

WITHYPOOL AND HAWKRIDGE PARISH COUNCIL AGENDA
Tuesday 8th July 2025 7.30pm at Hawkridge Village Hall

Councillor(s): A Howard (Chair), T Lloyd, A Collins, W Lock, A Morrissey, S Russell, K Branfield

I hereby give notice that the Meeting of the Parish Council of the abovenamed parish will be held at **Hawkridge Village Hall** on **Tuesday 8th July 2025 at 7.30pm**

All members of the Council are hereby summoned to attend the Meeting of the Parish Council for the purpose of considering and resolving upon the business at the meeting as set out hereafter.

Members of the public are invited to attend. There will be a period of public participation and members of the press and public are invited to address the Council 15 minutes prior to the commencement of the meeting at approximately 7.30pm, providing the notice period has been complied with. Please see Public Participation Notice on the website and noticeboard. **If there are no items from the public, the official meeting will commence at 7.30 pm.**

Yours sincerely

Rebecca Tomalin

Rebecca Tomalin - Parish Clerk

The Old Rectory, Withypool, Minehead, Somerset, TA24 7QP

Email: withypoolhawkridgeparishclerk@gmail.com

Website: www.parish-council.com/WithypoolandHawkridgeParishCouncil

71/25 Questions from the public. Previously emailed to the clerk for an official record to be kept. Any member of the public may make a presentation to the meeting (no more than three minutes), by submitting a written summary to the Clerk no later than 24 hours prior to the meeting by email.

72/25 Apologies of Absence

73/25 Declarations of notifiable interests Can be raised at specific points of the meeting.

74/25 Approval of the Minutes of the previous meeting on 13/05/2025 and emergency planning meeting on 24/06/25

75/25 Matters arising from the Minutes of 13/05/2025 and 24/06/25

76/25 Report by Somerset Council Councillors: (i) Car Parking Update

77/25 Planning: (i) 6/42/25/003 Pennycombe Cottage, Quarry Head Lane, Withypool, Dulverton, Somerset, TA24 7RP Proposed refurbishment of bungalow to include reroofing and erection of new porch

(ii) GDO 25/06 WATERHOUSE FARM, WITHYPOOL, MINEHEAD, TA24 7RD GDO - Prior notification for the proposed extension to agricultural storage building (15.24m x 13.7m) (iii) Planning Training

78/25 Broadband Scheme

79/25 Highways: (i) Signage Tarr Steps

80/25 Finance report (i) Bank Reconciliation (ii) Invoices – none at the time the agenda was issued. (iii) Update on insurance (iv) Planning Training & VH Hire

81/25 Risk Register, Freedom of Information Policy, Persistent and Vexatious Complainant Policy
– annual review & adoption of PVC Policy

82/25 Parish Gardens: (i) Grant update

83/25 Parish Maintenance: (i) First Aid Training

84/25 Flood Group Plan:

85/25 Chairman's Notices:

86/25 Correspondence: (i) Magna Septic Tank

87/25 Report from representatives of other groups:

Withypool Village Hall

Hawkridge Village Hall

Henry Leigh Trust

Exmoor LCN

88/25 Parish Community – including the social media page update, events by other groups not listed in 87/25:

89/25 Items for September 2025 agenda

90/25 Date and time of next meeting:

9th September 2025 at 7.30pm at Withypool Village Hall to be confirmed.

Future Meeting dates - tbc

Tuesday 11th November – Hawkridge Village Hall

Tuesday 13th January – Withypool Village Hall

Tuesday 10th March – Hawkridge Village Hall