



Caston Parish Council

CHAIRMAN:- Mrs Jaki Porter VICE CHAIRMAN: - Mrs. Kay Farmbrough

MINUTES OF THE MEETING OF CASTON PARISH COUNCIL

MONDAY 6 JANUARY 2020

CASTON VILLAGE HALL at 7.30 pm

Councillor's present:- Jaki Porter, Kay Farmbrough, Frank Brown, Brian Brooker,
Peter Chapman, Chris Cook, Michele Grimsditch

Others present:- None

Also present:- 2 Members of the public

1. **Apologies for absence:** All Councillors present.
2. It was **RESOLVED** that the Minutes of the Meeting held on Monday 2 December 2019, be signed, by the Chairman, as a true and correct record. Proposed by Cllr Brown and seconded by Cllr Grimsditch. All voted in favour.

The Chairman closed the meeting to permit participation from the public.

3. **Participation and questions from the public, session 1:** None.
4. **Guest speakers:** None.
5. **Caston Speed Watch Team monthly report from Tony Ash, Speed Watch Co-ordinator:**

"December only saw two checks due to the fact that the Constabulary do not process offenders between 10th December and 10th January. During the two checks 158 vehicles were assessed and 11 offenders detected.

Almost all of volunteers enjoyed a pre Christmas get together held at The Red Lion Pub.

Tony Ash
Speedwatch Co-ordinator".

6. **Caston Neighbourhood Watch monthly report:** Nothing to report. The Co-ordinator has been away, the Chairman to speak with the Co-ordinator on his return.
7. **Declarations of Interest:-** None.
Dispensations from Council Members. None.
8. **Planning Applications**
None.
9. **Finance – to approve and report the following expenditure:-**
 - A. To approve the salary payment including holiday pay allowance to the Clerk, Mrs Joanne Blackman, for the month of December 2019 in the sum of £216.75.
 - B. To approve payment to the Clerk, Mrs Joanne Blackman, for use of home office for the financial year 19/20 in the sum of £35.00.
 - C. To approve reimbursement payment to the Clerk, Mrs Joanne Blackman, for the purchase of a new Council printer in the sum of £59.00.

CHAIRMAN.....

DATED:

- D. To approve payment to NALC for attendance of the Clerk, Mrs Joanne Blackman, at VAT course in September 2019 in the sum of £54.00 (incl VAT).
- E. To ratify payment to I&I IONOS Ltd in the sum of £7.20 (incl VAT) in respect of invoice number 203019784763 (Community Cars). PAID
- F. To ratify payment to Spanglefish in respect of hosting of the village website, Caston On-Line, in the sum of £29.95 (incl VAT). PAID

The above expenditure, was proposed by Cllr Brooker and seconded by Cllr Farmbrough, all voted in favour.

10. **To discuss, propose and vote on the following subjects:-**

- A. **Support of Caston Village Hall and Meeting Hire for Precept Year 2020/21.**
This matter was discussed at 10B below.
- B. **Budget/Precept 2020/21**
The Clerk had, prior to the meeting, presented a draft budget to all Councillors. Each item was discussed, agreed and proposed that the precept request for 2020/21 be £10,200. Proposed by Cllr Porter and seconded by Cllr Brown, all voted in favour. It was therefore **RESOLVED** that the Parish precept request for the year 2020/21 be £10,200. Clerk to submit request to Breckland Council.

11. **Matters to Report**

- A. **Financial Balances**
The Clerk had previously supplied the current balances to Councillors. It was noted that receipt of the Section 106 monies in respect of the Play Area were still awaited. **Item for next Agenda.**
- C. **Matters for the Rangers** – any outstanding matters to be chased and the Clerk to report and follow up accordingly. Some of the pavements are very muddy and slippery. **Item for next Agenda.**
- D. **Play area** –The Clerk to continue to chase A T Coombes re the branch to be removed. Cllr Brown reported that the Section 106 monies should be imminent. A concrete base is required for the relocation of the rubbish bin and also for the bench. The donated bench is also to be installed at the Village Hall. It was agreed to obtain quotes from Mark Dunnet and Paul Lincoln for the two benches and the bin. Details to be provided to the Clerk to obtain quotes accordingly. **Item for next Agenda.**
- E. **Village Cross Notice** – No update. **Item for next Agenda.**
- G. **Parking on Council land** – as this is considered not to be a problem at the present time, no action is required. It was noted the swing at the end of Coronation Terrace is shortly to be removed.
- J. **Caston House Map** – Cllr Cook reported that the map is now online and that he had taken steps to make the various services aware of its existence, with varying degrees of success. Details are to be placed in the Waylander and copies placed on the noticeboards.
- K. **Cell Phone Coverage** – Cllr Grimsditch provided a draft questionnaire for residents to complete. The questionnaire was agreed and Cllr Grimsditch to report back in due course. **Item for next Agenda.**

12. **Correspondence from:-**

Any correspondence and associated information added to the Councillors' Folder for circulation. Public Information Notices posted to the village noticeboards and websites.

CHAIRMAN.....

DATED:

- 13. To agree the next meeting date **Monday 3 February 2019**. Agreed.

The Chairman closed the Council Meeting to permit public discussion.

- 14. **Participation and questions from the public – session 2.** None.

- 15. **Matters for future discussion.** As above.

Meeting closed 8.51 pm

*Joanne Blackman
Parish Clerk
22 January 2020*

Draft

CHAIRMAN..... DATED: