

Withypool and Hawkrige Parish Council
Summary of Income and Expenditure for the year ended 31 March 2022

	2020/2021	2021/2022	
Income			
Carried forward	7180.51	8001.69	
Precept	3500.00	3500.00	
Interest received	0.01	0.00	
Rents received	610.00	754.50	
Flood Defence	0.00	0.00	
Refund from SCC	0.00	0.00	
VAT claimed	153.20	84.50	
Refund from other PC's	0.00	0.00	
Sale of Land	0.00	0.00	
	<u>4263.21</u>	<u>4339.00</u>	
	11443.72	12340.69	
Expenditure			
Insurance	184.13	184.13	
Subscriptions/Miscellaneous	157.27	58.64	
Training	10.00	90.00	
Audit	30.00	30.00	
Office Supplies	0.00	0.00	
Parish Lengthsman	0.00	0.00	
Clerk's Salary	1458.95	1772.14	
Clerk's expenses	35.80	6.61	
Upkeep of Parish property	1335.20	620.00	
Hire of Village Halls	0.00	115.00	
Solicitor Fee	0.00	0.00	
Flood Defence	0.00	0.00	
Laptop, software and other costs	130.68	223.42	
Rural property Consultant fee	0.00	0.00	
Charitable Donation	100.00	0.00	
Unpaid item fee	0.00	0.00	
	<u>3442.03</u>	<u>3099.94</u>	
Opening balances			
Reserve Account	10.66	10.67	
Current Account	7169.85	8026.02	
	<u>7180.51</u>	<u>8036.69</u>	
Closing balances			
Reserve Account	10.67	10.67	
Current Account	8026.02	9300.08	
	<u>8036.69</u>	<u>9310.75</u>	
	0.00	0.00	
	0.00	0.00	
Unbanked cheques	35.00	70.00	
Balance Carried Forward	<u>8001.69</u>	<u>9240.75</u>	

Unbanked cheques from 2020-21 now cleared
35.00 Chq 520

Unbanked cheques for 2021-22
70.00

Reserve Acct interest
0

Current Account Balance Now
9300.08

Reserve Account Balance Now
10.67

Unbanked cheque numbers:
543 Withypool Village Hal £50
544 Withypool Village Hal £20

Withypool and Hawkrigge Parish Council
Expenditure for the year ended 31 March 2022

Date	Payee	Details	Chq No	Minute No	Insurance	Subscriptions/Miscellaneous	Training	Audit	Office Supplies	Parish Lengthsman	Clerks' Salary	Clerks' Expenses	Upkeep of Parish property	Hire of Village Halls	Solicitor fee	Flood Defence	Laptop, software, and other costs	Funal property consultant fee	Charitable Donations	Unpaid Item fee	Total	Amount unbanked
05/04/2021	C Hornsby	Clerks Pay	527	27/21							374.73										£374.73	
18/05/2021	C Hornsby	Reimbursement Insurance & Audit Gift	528	43/21	£184.13			£30.00													£214.13	
18/05/2021	Exmoor PC	Laptop	529	43/21													£140.00				£140.00	
		Voided	530																		£0.00	
05/07/2021	C Hornsby	Clerks Pay Apr - June 21	531	65/21							253.68										£253.68	
13/07/2021	HMRC	PAYE Apr - June 21	532	65/21							63.40										£63.40	
06/08/2021	SALC	Affiliation Fee & Training	533	65/21		58.64	90.00														£148.64	
14/09/2021	Spanglefish	Website renewal	534	83/21							66.20						£29.95				£29.95	
14/09/2021	HMRC	PAYE June-Aug 21	535	83/21							293.91	1.51									£295.42	
14/09/2021	R Tomalin	Clerks Pay & Exp June-Aug 21	536	83/21							293.91	5.10									£299.01	
05/12/2021	R Tomalin	Clerks Pay & Exp Sept-Nov 21	537	101/21							66.20										£66.20	
05/12/2021	HMRC	PAYE Sept-Nov 21	538	101/21							66.20										£66.20	
17/12/2021	Dan Passmore	Grass Cutting	539	8/22									620.00								£620.00	
05/03/2022	HMRC	PAYE Dec21 - Feb 22	540	28/22							66.20										£66.20	
05/03/2022	R Tomalin	Clerks Pay & Exp Dec 21-Feb 22	541	28/22							293.91										£293.91	
08/03/2022	Hawkrigge Village Hall	Hall Hire PC Meetings	542	28/22									45.00								£45.00	
08/03/2022	Withypool Village Hall	Hall Hire PC Meetings	543	28/22									50.00								£50.00	
08/03/2022	Withypool Village Hall	Hall Hire Public Broadband Meeting	544	28/22									20.00								£20.00	
15/03/2022	R Tomalin	Reimbursement Anti-Virus Software	545	28/22													£53.47				£53.47	

£184.13 £58.64 £90.00 £30.00 £0.00 £0.00 £0.00 £1,772.14 £6.61 £620.00 £115.00 £0.00 £0.00 £223.42 £0.00 £0.00 £0.00 £3,099.94 £70.00

Withypool and Hawkrigge Parish Council
Income for the year ended 31 March 2022

Date	Payee	Details	Precept	Interest received	Rents received	Flood Defence	Refund from SCC	VAT claimed	refunds from Other PCs	Sale of Land	Total	Amount unbanked
26/04/2021	SWT	Precept	3500.00								0.00	
21/06/2021	HMRC VAT	VAT Refund						84.50			3500.00	
30/06/2021	Sarah Russell	Parish Land Rent Plot D Aug 21-Sept 22			514.50						514.50	
02/08/2021	Scott	Parish Land Rent Plot B & E Sept 21-Aug 22			120.00						120.00	
14/03/2022	Pollard	Parish Land Rent Plot C Mar 22-Feb 24			120.00						120.00	
			3500.00	0.00	754.50	0.00	0.00	84.50	0.00	0.00	4339.00	£0.00

Withypool & Hawkrigde Parish Council Explanation of Variances 2021/22

Box on Audit accounting statement	2020/21	2021/22	Variance (2022 less 2021)	%(variance , divided by 2020/21 figure, multiplied by 100)	Explanation required? £250 NO; 15% yes; less than 15% no	Reason
2 Precept or Rates or Levies	3500	3500	0	0.00%	no	
3 Total other receipts	763	839	76	9.96%	no	
4 Staff costs	1459	1772	313	21.45%	yes	Change of clerk, additional salary due to overlap of clerks for training. 2021 clerks pay covered period Jan 20-Dec 20. 2022 clerks pay covers Jan 21 - Feb 22 as new clerk paid at different intervals to previous clerk.
5 Loan interest / capital repayments	0	0	0	0.00%	no	
6 All other payments	1983	1328	-655	-33.03%	yes	Less spent on upkeep of parish property (in 2020/21 new bench & grit bins purchased), no charitable donations made & no election fees. More spent on training (new clerk) and reimbursement to Exmoor PC for share of laptop
9 Total fixed assets plus long term investments and assets	22064	22064	0	0.00%	no	

Withypool and Hawkrigge Parish Council, Somerset
 Bank Reconciliation Year ended 31st March 2022

Balance per bank statement at 31st March 2022 (taken from Bank Statement)	
Reserve Account	£ 10.67
Current Account	£ 9,300.08
Sub Total	£ 9,310.75
Outstanding Items	
Less Unpresented Cheques	£ 70.00
Plus uncleared payments into the bank	£ -
Petty Cash	n/a
Balance per cash book as of 31st March 2022	£ 9,240.75

Signed by Chair:

A HOWARD

Date: 17/05/2022

Signed by Clerk:

R Tomalin

Date: 17/05/2022

Asset Register for Withypool and Hawkridge Parish Council as of 31st March 2022

Total Asset Value: £22063.99

Withypool and Hawkridge Parish Council own various small paddocks known as 'Parish Gardens' totalling approximately 3.5 acres. Updating this to current land prices the total value is estimated in the region of £20,000.

Withypool and Hawkridge Parish Council purchased a defibrillator and case for £1500 in April 2017

Withypool & Hawkridge Parish Council purchased a Laptop which was shared with Exmoor Parish Council.

Total cost: £563.99

The ratio of ownership was 3:5 with W&H owning the greater share.

W&H reimbursed Exmoor Parish Council in May 2021 when there was a change of Clerk.

Withypool and Hawkridge Parish Council	£20,000
Defibrillator and case	£1,500
Laptop	£563.99
Total	£22,063.99

Withypool and Hawkridge Parish Council