

**Withypool and Hawkridge Parish Council**  
**Summary of Income and Expenditure for the year ended 31 March 2023**

	2021/2022	2022/2023	
<b>Income</b>			
Carried forward	8001.69	9240.75	
Precept	3500.00	3500.00	
Interest received	0.00	0.07	
Rents received	754.50	595.00	
Flood Defence	0.00	0.00	
Refund from SCC	0.00	0.00	
VAT claimed	84.50	0.00	
Refund from other PC's	0.00	10.00	
Sale of Land	0.00	0.00	
	<u>4339.00</u>	<u>4105.07</u>	
	<b><u>12340.69</u></b>	<b><u>13345.82</u></b>	
<b>Expenditure</b>			
Insurance	184.13	142.88	
Subscriptions/Miscellaneous	58.64	62.70	
Training	90.00	70.00	
Audit	30.00	0.00	
Office Supplies	0.00	0.00	
Clerk's Salary	1772.14	1589.60	
Clerk's expenses	6.61	0.00	
Upkeep of Parish property	620.00	745.00	
Hire of Village Halls	115.00	125.00	
Solicitor Fee	0.00	0.00	
Flood Defence	0.00	0.00	
Laptop, software and other costs	223.42	29.95	
Rural property Consultant fee	0.00	0.00	
Charitable Donation	0.00	630.00	
Unpaid item fee	0.00	0.00	
	<u>3099.94</u>	<u>3395.13</u>	
	<b><u>3099.94</u></b>	<b><u>3395.13</u></b>	
<b>Opening balances</b>			
Reserve Account	10.67	10.67	
Current Account	8026.02	9300.08	
	<u>8036.69</u>	<u>9310.75</u>	
	<b><u>8036.69</u></b>	<b><u>9310.75</u></b>	
<b>Closing balances</b>			
Reserve Account	10.67	10.74	
Current Account	9300.08	10424.28	
	<u>9310.75</u>	<u>10435.02</u>	
	0.00	0.00	
	0.00	0.00	
Unbanked cheques	70.00	484.33	
Balance Carried Forward	<b><u>9240.75</u></b>	<b><u>9950.69</u></b>	
	<b><u>9240.75</u></b>	<b><u>9950.69</u></b>	
			<i>Cleared cheques from 2021-22</i>
			<i>70.00 Chqs 543 &amp; 544</i>
			<i>Unbanked cheques for 2022-23</i>
			<i>484.33 See below</i>
			<i>Reserve Acct interest</i>
			<i>0.07</i>
			<b><i>Current Account Balance Now</i></b>
			<b><i>10424.28</i></b>
			<b><i>Reserve Account Balance Now</i></b>
			<b><i>10.74</i></b>
			Unbanked cheque numbers:
			555 Life Saver Technology £35.00
			567 Exmoor News £100.00
			568 R Tomalin £349.33

**Withypool and Hawkridge Parish Council  
Income for the year ended 31 March 2023**

Date	Payee	Details	Precept	Interest received	Rents received	Flood Defence	Refund from SCC	VAT claimed	Refunds from Other PC's	Sale of Land	Total	Amount unbanked
											0.00	
20/04/2022	SWT	Precept	3500.00								3500.00	
28/06/2022	Exmoor PC	Reimbursement SALC training costs							10.00		10.00	
25/07/2022	S Russell	Parish Garden Rent Plot D Sept 22 - Aug 23			475.00						475.00	
02/08/2022	A Scott	Parish Garden Rent Plots B & E Sept 22 - Aug 23			120.00						120.00	
31/08/2022	Natwest	Interest (Reserve Account)		0.01							0.01	
31/10/2022	Natwest	Interest (Reserve Account)		0.01							0.01	
30/11/2022	Natwest	Interest (Reserve Account)		0.01							0.01	
30/12/2022	Natwest	Interest (Reserve Account)		0.01							0.01	
31/01/2023	Natwest	Interest (Reserve Account)		0.01							0.01	
28/02/2023	Natwest	Interest (Reserve Account)		0.01							0.01	
31/03/2023	Natwest	Interest (Reserve Account)		0.01							0.01	
			<b>3500.00</b>	<b>0.07</b>	<b>595.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>10.00</b>	<b>0.00</b>	<b>4105.07</b>	<b>£0.00</b>

Withypool and Hawkrigde Parish Council  
Expenditure for the year ended 31 March 2023

Date	Payee	Details	Chq No	Minute No	Insurance	Subscriptions/Miscellaneous	Training	Audit	Office Supplies	Clerk's Salary	Clerk's Expenses	Upkeep of Parish property	Hire of Village Halls	solicitor fee	Flood Defence	Laptop, software, and other costs	Rural property consultant fee	Charitable Donations	Unpaid item fee	Total	Amount unbanked	
	VOID	VOID	546	---																	£0.00	
06/04/2022	D Williams	Withypool Jubilee Donation	547	35/22 & 45/22														250.00			£250.00	
12/05/2022	Hawkrigde Village Hall	Hawkrigde Donation	548	35/22 & 45/22														250.00			£250.00	
17/05/2022	BHIB	Insurance	549	45/22	142.88																£142.88	
17/05/2022	SALC	Election Training	550	45/22			20.00														£20.00	
	VOID	VOID	551	---																	£0.00	
05/06/2022	HMRC	PAYE Mar - May 22	552	45/22						67.40											£67.40	
05/06/2022	R Tomalin	Clerks Pay & Expenses Mar - May 22	553	45/22						299.21											£299.21	
17/05/2022	British Red Cross	Donation (Internal Auditor)	554	45/22														30.00			£30.00	
05/07/2022	Life Saver Technology	Defib Check	555	72/22								35.00									£35.00	£35.00
13/09/2022	HMRC	PAYE June - Aug 22	556	90/22						79.40											£79.40	
27/09/2022	SALC	Affiliation Fee	557	90/22		62.70															£62.70	
27/09/2022	Spanglefish	Website Renewal	558	90/22												29.95					£29.95	
27/09/2022	R Tomalin	Clerks Pay & Expenses June - Aug 22	559	90/22						346.36											£346.36	
08/11/2022	D Passmore	Grass Cutting	560	112/22								710.00									£710.00	
08/11/2022	SALC	Cllr Training	561	112/22			50.00														£50.00	
05/12/2022	R Tomalin	Clerks Pay & Expenses Sept - Nov 22	562	112/22						294.30											£294.30	
05/12/2022	HMRC	PAYE Sept- Nov 22	563	112/22						73.60											£73.60	
14/03/2023	HMRC	PAYE Dec 22 - Feb 23	564	36/23						80.00											£80.00	
14/03/2023	Hawkrigde Village Hall	Hall Hire for PC Meetings	565	36/23									45.00								£45.00	
25/03/2023	Withypool Village Hall	Hall Hire for PC Meetings	566	36/23									80.00								£80.00	
25/03/2023	Exmoor News	Grant/Donation	567	41/23														100.00			£100.00	£100.00
25/03/2023	R Tomalin	Clerks Pay & Expenses Dec 22 - Feb 23	568	36/23						349.33											£349.33	£349.33
																					£0.00	

£142.88    £62.70    £70.00    £0.00    £0.00    £1,589.60    £0.00    £745.00    £125.00    £0.00    £0.00    £29.95    £0.00    £630.00    £0.00    £3,395.13    £484.33

## Withypool & Hawkridge Parish Council Explanation of Variances 2021/22

Box on Audit accounting statement		2021/22	2022/23	Variance (2023 less 2022)	%(variance , divided by 2021/22 figure, multiplied by 100)	Explanation required? Less than £250 NO; More than 15% yes; less than 15% no	Reason
2	Precept or Rates or Levies	3500	3500	0	0.00%	no	
3	Total other receipts	839	605	-234	-27.89%	no	Rent for Plot C not received In financial year. No VAT refund as no significant purchases in 2021/22
4	Staff costs	1772	1590	-182	-10.27%	no	Clerk salary for Nov 22 - Feb 23 not cleared in financial year (waiting for new cheque book)
5	Loan interest / capital repayments	0	0	0	0.00%	no	
6	All other payments	1328	1805	477	35.92%	yes	More charitable donations/grants (Jubilee celebrations/Exmoor News). More spent on upkeep of parish (removal of trees), less spent on laptop costs and software.
9	Total fixed assets plus long term investments and assets	22064	22064	0	0.00%	no	

Withypool and Hawkridge Parish Council, Somerset  
 Bank Reconciliation Year ended 31st March 2023

<b>Balance per bank statement at 31st March 2023 (taken from Bank Statement)</b>	
Reserve Account	£ 10.74
Current Account	£ 10,424.28
<b>Sub Total</b>	<b>£ 10,435.02</b>
<b>Outstanding Items</b>	
Less Unpresented Cheques	£ 484.33
Plus uncleared payments into the bank	£ -
Petty Cash	n/a
Balance per cash book as of 31st March 2023	£ 9,950.69

Signed by Chair: <i>A. HOWARD</i>	Date: 09/05/2023
Signed by Clerk: <i>[Redacted]</i> R Tomalin <i>[Redacted]</i>	Date: 09/05/2023

Asset Register for Withypool and Hawkridge Parish Council as of 31st March 2023

Total Asset Value: £22063.99

Withypool and Hawkridge Parish Council own various small paddocks known as 'Parish Gardens' totalling approximately 3.5 acres. Updating this to current land prices the total value is estimated in the region of £20,000.

Withypool and Hawkridge Parish Council purchased a defibrillator and case for £1500 in April 2017

Withypool & Hawkridge Parish Council purchased a Laptop which was shared with Exmoor Parish Council.  
Total cost: £563.99  
The ratio of ownership was 3:5 with W&H owning the greater share.  
W&H reimbursed Exmoor Parish Council in May 2021 when there was a change of Clerk.