

## Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **mu** column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be figures.

Name of smaller authority: Rodney Stoke Parish Council

County area (local councils and parish meetings only): Somerset Council

### Financial year ending 31 March 2024

Prepared by (Name and Role): Mrs H Marshall Parish Clerk/Responsible Financial Officer

Date: 17/04/2024

	£	£
<b>Balance per bank statements as at 31/3/24:</b>		
<span style="border: 1px solid black; background-color: yellow; padding: 2px;">account 1</span>	<span style="border: 1px solid black; background-color: yellow; padding: 2px;">10,725.0</span>	
<span style="border: 1px solid black; background-color: yellow; padding: 2px;">account 2</span>	<span style="border: 1px solid black; background-color: yellow; padding: 2px;">38,360.8</span>	
[add more accounts if necessary]		
		49,085.8
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/3/24 (enter these as negative numbers)		
<span style="border: 1px solid black; background-color: yellow; padding: 2px;">[add more lines if necessary]</span>		
		-
Add: any un-banked cash as at 31/3/24		
<span style="border: 1px solid black; background-color: yellow; padding: 2px;">[add more lines if necessary]</span>		
		-
<b>Net balances as at 31/3/24 (Box 8)</b>		<b>49,085.8</b>

M SEALEY

16/5/24

## Explanation of variances – pro forma

Name of smaller authority: **Rodney Stoke Parish Council**  
County area (local councils and Somerset Council)

Insert figures from Section 2 of the AGAR in all Blue highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- New from 2020/21 onwards: variances of £100,000 or more require explanation regardless of the % variation year on year.

	2022/23 £	2023/24 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input. DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	46,985	46,134					
2 Precept or Rates and Levies	25,802	27,084	1,282	4.97%	NO		
3 Total Other Receipts	4,645	4,866	21	0.44%	NO		
4 Staff Costs	12,552	13,943	1,391	11.08%	NO		
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	18,757	14,855	-3,902	20.80%	YES		11/2023's three one or larger items or expenditure were incurred: 22/23 AGAR box 6 .....£18757 Purchase of vandal proof goal posts.....£980.69 Memorial railings reinstated.....£1516.47 Graves levelled in Burial Ground .....-1530.00 Recon 22/23 AGAR box 6.....£14730 23/24 AGAR box 6.....£14855 Recon Variance£125 0.85%
7 Balances Carried Forward	46,134	49,086					
8 Total Cash and Short Term Investments	46,134	49,086					
9 Total Fixed Assets plus Other Long Term Investments and	126,115	126,414	299	0.24%	NO		
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable

**Rodney Stoke Parish Council  
Variance explanation AGAR 23/24**

**Box 6**

In 2022/23 three one off large items of expenditure were incurred:

22/23 AGAR box 6	£18757
Purchase of vandal proof goal posts	- £980.69
Memorial railings reinstated	- 1516.47
Graves levelled in Burial Ground	- 1530
<b>Recon 22/23 AGAR box 6</b>	<b>£14730</b>
<b>23/24 AGAR box 6</b>	<b>£14855</b>
<b>Recon Variance</b>	<b>£125 0.85%</b>