

Caston Parish Council

CHAIRMAN: Mrs Jaki Porter

VICE CHAIRMAN: Mrs Kay Farmbrough

**PUBLIC & PRESS ARE INVITED AND COUNCILLORS ARE SUMMONED TO
THE VIRTUAL MEETING OF CASTON PARISH COUNCIL
MONDAY 7 DECEMBER 2020
BY ZOOM CONFERENCE CALL at 7.30 pm**

AGENDA

1. Apologies for absence
2. To approve the Minutes of the Virtual Meeting held on Monday 2 November 2020.

The Chairman will close the Council Meeting to permit public discussion.

3. Participation and questions from the public, session 1.
4. Guest speakers.
5. Speedwatch.

The Chairman will re-open the Council Meeting.

6. To record any **Declarations of Interest** and to consider any requests for **Dispensations** from Council Members.
7. Planning Applications:-

- A. 3PL/2020/1293/HOU – Foxhall Cottage, Dukes Lane – Single storey extension to rear. **Undecided.**
- B. 3PL/2020/1214/HOU - Orchard Cottage Northacre Caston NR17 1DG - Demolition of part of the existing building and construction of extension to form enlarged kitchen and lounge and provide 2 additional bedrooms with ensuite shower rooms. **Undecided.**
- C. 3PL/2020/0274/F - Proposed Detached House & Garage / Workshop To Garden Plot. (Re-Submission). **Appealed.**
- D. 3PL/2020/1000/F – The Barns, Attleborough Road, NR17 1DJ - Conversion of single storey storage building to dwelling. **Undecided.**
- E. 3PL/2020/1147/F - Flat Above Northacre Farm Pool, Northacre NR17 1DG - Proposed Garage Conversion to Create 'Air BNB style' Accommodation at Northacre Farm Pool. **Undecided.**

8. Finance – to approve and report the following expenditure:-
 - A. To approve salary payment including holiday allowance to the Clerk, Mrs Joanne Blackman, for the month of November 2020 in the sum of £221.07.
 - B. To approve additional hours payment to the Clerk for dealing with the Freedom of Information request and associated matters 10 hours 50 minutes in the sum of £144.19.
 - C. To approve reimbursement payment to the Clerk, Mrs Joanne Blackman, for printing costs for the months of May through to November in the sum of £55.93 (£7.99 per month).
 - D. To approve payment to Paragon Internet Group t/a Tsohost for domain renewal for caston-online in the sum of £8.34 (incl VAT) in respect of invoice number 6102759.

- E. To ratify payment to Norfolk Association of Local Councils for FOI training in the sum of £48.00 (incl VAT) in respect of invoice 4308.
- F. To ratify payment to PKF Littlejohn LLP for audit fees in the sum of £240.00 (incl VAT) in respect of invoice SB20202318.
- G. To ratify payment to Plusnet for Broadband at the Village Hall in respect of invoice number 00004758344-016 in the sum of £34.20 (incl VAT).
- H. To ratify payment to 1&1 Internet Ltd in respect of Caston Community Cars in respect of reference V74393235-94870013 in the sum of £7.20 (incl VAT).
- I. To ratify reimbursement payment to Brian Brooker in respect of Voipfone invoice 1013380655 in respect of Caston Community Cars in the sum of £3.60 (incl VAT).
- J. To ratify payment to David Bracey Play Safety Inspections for the annual playground inspection in the sum of £120.00 (incl VAT) in respect of invoice number 1318.
- K. To ratify payment to DC Escott for the village planters for the previous 12 month period in the sum of £450.00

9. To discuss propose and vote on the following subjects:-

A. Bank signatories.

10. Matters to Report:-

- A. Co-option update.
- B. Financial Balances.
- C. The Rangers.
- D. Play Area – updates.
- E. Remembrance Book – updates.
- F. Coronation Terrace Green.
- G. Fibre Service Subscription.
- H. Village planters.

11. Correspondence from:-

Any correspondence and associated information added to the Councillors' Folder for circulation.
Public Information notices posted to the village noticeboards and websites.

12. To agree the next meeting date: 4 January 2020 (to approve budget).

The Chairman will close the Council Meeting to permit public discussion.

13. Participation and questions from the public – session 2.

14. Matters for future discussion to be noted.

Joanne Blackman
Parish Clerk