



# Caston Parish Council

Year 2015 - 2016

CHAIRMAN: - Mr. David Blincow      VICE CHAIRMAN: - Mrs. Kay Farmbrough

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## THE MINUTES OF THE MEETING OF CASTON PARISH COUNCIL 6<sup>th</sup> JULY 2015, at 7.30 P.M CASTON VILLAGE HALL

Please note these minutes include a re- order of the published Agenda.

This was requested by the Chairman, to accommodate speakers, public participation and visiting councillors.  
If agreed this format could become permanent.

**Councillors present:** - Mr. David Blincow, Mrs. Kay Farmbrough, Mr. Brian Brooker, Mr. Frank Brown, Mr. Peter Chapman, Mrs. Leslie Crosthwaite, Mrs. Jaki Porter.  
**Also present:** - Members of the Parish of Caston. Mr. Stan Hebborn - County Councillor, Mr. Phil Cowen - District Councillor, Mr. Colin Bearne - Co-ordinator for Caston Home Watch & Caston Speed Watch Team, Guest speaker: - Mrs Irene Barrowmen Co-ordinator of Wayland First Response Team.

- To accept apologies for absence:** - Mr. Hebborn and PCSO Tonya did not attend.
- The minutes** of the previous Parish Council meeting held on **1<sup>st</sup> June 2015** were handed out to the public and Councillors as Draft. It was **RESOLVED** that after the corrections noted at the meeting are made and a copy sent to councillors the minutes could be signed by the Chairman, as a true and correct record. The minutes of the extra meeting held on **27<sup>th</sup> May 2015** are to be sent to councillors for checking and added to the next Agenda before signing by the Chairman.
- Declarations of Interest** from members, in any item to be discussed were noted:- David Blincow - none, Brian Brooker - none, Frank Brown - none, Peter Chapman - none, Leslie Crosthwaite - none, Kay Farmbrough - none, Jaki Porter - none.  
**Dispensations** from Council Members: - none.
- District Councillor Mr. Phil Cowen.** Contact: - phil.cowen@breckland.gov.uk  
Mr Cowen advised the meeting regarding planning procedures and how applications are considered, the implications and the various systems for appeals. He was asked why some applications take a long time to process. He said if there was often a need to clarify points and people and authorities had to be contacted about these. He also said that once a decision is made it is in force from that date and any Conditions attached to it had to be adhered to. A question was asked about why the PC is not informed about the Discharge of Conditions process. He said this is often because it means simple changes like that of materials to be used. He said that anyone can contact him anytime his details are on the PC web site and notice boards. He will also try to attend the Drop in coffee mornings on Fridays when he can. The Chairman thanked him.
- County Councillor Mr. Hebborn.** Contact: - stan.hebborn@norfolk.gov.uk  
Mr. Hebborn was absent.
- The PC Chairman opened the public meeting at 7.30pm.**  
The Chairman introduced the **guest speaker:** - Mrs Irene Barrowmen Co-ordinator of Wayland First Response Team. Mrs Barrowman gave an introductory talk about heart defibrillators and their use, storage and associated training. The First Response team carry these on their response cars. This voluntary service has been running since 2002. They also train local residents in the use of defib's. Questions were asked about the response time, cost and placement of the machines in the village. The First Response teams are volunteers and can only be available in the evenings as they all work full time. They work alongside the Ambulance Service. The defibrillator is placed in a central location for the public to use with telephone help at the same time from the ambulance service. The device has a safety system which means it cannot work unless the patient needs it. It was advised that the time needed to attend someone suffering a heart problem is 8 minutes. A defibrillator can help close the gap in time waiting time for the ambulance. These are already in other towns and villages locally.  
It was greed that there needs to be a community meeting to discuss the need for this item and Mrs. Barrowman said she would attend to give further advice. The Chairman thanked her for helping. The costs sheet she provided was added to the July councillors' folder and the clerk was asked to arrange this meeting. Item to be added to the next Agenda.
- Participation & questions from the public:** -
  - A parishioner asked if Breckland would allow Discharge of Conditions on the application for a barn in Dukes



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Lane if the application were passed.

- It was asked if a working group could be set up to advise the PC on computer.
- Mrs Jane Horner said that she and her husband Roy would like to volunteer to paint the inside of the bus shelters in the village. The Chairman thanked her for their help. Item for the next Agenda.
- The public agreed that the new format of Agenda was much improved but please could there also be public participation at the end of the meeting. The PC agreed. The Clerk is to reformat the Agenda accordingly.

**8. Caston Speed Watch Co-ordinator Mr. Colin Bearne. Contact: -01953 483961**

There were 5 sessions since the last report. 738 vehicles were recorded 31 speeders and 17 travelling at over 35mph. This low percentage of speeders is only achievable during speed watch sessions! To achieve a permanent low figure other traffic calming measures would of course be needed. We have had another visit from the police camera support officer. On another note we have received several comments about the sheer size of the articulated lorries coming through the village instead of taking an alternative route between Watton and the A11.

If you are concerned about speeding in the village please join the team and help us. One to two hours every alternate week is all that is needed.

**9. Caston Home Watch co-ordinator Mr. Colin Bearne. Contact: -01953 483961**

In the recent very warm weather we have had as many doors and windows open as possible. Please remember not to make it easy for the criminal by leaving any of them open when you are way from the house, or even at the bottom of the garden.

If you are going away please tell a neighbour or friend or contact Homewatch to keep watch on your property.

**The Chairman opened the Parish Council meeting at 8.30pm.**

**4. Planning:- The following decisions were noted:-**

- A. **3PL/2014/0608/F.** Northacre Farm Pool, Caston. Change of use of office & store room to one bedroom caretakers flat. No result to date from Breckland Council.
- B. **3PL/2015/0147/F.** Land East of Walnut Tree Cottage, Attleborough Rd. Erection of 8 dwellings. No result to date from Breckland Council.
- C. **3PL/2015/0180/F.** Co-Dunkall Ltd, The Barn, Dukes Lane. Erection of storage building with offices (Retrospective). This application is to be considered by the planning committee at Breckland Council on 20<sup>th</sup> July 2015.
- D. **3PL/2014/1088/O.** Site adjacent to Home Farm, Northacre, proposed residential development for 3 detached dwellings. This was refused by Breckland Council and has gone to Appeal with Planning Inspectorate APP/F2605/W/15/3005069. No result to date from the Planning Inspectorate. Several councillors attended a site meeting on 15<sup>th</sup> June with the planning inspectors.
- E. **3PL/2015/0613/F.** Former Coach Depot Dukes Lane. Residential development of 3 new dwellings (Including the removal of a temporary structure used as a site office and store). No result to date from Breckland Council.
- F. **3PI/2014/0303/F.** The Cottage 2 Northacre. To install a granny annex to the front of the property. Omitted from agenda so added at the meeting of 6<sup>th</sup> July. No result to date from Breckland Council.

**5. Finance:- To report and approve the following expenditure:-**

- A. **Payment** to RGM for grass cutting in May. £192.00 including VAT. In budget (Village grass cutting). Proposed by F. Brown and seconded by K. Farmbrough.
- B. **Payment** to D & Y Nurseries for plants and maintenance of planters. £450 for year. In budget (Planters). Proposed by B. Brooker and seconded by P. Chapman.
- C. **Payment** to Ravencroft Tree Services Ltd for tree survey risk assessment. £234.00 including VAT. In budget (Risk assessment - trees). Proposed by B. Brooker and seconded by P. Chapman.
- D. **Payment** to Norfolk Association of Local Councils for Guides for Councillors books. £18.50 In budget (Misc). Proposed by B. Brooker and seconded by F. Brown.
- E. **Payment** to Breckland Council for 2 x training courses for Chairman and Vice-Chairman. £100.00. In budget (Training). Proposed by B. Brooker and seconded by F. Brown
- F. **Payment** to The Clerk - wages for June 2015. In budget (Wages). Proposed by K. Farmbrough and seconded by F. Brown.
- G. **Payment** to The Clerk - expenses for April to June 2015. In budget (Expenses). Proposed by K. Farmbrough



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and seconded by F. Brown.

## 6. Matters to report: - Clerk

- A. Notice board on The Green. The board has yet to be delivered to Peter Chapman.
- B. Defibrillator. - As public meeting above.
- C. Dukes Lane ownership. Cllr. Frank Brown produced a summary of the information relating to the rights of residents and the history of Dukes Lane track/roadway. A Resolution was then proposed. But the councillors agreed that Frank Brown and Peter Chapman should visit the solicitor to check the information and that the PC can add this to the records before this Resolution could be proposed. Item for the next Agenda.
- D. New email address for PC. It was agreed that this item and item 6.G. should be deferred to a Working Group to advise the PC on the various options available and any associated costs. Brian Brooker, Jaki Porter of the PC and Alistair Skipper, volunteer were asked to look into these matters and report back at the next meeting. Next agenda.
- E. Dog bins. The possibility of purchasing a new dog bin to add to the one at the Village Hall was discussed. This was decided against at this time but the recent new information stickers need to be replaced with more permanent ones. The clerk has been asked to do this.
- F. Computer and office equipment for PC. See item 6.D.
- G. Update on information from last month.
  - A visit from planning officers Mike Brennan and a colleague from Breckland Council has been provisionally booked for 28<sup>th</sup> July. This is open to all residents and starting at 7.30pm in The Village Hall. When confirmed, the Clerk will send the info to the website and village residents.
  - It was noted that no reply had been received by the PC have from Mr. R. Lond Caulk about the concrete which has been laid in Dukes Lane. It was agreed to write another letter to Mr. Lond-Caulk.
  - Tree surgery. The Clerk is to get 3 quotes for the remedial work needed on the trees at Coronation Terrace including one from the tree surveyors.
  - The Rangers were asked to fill in pot holes near the school and general siding out of the paths.
  - 3 to 4 new plants are needed for the hedge at Coronation Terrace. It was agreed that these are to be purchased by the Clerk and planted by Helen Maxwell during the autumn.
  - An invitation from Wayland Partnership to attend a meeting on 16<sup>th</sup> July to discuss Neighbourhood Planning. The Clerk is to notify them which councillors will be attending.
- H. Any urgent information for PC to consider: - None

## Correspondence from: -

- Councillors' Folder has been moved to next month due to lack of material.

## Matters for future discussion to be noted: -

- The speed indicator signs on Stow Bedon Rd and The Street are being obscured by trees. The clerk has been asked to tell Highways.
- Additional signs for weight restrictions at entrances to village. The Speed Watch team and the public are to be asked to note down the business names of any large vehicles which are passing through the village. Mr. Chapman said that these might be pea harvest lorries which are seasonal. It was agreed that if they are not and "short cuts" are being taken through the village then the firms should be notified by the PC, Police or County Councillor.
- Possible methods of traffic calming. Item for the next agenda

The next meeting date is agreed as Monday 7<sup>th</sup> September 2015 in Caston Village Hall at 7.30 pm.

The meeting closed at 9.30pm

Clerk: - Alison Skipper

**Public Participation:** - Could the relevant Highways Acts be added to the Resolution (6.C.)?

It was asked if older PC paper archives could be stored at Norfolk Records Office. This would allow the public to access them. The public requested this format of Agenda in future PC meetings as it gave the public more opportunity to speak.