

**WITHYPOOL AND HAWKRIDGE PARISH COUNCIL AGENDA**  
**Tuesday 12<sup>th</sup> September 2023 7.30pm at Withypool Village Hall**

**Councillor(s): A Howard (Chair), T Lloyd, A Collins, J Soltau, P Soltau, W Lock, A Morrissey**

I hereby give notice that the Meeting of the Parish Council of the abovenamed parish will be held at **Withypool Village Hall** on **Tuesday 12<sup>th</sup> September 2023 at 7.30pm**

All members of the Council are hereby summoned to attend the Meeting of the Parish Council for the purpose of considering and resolving upon the business at the meeting as set out hereafter.

**Members of the public are invited to attend.** There will be a period of public participation and members of the press and public are invited to address the Council 15 minutes prior to the commencement of the meeting at approximately 7.30pm, providing the notice period has been complied with. Please see Public Participation Notice on the website and noticeboard. **If there are no items from the public, the official meeting will commence at 7.30 pm.**

Yours sincerely

*Rebecca Tomalin*

**Rebecca Tomalin - Parish Clerk**

The Old Rectory, Withypool, Minehead, Somerset, TA24 7QP

Email: [withypoolhawkridgeparishclerk@gmail.com](mailto:withypoolhawkridgeparishclerk@gmail.com)

Website: [www.parish-council.com/WithypoolandHawkridgeParishCouncil](http://www.parish-council.com/WithypoolandHawkridgeParishCouncil)

**98/23 Questions from the public.** Previously emailed to the clerk for an official record to be kept. Any member of the public may make a presentation to the meeting (no more than three minutes), by submitting a written summary to the Clerk no later than 24 hours prior to the meeting by email.

Alternatively, the Clerk will read the statement out in full.

**99/23 Apologies of Absence**

**100/23 Declarations of notifiable interests** Can be raised at specific points of the meeting.

**101/23 Approval of the Minutes** of the previous meeting on 11/07/2023

**102/23 Matters arising from the Minutes** of 11/07/2023

**103/23 Report by Somerset Council Councillors**

**104/23 ENPA Consultation on Proposed Committee Changes**

**105/23 Planning:** none at time agenda was issued

**106/23 Broadband Scheme**

**107/23 Highways** – (i) Update on Tarr Steps traffic (ii) Drainage in Hawkridge (iii) Winter gritting/salt bins

**108/23 Finance report** (i) Bank Reconciliation (ii) Invoices – Clerks pay & expenses, reimbursement for defib pads & battery, Spanglefish website (iii) Councillor Training (iv) Parish Online subscription (v) Website upgrade update

**109/23 Parish Gardens:** (i) review tenders for Plots B & E

**110/23 Parish Maintenance:** (i) Withypool Noticeboard – review options & approve purchase

**111/23 Chairman’s Notices:** (i) Memorial Trees in Jubilee Garden

**112/23 Correspondence:**

**113/23 Report from representatives of other groups:**

Withypool Village Hall

Hawkridge Village Hall

Henry Leigh Trust

Exmoor LCN

Consultative & Parish Forum

**114/23 Parish Community** – including the social media page update, events by other groups not listed in 113/23:

**115/23 Items for November 2023 agenda**

**116/23 Date and time of next meeting:**

14<sup>th</sup> November 2023 6.30pm or 7.30pm at Hawkridge Village Hall – time to be confirmed.

Future Meeting dates - tbc

Tuesday 9<sup>th</sup> January 2024 – Withypool Village Hall

Tuesday 12<sup>th</sup> March 2024 – Hawkridge Village Hall