

**Withypool and Hawkridge Parish Council**  
**Explanation of Variances 2016/17**

Figures are rounded to nearest £1

Box		2016	2017	variance (2017 less 2016)	% ( Variance divided by 2016 figure multiplied by 100)	Explanation required? Less than £250 NO More than 15% YES Less than 15% NO
2	Precept or Rates or Levies	2850	2850	0	0%	NO
3	Total other receipts	759	447	-312	-41%	<b>YES</b>
4	Staff costs	789	563	-226	-29%	<b>YES</b>
5	Loan interest / capital repayments	0	0	0	0%	NO
6	All other payments	1385	7557	6172	446%	<b>YES</b>
9	Total fixed assets plus long term investments and assets	20000	20000	0	0%	NO

BOX NUMBER	3
Figure in 2016 column	£ 759
Figure in 2017 column	447
Variance (2017 figure less 2016 figure)	-312
REASON	Amount £
Reason 1	Rental income was reduced as one of the parishioners decided to stop renting the land. The council are in the process of taking on a new tenant. Another tenant's rent was received at the beginning of April 2017 and so just missed the financial year of 2016-2017.
Reason 2	
Reason 3	
Reason 4	
Unexplained	
Confirm unexplained amount is less than 15% of 2015 figure	

<b>BOX NUMBER</b>	<b>4</b>
Figure in 2016 column	£ 789
Figure in 2017 column	563
Variance (2017 figure less 2016 figure)	-226
<b>REASON</b>	<b>Amount    £</b>
Reason 1	A new clerk was employed in July 2016 and is being paid quarterly, Oct, Jan, Apr and July. The pay for Jan, Feb and Mar will be in 2017-2018 accounts.
Reason 2	
Reason 3	
Reason 4	
Unexplained	
Confirm unexplained amount is less than 15% of 2015 figure	

<b>BOX NUMBER</b>	<b>6</b>
Figure in 2016 column	£ 1385
Figure in 2017 column	7557
Variance (2017 figure less 2016 figure)	6172
<b>REASON</b>	<b>Amount    £</b>
Reason 1	The parish council had a land dispute which had been ongoing for a number of years. The claimant dropped the case when they sold their property in November 2016 unfortunately leaving the council to pay the fees to the solicitor and land agent. The case has since been reopened because when the claimant sold their property they included the councils piece of land too which was not theirs to sell. The council are in the process of recouping the money they paid out in fees. Please note that if the council did not have these fees to pay the variance would have been only 10%
Reason 2	
Reason 3	
Reason 4	
Unexplained	
Confirm unexplained amount is less than 15% of 2015 figure	

<b>Withypool and Hawkridge Parish Council, Somerset</b>	
Bank Reconciliation Year ended 31st March 2017	
	£
Balance per bank statement at 31st March 2017 (taken from Bank Statement) - Reserve Account	2,360.54
Balance per bank statement at 31st March 2017 (taken from Bank Statement) - Current Account	1,648.68
<b>Sub Total</b>	4,009.22
<b>Outstanding Items</b>	
Less Unpresented Cheques	58.00
Plus uncleared payments into the bank	0.00
<b>Petty Cash</b>	
Plus any Petty Cash balance held at 31st March 2016	0.00
Balance per cash book at 31st March 2015	

**Details of unpresented cheques**

<i>Payable to</i>	<i>Amount</i>
Withypool Village Hall Hire (cheque number 451)	£ 58.00
Total	<u>£ 58.00</u>

A. Howard  
 Chairman  
 9th May 2017

C Hornsby  
 Responsible Financial Officer  
 9th May 2017

**Asset Register for Withypool and Hawkridge Parish Council  
as at 31<sup>st</sup> March 2017**

Withypool and Hawkridge Parish Council own various small paddocks known as 'Parish Gardens' totalling approximately 3.5 acres. Updating this to current land prices the total value is estimated in the region of £20,000.

**Details of any earmarked or restricted reserves held by  
Withypool and Hawkridge Parish Council at 31 March 2017**

Amount held at 31 March 2017 £	Purpose of reserve
£1464.00	Flood Defence
£1000.00	Health & Wellbeing Contribution for Defibrillator
<b>£2464.00</b>	