



Caston Parish Council

CHAIRMAN:- Mr. David Blincow VICE CHAIRMAN: - Mrs. Jaki Porter

MINUTES OF THE MEETING OF CASTON PARISH COUNCIL

MONDAY 14 MAY 2018

CASTON VILLAGE HALL at 8.00 pm

Councillor's present:- David Blincow, Kay Farmbrough, Frank Brown, Brian Brooker, Peter Chapman, Jaki Porter, Rob Lond-Caulk

Also present:- Members of the Public

1. **Apologies for absence:** Claire Bowes, County Councillor.
2. It was **RESOLVED** that the Minutes of the Meeting held on Monday 9 April 2018, be signed, by the Chairman, as a true and correct record. Proposed by Cllr Brown and seconded by Cllr Farmbrough. All voted in favour.

The Chairman closed the Council Meeting to permit public discussion.

3. **Participation and questions from the public, session 1:**

A member of the public reported a pothole near Flaxmoor House and a further near the holly bush in Church Lane, Stow Bedon (approx. 400 yards from junction). Clerk to report the same to Highways.

4. **Guest Speakers:** None.

5. **Caston Speed Watch Report by Co-ordinator Colin Bearne – Contact 01953 483961**

"There have been 5 sessions since the last council meeting. 744 vehicles were observed of which we were able to log 52 as speeding. One early morning session recorded no fewer than 20 speeders. We shall continue to be active at this time for as long as the light favours us.

Our new recruits continue to be trained.

Our human resources are fragile some weeks and we are still in desperate need of fresh volunteers.

Please join us if you are concerned about speeding in the village. It takes only 1-2 hours of your time every alternate week."

6. **Caston Neighbourhood Watch Report by Co-ordinator Colin Bearne – Contact 01953 483961**

"Happily there is again nothing to record this month.

Little bursts of spring are tempting us out into the garden. Please take care of your garden implements and keep them secure.

For Neighbourhood Watch ring 483961. For reporting suspicious activity and seeking advice use 101."

The Chairman reopened the Council meeting.

7. **Declarations of Interest:**- Cllr Lond-Caulk, item 8A and 8D. Cllr Farmbrough, item 8B.
Dispensations from Council Members: - None

CHAIRMAN.....

DATED:

8. **Planning Applications:-**

- A. **3PL/2015/1080/F** – The Barn, Dukes Lane. The building is now empty and is still on track for removal by September.
- B. **3PL/2017/1267/0** – Land adjacent to Caston Primary School – erection of five dwellings and car park for Caston Primary School. This matter remains undecided. (Deferred). Cllr Blincow advised that he had received an email from the land agent asking to meet at the site. Cllr Blincow advised that following a resolution of the Council, Councillors are not permitted to meet with agents and suggested that he may wish to attend the Parish Council meeting. A question was raised as to whether the Planning Officer would revert to us with the awaited proposal re flooding. It was unclear whether the matter would be referred to ourselves and it was felt it was necessary for us to have sight of the same and be given the opportunity to respond. The Clerk is to contact District Cllr Cowen in this regard.
- C. **3PL/2017/1045/0 (Appeal Reference APP/F2605/W/17/3186309)** – Land adjacent Old Rectory Cottage, Attleborough Road, NR17 1DL – residential development (two dwellings). Appeal has been dismissed.
- D. **3PL/2017/1125/F (Appeal Reference APP/F2605/W/17/3191440)** – Bilhams Cottage, The Street, Caston, NR17 1DD - Conversion of garage to one and a half storey cottage. Appealed. (26 March). This matter remains undecided.
- E. **3PL/2018/0395/HOU** – Evergreen, The Street, Caston, NR17 1DD – Erection of front porch. This matter remains undecided.
- F. **3PL/2018/0027/F** – Development of Cattle Roundhouse, Thompson Road, Griston, IP25 6PX – erection of 1 no organic free range egg laying unit with connected packing area. This matter remains undecided.
- G. **3PL/2018/0465/HOU** – Little Barn, Caston Road, Caston – Single storey side extension including glass link corridor and new porch to front elevation. The Council has no objections to this application.

9. **Finance – to approve and report the following expenditure:-**

- A. To approve the salary payment including holiday pay allowance to the Clerk, Mrs Joanne Blackman, for the month of April 2018 in the sum of £211.77. Proposed by Cllr Brown and seconded by Cllr Farmbrough. All voted in favour.
- B. To approve payment to RG Maintenance Services Limited for grass cutting to the Village Green and Coronation Terrace for the month of April in the sum of £228.00 (incl VAT). Proposed by Cllr Brown and seconded by Cllr Lond-Caulk. All voted in favour.

10. **To discuss propose and vote on the following subjects:-**

- A. **To adopt Receipts and Payments schedule and balance sheet for the financial year 2017/18.**

Proposed by Cllr Farmbrough and seconded by Cllr Brown.

- B. **To consider installation of bollards on the Green at Coronation Terrace.**

Cllr Farmbrough reported that the Woodland Trust are still giving away hedging plants and that she would likely be able to find somebody to plant the same for a small cost. It was acknowledged that the planting would be done in the Autumn time. Cllr Farmbrough agreed to acquire the plants. It was proposed by Cllr Brown that a cost of no more than £100 be agreed for the planting of the hedging plants, seconded by Cllr Porter, all voted in favour. It was therefore **RESOLVED** that costs be approved of no more than £100 for the planting of hedging plants at the Green at Coronation Terrace.

CHAIRMAN.....

DATED:

C. **To consider the necessity to appoint a Financial Scrutineer for the financial year 2018/19.**

Cllr Brown felt it was unnecessary to have a Financial Scrutineer. It is not a legal requirement and it was agreed that the Council would receive monthly financial reports from the Clerk.

D. **To form a working party to review Council assets and associated value.**

It was agreed that the Clerk would carry out an initial review of the current assets and prepare a report for the Council for consideration.

E. **To ratify salary review of the Clerk**

The Council agreed the salary review of the Clerk.

11. **Matters to Report**

A. **Update on original Village Cross repairs.**

The Clerk advised that the tender documentation had been sent out to four prospective conservation builders with tenders to be received no later than 8 June 2018. ***Item for next Agenda.***

B. **Financial Balances.**

The Clerk reported the current account balances. ***Item for next Agenda.***

C. **Update on telephone boxes.**

No update was available. ***Item for next Agenda.***

D. **Matters for the Rangers**

The Clerk to report the following:

- Pavement requires cleaning from outside Flaxmoor House towards the Village Green
- Sunken curb stone by War Memorial
- Footpaths require siding out and green moss removed from footpaths towards Northacre.

Item for next Agenda.

E. **Update from Claire Bowes re 20mph flashing signs outside the school.**

No update available. ***Item for next Agenda.***

F. **Complaint letter to Leader of the Council in respect of Planning Committee Meeting held on Monday 12 February 2018 re 3PL/2017/1267/0 – Land adjacent to Caston Primary School – erection of five dwellings and car park for Caston Primary School.**

The Clerk reported that a response had been promised by 4 May 2018 but this had not been received. A further chaser was sent on 14 May 2018 but no response had been received. ***Item for next Agenda.***

G. **Update re possible purchase of a ‘Tommy’ Statue to commemorate the end of WW1.**

Cllr Brown apologised that he had been unable to prepare the letter to residents but would ensure that this was done before the next meeting.

CHAIRMAN.....

DATED:

**H/I/J Update from Highways re No Stopping Signs.
Damage being caused to Village Green by vehicles.
Update re pedestrian signage for Northacre.**

Cllr Porter reported that she had tried to speak with Paul Sellick at Highways in respect of the above matters but had spoken instead to a gentleman called Jonathan. A response had been promised in time for this meeting but this has not been received. A resident had reported the No Stopping Signs and had been advised that a site visit would be made this week. A response is awaited. **Item for next Agenda.**

K. Response received from HMP Wayland

No response had been received although it was considered a response was not necessary. A short discussion took place regarding speeding generally and the effectiveness of the SAM2. It was agreed to discuss the possibility of the purchase of a further SAM2 for the village. **Item for next Agenda.**

12. Correspondence from:-

Any correspondence and associated information added to the Councillors' Folder for circulation. Public Information notices posted to the village noticeboards and websites.

13. To agree the next meeting date Monday 4 June 2018.

The Chairman closed the Council Meeting to permit public discussion.

14. Participation and questions from the public – session 2. None.

15. Matters for future discussion. SAM2

Meeting closed at 9.25 pm.

*Joanne Blackman
Parish Clerk
31 May 2018*

CHAIRMAN.....

DATED: