



# Caston Parish Council

CHAIRMAN:- Mr. David Blincow      VICE CHAIRMAN: - Mrs. Kay Farmbrough

## MINUTES OF THE MEETING OF CASTON PARISH COUNCIL

**MONDAY 6 NOVEMBER 2017**

CASTON VILLAGE HALL at 7.30 pm

Councillor's present:- David Blincow, Frank Brown, Brian Brooker, Peter Chapman, Jaki Porter, Rob Lond-Caulk

Also present:- Members of the Public

1. **Apologies for absence:** Apologies were received and accepted from Cllr Farmbrough.
2. It was **RESOLVED** that the Minutes of the Meetings held on Monday 2 October 2017 and Monday 23 October 2017, be signed, by the Chairman, as a true and correct record. All voted in favour.

**The Chairman closed the Council Meeting to permit public discussion.**

3. **Participation and questions from the public, session 1:** None.
4. **Guest Speakers:** None.
5. **Caston Speed Watch Report by Co-ordinator Colin Bearne – Contact 01953 483961**  
There was no formal report this month.
6. **Caston Neighbourhood Watch Report by Co-ordinator Colin Bearne – Contact 01953 483961**  
There was no formal report this month however, Cllr Blincow did refer to the theft of oil within the village. A member of the public confirmed that one tank had been drained and another two had been tampered with.

**The Chairman reopened the Council meeting.**

7. **Declarations of Interest:-** Cllr Lond-Caulk, item 8A and B.  
**Dispensations** from Council Members: - None
8. **Planning Applications:-**
  - A. **3PL/2015/1080/F** – The Barn, Dukes Lane. Cllr Lond-Caulk advised that he is awaiting a decision of Breckland Council regarding the relocation of the barn to Carbrooke and is expecting a response around mid December.
  - B. **3PL/2017/1125/F** – Bilhams Cottage, The Street. This application has been refused.
  - C. **3PL/2017/1267/0** – Land adjacent to Caston Primary School, The Street, Caston, NR17 1DD – The Parish Council has submitted their comments and the matter remains undecided by Breckland Council.

CHAIRMAN.....

DATED: .....

9. **Finance – to approve and report the following expenditure**

Payment of the following items was proposed:-

- A. To approve the salary payment, including holiday pay allowance to the Clerk, Mrs Joanne Blackman, for the month of November 2017, in the sum of £211.77. All voted in favour.
- B. To approve the expenses of the Clerk, Mrs Joanne Blackman, for the months of July through to October 2017 in the sum of £83.41. All voted in favour.
- C. To approve payment to Hilton Studios for amendments to the Book of Remembrance in the sum of £335.21. It was noted that the Clerk has yet to receive the official invoice. Parishioner Jane Horner will supply the invoice to the Chairman and provided the sum is as quoted payment should be made immediately. All voted in favour.
- D. To approve payment to R G Maintenance Services for grass cutting for the month of October (invoice No. 2238812) in the sum of £96.00 (incl. VAT). All voted in favour.
- E. To approve payment to Norfolk ALC for GDPR training for the Clerk in the sum of £30 (incl. VAT). All voted in favour.
- F. To approve payment to Spanglefish Annual Subscription from 13 November 2017 in the sum of £29.95 (incl. VAT). All voted in favour.
- G. To approve payment to HCI Data to renew castonparishcouncil.gov.uk domain for 2 years from 28 January 2018 in the sum of £83.88 (incl VAT). All voted in favour.

10. **Matters to Report**

A. **Update on original Village Cross repairs**

The Clerk advised that she has spoken again with Historic Britain and they are currently short of staff but this has now been passed to a Project Manager, Fiona Wells, who will be in contact with the Clerk to arrange a site visit. ***Item for next Agenda.***

B. **Financial Balances**

The Clerk had provided the Receipts and Payments Schedule and Balance Sheet to 30 September 2017 together with up-to-date financial balances to the Council, prior to the meeting, all approved as in order.

C. **Update on implementation of internet banking**

The Clerk advised that she now has viewing access to Caston Parish Council bank account.

D. **Adoption of telephone boxes**

Phil Wells advised that he hoping to start the stripping of the telephone box in The Street this coming weekend. ***Item for next Agenda.***

E. **Matters for the Rangers/update from Claire Bowes**

The Clerk confirmed that she had written to County Councillor Claire Bowes regarding the Rangers and CC Bowes had confirmed that she had contacted the Rangers and was awaiting a response and would revert in due course. The Clerk is to continue to chase this matter. ***Item for next Agenda.***

CHAIRMAN.....

DATED: .....

F. **Provision of a Childrens' Play Area Facility**

Cllr Lond-Caulk confirmed that due to work commitments he has been unable to progress this matter any further. *Item for next Agenda.*

G. **Update on letter to County Councillor re traffic in Caston**

The Clerk confirmed that she had sent a letter to County Councillor Claire Bowes, as agreed, concerning the traffic situation in Caston. A response had yet to be received and the Clerk continue to chase for a response. The Clerk further advised that a similar letter was written to Highways in August which has been acknowledged by Highways informing us that it has been passed to the relevant depot. On the 3 November a further email was received advising the matter had been passed to County Hall. *Item for next Agenda.*

11. **Correspondence from:** None.

Any correspondence and associated information added to the Councillors' Folder for circulation, Public Information notices posted to the village noticeboards and websites.

12. The next meeting date is **Monday 4 December 2017.** The next meeting is to be held at Little Ellingham Village Hall whilst the renovation is taking place at Caston Village Hall. Meetings for January, February and March will also be held at Little Ellingham and the Clerk will post notices on the village noticeboards advising of the same.

**The Chairman closed the meeting to permit public discussion.**

13. **Participation and questions from the public – session 2:**

A member of the public advised that the Rangers had visited Caston and had swept the gutters. Cllr Brooker expressed concerns that the pavements remained covered in leaves although it was recognised that this is a difficult time of year whilst leaves are still falling.

A member of the public expressed concern that CC Bowes had not responded to the letter regarding the traffic situation in Caston and requested reassurance that the matters discussed at previous meetings had been passed on to CC Bowes. Cllr Blincow read the contents of the letter to the meeting. Cllr Brown expressed concerns that suggesting a long list of possible solutions would be caught up in government bureaucracy and we should concentrate on one or two suggestions. Cllr Lond-Caulk suggested that a further letter should be sent to CC Bowes requesting a response. Cllr Porter suggested that the list was sent to CC Bowes to try and engage her in discussions of ideas that may be worth considering. Cllr Brown further suggested that we should also seek to obtain the support of District Cllr Cowen. Cllr Chapman advised that there had been an increase in farm traffic this week as they were bringing in the sugar beet. The Council advised that farm traffic was not in question in relation to these discussions. It was therefore **RESOLVED** that the Clerk would write to CC Bowes requesting a response to our original letter dated 17 October 2017.

Cllr Porter raised the Data Protection training recently attended by the Clerk. The Clerk gave a brief outline of the new Act which will come into effect in May 2018. The Clerk advised that it appeared that on the face of it there would be considerable work required to comply with the new Act however, Norfolk ALC have confirmed that they will be providing guidelines to assist Councils in due course.

**The Chairman reopened the Council Meeting.**

14. **Matters for future discussion:** Items for next Agenda as above.

**The Parish Council Meeting closed at 8.50 pm.**

Joanne Blackman  
Parish Clerk  
17 November 2017

CHAIRMAN..... DATED: .....

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