

Bank reconciliation – pro forma

This reconciliation should include all bank and building society accounts, including short term investment accounts. It is to be included in the column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority:

Rodney Stoke Parish Council SO0231

County area (local councils and parish meetings only):

Somerset

Financial year ending 31 March 2025

Prepared by (Name and Role):

Mrs H Marshall Parish Clerk/Responsible Financial Officer

Date:

30/04/2025

	£	£
Balance per bank statements as at 31/3/25:		
Current	9,338.6	
Reserve	7,346.7	
Liquidity Manager	39,479.6	
		56,165.0
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/3/25 (enter these as negative numbers)		
[add more lines if necessary]		
Add: any un-banked cash as at 31/3/25		
		<u>56,165.0</u>
Net balances as at 31/3/25 (Box 8)		<u><u>56,165.0</u></u>

Explanation of variances – pro forma

Name of smaller authority: **Rodney Stoke Parish Council SO0231**

County area (local councils and Somerset)

Insert figures from Section 2 of the AGAR in all **Blue** highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

• variances of more than 15% between totals for individual boxes (except variances of less than £200);

• **New from 2020/21 onwards:** variances of £100,000 or more require explanation regardless of the % variation year on year;

	2023/24 £	2024/25 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	46,134	49,086				Explanation of % variance from PY opening balance not required - Balance brought forward does not agree, query this	
2 Precept or Rates and Levies	27,084	29,176	2,092	7.72%	NO		
3 Total Other Receipts	4,666	7,706	3,040	65.16%	YES		In 2024/25 there were two large one off items of receipt 24/25 Box 3
4 Staff Costs	13,943	14,957	1,014	7.27%	NO		Playing Field Management Committee closure, transfer of funds. Donations towards extra noticeboard bay
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		Recon. 24/25 AGAR Box 3
6 All Other Payments	14,855	14,846	-9	0.06%	NO		In 2023/24 there were three insurance claims 23/24 Box 3
7 Balances Carried Forward	49,086	56,165				VARIANCE EXPLANATION NOT REQUIRED	Insurance claims Recon. 23/24 AGAR Box 3
8 Total Cash and Short Term Investments	49,086	56,165				VARIANCE EXPLANATION NOT REQUIRED	Recon. 24/25 AGAR Box 3
9 Total Fixed Assets plus Other Long Term Investments and	126,414	126,696	282	0.22%	NO		Recon. Variance
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable

Rodney Stoke Parish Council
Variance explanation AGAR 24/25

Box 3 Total Other Receipts

In 2024/25 there were two large one off items of receipt

24/25 Box 3	£7705.94	
Playing Field Management Committee closure, transfer of funds.	- £3908.75	
Donations towards extra noticeboard bay	- £750.00	
Recon. 24/25 AGAR Box 3	£3047.19	

In 2023/24 there were three claim reimbursements

23/24 Box 3	£4665.83	
Claim reimbursement	- £1590.59	
Recon. 23/24 AGAR Box 3	£3075.24	
Recon. 24/25 AGAR Box 3	£3047.19	

Recon. Variance	£28.05	.91%
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