



# Caston Parish Council

CHAIRMAN:- Mrs Jaki Porter      VICE CHAIRMAN: - Mrs. Kay Farmbrough

## MINUTES OF THE MEETING OF CASTON PARISH COUNCIL

**MONDAY 13 MAY 2019**

CASTON VILLAGE HALL at 8.30 pm

Councillor's present:- Jaki Porter, Kay Farmbrough, Frank Brown, Brian Brooker, Peter Chapman

Also present:- 15 Members of the public

1. **Apologies for absence:** None.
2. It was **RESOLVED** that the Minutes of the Meeting held on Monday 1 April 2019, be signed, by the Chairman, as a true and correct record. Proposed by Cllr Brown and seconded by Cllr Farmbrough. All voted in favour.
3. **Participation and questions from the public, session 1:** No additional comments.
4. **Guest Speakers:** None.
5. **Caston Speed Watch Report by Co-ordinator Colin Bearne – Contact 01953 483961**  

“There is nothing to report this month.

Hopefully warmer weather is on the way and then garden tools and furniture become a temptation for thieves. Please take care.

For Neighbourhood Watch ring 483961. For reporting suspicious activity and seeking advice use 101.”
6. **Caston Neighbourhood Watch Report by Co-ordinator Colin Bearne – Contact 01953 483961**  

“There have been 5 sessions since the last report. 603 vehicles were observed of which we were able to log 35 as speeding.

We have observed that midday traffic still consists of an increasing number of HGVs which do not appear to have business in the village or in Griston.

Please join us if you are concerned about speeding in the village. It takes only 1-2 hours of your time every alternate week.”

CB reiterated the need for more volunteers and the urgency of finding a replacement co-ordinator.

CB also reported that there appears to be an increase in the level of HGVs travelling through the village. It was suggested that if HGVs are seen, who have no business in the village, then details of their livery should be noted, along with registration number if possible, and reported to the Clerk. Caston is not supposed to be used as a through route. It was however noted that no weight restriction exists in the village.

It was agreed that this matter should be added to the next Agenda for consideration. ***Item for next Agenda.***
7. **Declarations of Interest:-** None  
**Dispensations** from Council Members: - None

CHAIRMAN.....

DATED: .....

8. **Planning Applications:-**

- A. **3PL/2019/0435/HOU – Clematis Cottage, The Street, Caston, NR17 1DD** - First floor side extension and two-storey rear extension, as well as single-storey rear extension. (*Response required by 17 May*). No objections.

9. **Finance – to approve and report the following expenditure:-**

- A. To approve the salary payment including holiday pay allowance to the Clerk, Mrs Joanne Blackman, for the month of April 2019 in the sum of £212.52.
- B. To approve payment to Norfolk ALC for the Annual Subscription in the sum of £131.21.
- C. To approve payment to the Information Commissioner's Office in the sum of £40.00.
- D. To approve payment to RG Maintenance Services Limited in the sum of £235.20 (incl VAT) in respect of the grass cutting for March and April.
- E. To approve payment to Came & Co in respect of insurance for the Parish Council (1 June 2019 to 31 May 2020) in the sum of £656.42.
- F. To approve payment to Cllr Brooker in respect of Voipfone invoice number 1012794197 in the sum of £1.75 (incl VAT) (Community Cars).
- G. To approve payment to Cllr Brooker in respect of Voipfone invoice number 1012794200 in the sum of £0.87 (incl VAT) (Community Cars).
- H. To approve payment to Cllr Brooker in respect of Voipfone invoice number 1012815162 in the sum of £7.20 (incl VAT) (Community Cars).
- I. To ratify payment in reimbursement to Cllr Brooker for Voipfone in the sum of £3.60 (incl VAT) in respect of invoice number 101285050 (Community Cars). PAID
- J. To ratify payment in reimbursement to Cllr Brooker for Voipfone in the sum of £1.15 (incl VAT) in respect of invoice number 1012755368 (Community Cars). PAID
- K. To ratify payment in reimbursement to Cllr Brooker for I&I IONOS Ltd in the sum of £1.20 (incl VAT) in respect of invoice number 203017150084 (Community Cars). PAID

The above payments were proposed by Cllr Farmbrough and seconded by Cllr Brown, all voted in favour.

## 10. To discuss propose and vote on the following subjects:-

- A. **To adopt Receipts and Payments schedule and balance sheet for the financial year 2018/19.**  
Proposed by Cllr Farmbrough and seconded by Cllr Chapman. All voted in favour.
- B. **To consider contribution towards the cost of Churchyard maintenance at Holy Cross.**  
Proposed by Cllr Farmbrough and seconded by Cllr Chapman. All voted in favour.
- C. **To consider the process for the co-option of councillors for the vacancies arising from the election process.**  
It was considered important to take steps to co-opt two new members to the Council. The Clerk to prepare the appropriate Notice of Vacancies.
- D. **To consider amendment of the Bank Mandate.**  
It was agreed that David Blincow would be removed as signatory to the Lloyds Bank Parish Council account, Lloyds Bank Highway Surveyors account and Cambridge & Counties Highway Surveyors account. David Blincow to be replaced on all accounts by Cllr Jaki Porter. Clerk to arrange.

11. **Matters to Report**A. **Financial Balances.**

The Clerk reported the current account balances. ***Item for next Agenda.***

B. **Matters for the Rangers**

Siding out and sweeping of pavements throughout the village but particularly by the school has not been completed. Clerk to chase. ***Item for next Agenda.***

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**C. Proposed Play Area**

Cllr Porter advised that there is nothing further to report whilst we await the outcome of our funding applications. Decisions have been delayed primarily due to the recent elections.

Former Cllr Rob Lond-Caulk has agreed to project manage the installation of the equipment and to organise a Safety Committee at Coronation Terrace to inspect the equipment. **Item for next Agenda.**

**D. Community Car Scheme**

Cllr Brooker advised that the Scheme is now up and running and are ready to take passengers.

**12. Correspondence from:-**

None.

**13. To agree the next meeting date Monday 3 June 2019.** Agreed.

**The Chairman closed the Council Meeting to permit public discussion.**

**Participation and questions from the public – session 2.****14. The following items were noted from the Parish AGM:-**

- (a) Line painting, particularly on bends and junctions.
- (b) Speedwatch Notice for Vacancy to be placed on website/Waylander/Facebook. Co-ordinator Colin Bearne will supply the notice.
- (c) Water on the bend at Delmar Cottage.

**15. Matters for future discussion.** As above at (14). Stream inspection. HGVs. Purchase of re-conditioned laptop for SAM2 data.

*Joanne Blackman  
Parish Clerk  
17 May 2019*

CHAIRMAN.....

DATED: .....