£ 90.00
CHSW		Grant	£ 40.00
Citizens Advice Mendip		Grant	£ 40.00
Mendip Community Transport		Grant	£ 40.00
Dorset and Somerset Air Ambulance Trust		Grant	£ 40.00
St Margarets Hospice		Grant	£ 40.00

231.23 Dates of future meetings:

21st March, 16th May, 18th July, 19th September, 21st November **2019**

16th January, 19th March, 21st May, 16th July, 17th September, 19th November **2020**

There being no further business the meeting was closed at 9.10pm

Signed Chairman Date: 21st March 2019