

Rodney Stoke Parish Council

Clerk: Mrs H Marshall 3, Barrows Park, Cheddar BS27 3AZ Tel: 07423283940

Minutes

Draft Minutes of the Video Conferenced Meeting of Rodney Stoke Parish Council held via Zoom on Thursday 21st January 2021 at 7pm

Present: Cllr Sealey (Chairman) and Cllrs Dollins, Dudden, Gladman, Haskins, James, McGovarin and Ward. Also present was District Cllr Wyke and the Parish Clerk. 3 members of the public were present.

243.1 Apologies for absence: PCSO Chinnock

243.2 Declarations of Interest None

243.3 Public Participation 3 residents spoke against placing a flagpole in The Pound.

A resident spoke about speeding in Rodney Stoke.

The resident is invited to contact Cllr Gladman regarding a potential site for the speed indicator device.

243.4 Minutes of the Parish Council Meeting held on 19th November 2020, having been previously circulated, were taken as read.

Resolution: Cllr Ward proposed that the Minutes should be approved as a true record, for signature at a later date. Cllr Dollins seconded. Agreed.

The **January records** of decisions made under the Business Continuity Motion, having been previously circulated were taken as read and approved as a true record.

243.5 Matters arising from the minutes No matters were raised.

243.6 Roads Report: The **road closure on Bay Lane** Draycott from 1st Feb was noted. **Water on the road, Millway**, Rodney Stoke and **blocked drains Wells Road** nr Somerset House, Draycott have been reported to County Highways. Cllr James reported that the **safety railings around the drain on Butts Lane** are very damaged. **Silt traps** on Hill Lane Rodney Stoke, Brangay Lane and New Road Draycott are all blocked. The Clerk is to report them to County Highways again.

243.7 Planning Report: The report was updated to include the following decision notice: 2020/2383 Erection of rear extension, Chy Lan Gwedh Wells Road Rodney Stoke Cheddar BS27 3XB Refuse Permission. The next Planning Committee Meeting is on the 28th January.

243.8 District Council Report: Matters discussed included: statutory functions are continuing; a vaccination centre being set up at the Council offices; staff are assisting with Covid work; the mass vaccination centre at Shepton Mallet; community support line 0300 790 6275; everyone encouraged to be a good neighbour; government funds and discretionary support are available (see mendip.gov.uk/coronavirus); Glastonbury festival cancelled; Glastonbury receiving funding from govt to help resolve homelessness, park & ride, and traffic relief in Street and Glastonbury. Questions were asked and answered: The process for a planning permission in the Parish will be looked into; It was noted that you may get a local vaccination appointment by not responding to booking the letter for the mass vaccination centre.

243.9 County Council Report: The latest report had been circulated and a copy was placed in the Minute book.

243.10 Local Government Review: Cllr James will attend a local Councils meeting hosted by St Cuthberts Out Council.

243.11 The Rev Cobley Playing Field: Request for a grant: The Chairman reviewed the request, the budget and the letter detailing the Committee finances.

Resolution: To grant £500 and suggest that the committee also investigate other grants currently available. Unanimously agreed.

Vote of thanks to Cllr Dudden: The Councillors conveyed their thanks to Cllr Dudden for clearing human faeces from the play area, an incident which was reported to the police. **CCTV:** the police had recommended installing CCTV following a number of incidents of vandalism and anti-social behaviour. Alternative systems were discussed, including a hard-wired system

at the village hall, night vision and policy on viewing recordings. Cllr Gladman is to discuss the proposal with the hall and playing field committees and seek costs for consideration at the next meeting. The clerk is to develop a draft policy in consultation with Cllr Gladman.

Action: Cllr Gladman and the Clerk

243.12 New Memorial Hall Report: The hall is still closed due to the coronavirus pandemic.

243.13 Burial Ground Report: There were no interments this period and no update on the Garden of Remembrance had been received from the Diocese. The new **grit bin** will be installed when the grit has been received. If the County Council is unable to supply the grit a local supplier will be sourced. Cllr Gladman will check that repairs to 2 headstones have been completed.

Action: Cllrs Gladman, Sealey and the Clerk

243.14 Somerset Association Local Councils: There were no outstanding matters.

243.15 Neighbourhood Watch: the report was circulated prior to the meeting. The police had received reports of burglaries in Draycott and Rodney Stoke, and also warned residents to be alert to scams when booking Covid vaccinations, as the NHS would never request bank details.

243.16 Environmental Issues: the report was circulated prior to the meeting.

243.17 Footpath Walkers Report The stile into Butts Lane Rodney Stoke is damaged but has been reported twice. Gate no 30755, off Honeyhurst Lane, has also been reported as blocked.

243.18 Emergency Planning There were no updates.

243.19 Community Matters. Flagpole for The Pound: The points raised in the public forum were discussed and it was agreed that further consultation will take place before a decision is made. The matter will be added to the next agenda, for inclusion in the newsletter. **Registration of The Pound:** The Council received advice that registration of the land would be difficult as the site is not fully enclosed. Cllr James is to investigate registering the land as a Village Green and will report to the next meeting. **Parking at the school:** It was discussed that the parking restrictions were a temporary measure during the pandemic. The Clerk is to respond to the headmaster to confirm this. **Dog Bins: Draycott sleights** The Somerset Trust were unable to support the installation of a bin on their structures. The Chairman is to investigate alternative locations. **Rodney Stoke:** A request had been received for a further bin in Rodney Stoke. Cllr Dudden is to investigate a possible location.

District Cllr Wyke left the meeting

Annual Parish Meeting: The meeting will be delayed until further guidance is received regarding the holding of face-to-face meetings. **Website Accessibility:** It was noted that the website has been tested using an online checker and showed no accessibility errors. Accessibility will continue to be under review. **Mendip Forum:** Cllr Gladman offered to attend the meeting on the 26th January.

Action: Cllrs Sealey, Dudden, Gladman, James and the Clerk.

243.20 Correspondence All correspondence was brought to the attention of the Council. The Council have subscribed to the Health and Wellbeing Advisory Network. The Clerk is to put the Census posters in the noticeboards.

243.21 Newsletter: The newsletter had been cancelled this month, after consultation, due to safety concerns during lockdown. It was noted that little news was submitted for the last issue.

243.22 Statement of Accounts: Cllr Hele Kergozou had verified the bank reconciliation prior to the meeting. The accounts for the period were agreed as a true record. It was noted that the approved Cllrs had been able to access the new accounting system.

243.23 Financial Report

- i. The **Payments Schedule** was approved. Unanimously agreed.

A Brumfitt	1686	Remove brambles at field	£85.00
GWB Services Ltd	1687	Grass Cutting	£429.00
Glasdon UK Ltd	1688	Gritbin and scoop	£126.64
St Andrews Press	1689	Newsletter Printing	£50.00

H Marshall	1690	Clerks Salary & Expenses Dec	£761.74
HMRC	1691	Clerks PAYE	£43.43
Probusiness Ltd	1692	Payroll Charges	£43.50
Somerset Playing Fields Assoc.	1693	Membership Fees	£15.00
A Chick	1694	Street Cleaning	£218.00
HMRC	1695	Clerks PAYE	£43.60
H Marshall	1696	Clerks Salary & Expenses Jan	£755.87
H Marshall	1697	Clerks Expenses	£96.15
Probusiness Ltd	1698	Internal Audit	£234.00

- ii. **Grant requests: St Leonards PCC** request for a contribution towards the upkeep of the churchyard was discussed including the budget; and that they have been unable to hold fund raising events this year.
Resolution: Cllr Dollins proposed granting £500. Cllr Ward seconded. Cllr James abstained. Agreed.
Other grants: were discussed.
Resolution: Cllr Dudden proposed awarding £100 to St Margaret's Hospice, £100 to the Dorset and Somerset Air Ambulance and £100 to Childrens Hospice South West. Cllr Dollins seconded. Unanimous.
- iii. **Reserve Account:** Cllr Ward is to make a recommendation to the next meeting on the level of funds to be held in the account.
- iv. **Switch banking offers:** Cllr Ward reported that neither of the offers generated under the scheme were available to the Council. One bank stated that the Council did not meet their eligibility criteria. The second bank were not accepting businesses such as Parish Councils.
- v. Probusiness **schedule of charges** for the payroll and internal audit.
Resolution: Cllr Dollins proposed that the schedule was approved. Cllr Haskins seconded. Unanimously agreed.

Action: Cllr Ward and the Clerk

243.24 A recent enquiry to a Councillor asking whether the defibrillators in the Parish were being checked during the pandemic was raised. The Clerk is to confirm the arrangements and circulate the information to all members.

Action: The Clerk

243.25 Dates of future meetings to be agreed subject to coronavirus restrictions.

18th March, 20th May 15th July, 16th September, 18th November **2021**

Time of closing meeting: 9.40pm