

Caston Parish Council

CHAIRMAN: Mr Chris Cook

VICE CHAIRMAN: Mrs Kay Farmbrough

**PUBLIC & PRESS ARE INVITED AND COUNCILLORS ARE SUMMONED TO
THE MEETING OF CASTON PARISH COUNCIL
MONDAY 7 JUNE 2021
CASTON VILLAGE HALL AT 7.30 PM**

AGENDA

1. Apologies for absence.
2. To approve the Minutes of the Virtual Meeting held on Monday 5 May 2021.

The Chairman will close the Council Meeting to permit public discussion.

3. Participation and questions from the public, session 1.
4. Speedwatch.

The Chairman will re-open the Council Meeting.

5. To record any **Declarations of Interest** and to consider any requests for **Dispensations** from Council Members.
6. Planning Applications:-
 - A. **APP/F2605/W/21/3268777** – (3PL/2020/0262/O) Land to the North of School View – Erection of 3no. two storey dwellings with associated car parking, landscaping and access.
Response by 30 June 2021.
 - B. **3NM/2021/0039/NMA** - Chase Farm The Street NR17 1DD - Non material amendment to 3PL/2021/0002/F-Relocation of fenestration, Addition of chimney and realignment of roof over single storey to provide covered area facing west. **Undecided.**
 - C. **3OB/2021/0013/OB** - Land Adjacent To Caston Primary School Caston Norfolk NR17 1DD - Modify The Application Obligation on 3PL/2017/1267/O The obligation required for the provision of a car park for Caston Primary School. However, since the approval was granted it has become apparent that the school does not wish to have the car park provided.
Undecided. Comments submitted.
 - D. **3PL/2021/0439/VAR** - The Barns Attleborough Road Caston NR17 1DJ - Variation of Condition No. 2 on 3PL/2019/0518/F Amended Design and inclusion of a balcony to the rear (Plot 1 Self-Build). **Undecided. Comments submitted.**
 - E. **3PL/2021/0223/D** - Land Adjacent To Caston Primary School Caston NR17 1DD - Reserved matters application for Erection of five dwellings following outline application 3PL/2017/1267/O. **Undecided. Comments submitted.**
 - F. **3DC/2021/0039/DOC** - Land Adjacent To Caston Primary School The Street NR17 1DD - Discharge of Condition No 4 & 9 on 3PL/2017/1267/O. **Undecided. Comments submitted.**
7. Finance – to approve and report the following expenditure:-
 - A. To approve salary payment including holiday allowance to the Clerk, Mrs Joanne Blackman, for the month of May 2021 in the sum of £221.07.
 - B. To approve payment to RG Maintenance Services Ltd in respect of invoice no 2245355 for grass cutting (May) in the sum of £288.00 (incl VAT).

- C. To approve payment to Roger Canwell for Internal Audit and secure return of documents in respect of invoice CAST21 in the sum of £51.00.
 - D. To ratify payment to Plusnet for Broadband at the Village Hall in respect of invoice number 00004758344-022 in the sum of £34.20 (incl VAT).
 - E. To ratify payment to 1 & 1 Internet for Caston Community Cars in respect of invoice number 203026157968/1 in the sum of £7.20 (incl VAT).
 - F. To ratify payment to the Information Commissioners Office (direct debit) in the sum of £35.00.
8. To discuss propose and vote on the following subjects:-
- A. To adopt Receipts and Payments Schedule, Balance Sheet and Bank Reconciliation for Caston Parish Council for the financial year 2020/21.
 - B. To adopt the Balance Sheet for Highway Surveyors for the financial year 2020/21.
 - C. To approve, sign and complete the Annual Governance and Accountability Return 2020/21.
9. Matters to Report:-
- A. Co-option – update.
 - B. Financial Balances.
 - C. The Rangers.
 - D. Play Area – overhanging branches.
 - E. Flooding Webinar.
 - F. Dog bins – update.
 - G. Bank signatories – update.
 - H. Caston Community Cars.
 - I. Village Hall Internet.
 - J. SAM2.
10. Correspondence from:-
- Any correspondence and associated information added to the Councillors' Folder for circulation.
Public Information notices posted to the village noticeboards and websites.
11. To agree the next meeting date: 5 July 2021.

The Chairman will close the Council Meeting to permit public discussion.

- 12. Participation and questions from the public – session 2.
- 13. Matters for future discussion to be noted.

Joanne Blackman
Parish Clerk
28 May 2021