



Caston Parish Council

CHAIRMAN:- Mrs. Jaki Porter

VICE CHAIRMAN: - Mrs. Kay Farmbrough

**COUNCILLORS ARE SUMMONED TO
THE EXTRAORDINARY MEETING OF CASTON PARISH COUNCIL
TUESDAY 24 MARCH 2020
BY EMAIL RESOLUTION**

AGENDA

1. To approve Delegated Authority to the Clerk during the Covid-19 outbreak, as follows:-

“In response to the Covid-19 outbreak in the UK, and in the event that it is not possible to convene a meeting of the Council in a reasonable time, the Clerk shall have delegated authority to make decisions on behalf of the Council where such decision cannot reasonably be deferred and must be made in order to comply with a commercial or statutory deadline. This will be carried out where possible by consultation with Members by electronic means or telephone. The Clerk will further consult with the Chairman for guidance as necessary. The delegation does not extend to matters expressly reserved to the Council in legislation or in its Standing Orders or Financial Regulations. Any decisions made under this delegation must be recorded in writing and must be published in accordance with the relevant regulations. This delegated authority ceases upon the first meeting of the Council after the Council Meeting at which the delegation was put in place.”

Joanne Blackman
Parish Clerk
24 March 2020