



# Caston Parish Council

CHAIRMAN:- Mrs. Jaki Porter

VICE CHAIRMAN: - Mrs. Kay Farmbrough

**PUBLIC & PRESS ARE INVITED AND COUNCILLORS ARE SUMMONED TO  
THE MEETING OF CASTON PARISH COUNCIL**

**MONDAY 3 JUNE 2019**

**CASTON VILLAGE HALL at approx. 7.30 pm**

## AGENDA

1. Apologies for absence.
2. To approve the Minutes of the Meetings held on Monday 13 May 2019.

The Chairman will close the Council Meeting to permit public discussion.

3. Participation and questions from the public, session 1.
4. Guest speakers.
5. Caston Speedwatch team monthly report.
6. Caston Neighbourhood Watch monthly report.

The Chairman will re-open the Council meeting.

7. To record any **Declarations of Interest** and to consider any requests for **Dispensations** from Council Members.
8. Planning Applications:-
  - A. **3PL/2019/0435/HOU – Clematis Cottage, The Street, Caston, NR17 1DD** - First floor side extension and two-storey rear extension, as well as single-storey rear extension. (*Response required by 17 May*). *Comments submitted. Undecided.*
  - B. **3PL/2019/0518/F – The Barns, Attleborough Road, Caston, NR17 1DJ** – Two new self-build dwellings. *Undecided.*
9. Finance – to approve and report the following expenditure:-
  - A. To approve the salary payment including holiday pay allowance to the Clerk, Mrs Joanne Blackman, for the month of May 2019 in the sum of £212.52.
  - B. To ratify payment to I&I IONOS Ltd in the sum of £1.20 (incl VAT) in respect of invoice number 203017471672 (Community Cars). PAID
10. To discuss propose and vote on the following subjects:-
  - A. **Annual Return 2018/19**
    - To approve and resolve that the Parish Clerk and the Chairman of the Council, Jaki Porter are authorised to execute and deliver the Annual Return for the year ended 31 March 2019 to PKF Littlejohn, the Council's external auditor, and that the Parish Clerk is authorised to execute and deliver the statutory notice advising residents of their examination, inspection and enquiry rights.

11. Matters to Report:-
    - A. Financial Balances.
    - B. Matters for the Rangers.
    - C. Proposed play area.
    - D. Amendment to Bank Mandate.
    - E. Co-option.
    - F. Speedwatch co-ordinator.
    - G. Stream inspection.
    - H. Cleaning/repaint/repair of the Village Gates.
    - I. Parish Council storage.
    - J. Update on Village Cross repairs.
  12. Correspondence from:-

Any correspondence and associated information added to the Councillors' Folder for circulation.  
Public Information notices posted to the village noticeboards and websites.
  13. **To agree the next meeting date Monday 1 July 2019.**
- The Chairman will close the Council Meeting to permit public discussion.
14. Participation and questions from the public – session 2.
  15. Matters for future discussion to be noted.

*Joanne Blackman*  
*Parish Clerk*  
*28 May 2019*