# Caston Parish Council

CHAIRMAN: Mr Chris Cook VICE CHAIRMAN: Mrs Kay Farmbrough

# MINUTES OF THE VIRTUAL MEETING OF CASTON PARISH COUNCIL MONDAY 5 MAY 2021 BY ZOOM CONFERENCE CALL at 8.17 pm

Councillor's present:- Chris Cook, Kay Farmbrough, Mary Howell, Graham Moss, John Hill

Also present:- County Councillor Claire Bowes, District Councillor Phil Cowen, Members

of the Public

1. Apologies for absence

None.

2. To approve the Minutes of the Virtual Meeting held on Monday 12 April 2021

It was **RESOLVED** that the Minutes of the Meeting held on Monday 12 April 2021 be signed, by the Chairman, as a true and correct record. Proposed by Cllr Farmbrough and seconded by Cllr Cook, all voted in favour.

The Chairman closed the meeting to permit participation from the public.

3. Participation and questions from the public, session 1. None.

The Chairman reopened the Council meeting.

4. To record any Declarations of Interest and to consider any requests for Dispensations from Council Members.

Cllr Farmbrough –5A, 5C and 5D as a neighbour.

5. Planning Applications

The following updates were provided in relation to current planning applications.

A. 30B/2021/0013/OB – Land Adjacent to Caston Primary School Caston Norfolk NR17 1DD – Modify The Application Obligation on 3PL/2017/1267/O The obligation required for the provision of a car park for Caston Primary School. However, since the approval was granted it has become apparent that the school does not wish to have the car park provided.

It was noted that the final day for the reserved matters application was 1 May and DC Cowen advised that he had no update at the current time. Cllr Howell expressed disappointment that initial outline planning had been approved. DC Cowen advised that the outline planning application was vastly different to that which was originally approved, and he has raised his concerns with the Planning Department. It was acknowledged that there was no clear trail of the school refusing the car park. A question was raised as to why a decision has not been made if the extension of time has now expired. DC Cowen advised that the time limit does not include the Planning Department making their decision.

CHAIRMAN	DATED:

CLERK: Joanne Blackman, Daisy Barn, 42 Long Lane, Feltwell, Norfolk, IP26 4BJ

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- B. 3PL/2021/0439/VAR The Barns Attleborough Road Caston NR17 1DJ Variation of Condition No. 2 on 3PL/2019/0518/F Amended Design and inclusion of a balcony to the rear (Plot 1 Self-Build). *Undecided*. Comments submitted.
- C. 3PL/2021/0223/D Land Adjacent To Caston Primary School Caston NR17 1DD -Reserved matters application for Erection of five dwellings following outline application 3PL/2017/1267/O. *Undecided.* Comments submitted.
- D. 3DC/2021/0039/DOC Land Adjacent To Caston Primary School The Street NR17 1DD Discharge of Condition No 4 & 9 on 3PL/2017/1267/O. *Undecided*. Comments submitted.

DC Cowen left the meeting at 8.28pm

## 6. Finance – to approve and report the following expenditure:-

- A. To approve salary payment including holiday allowance to the Clerk, Mrs Joanne Blackman, for the month of April 2021 in the sum of £221.07.
- B. To approve payment to Came & Co in respect of the Parish Council insurance in the sum of £807.64 (long term contract expires 31 May 2022).
- C. To approve payment to RG Maintenance Services Ltd in the sum of £288.00 (incl VAT).
- D. To ratify reimbursement to the Clerk for purchase of a new laptop and software on behalf of the Parish Council in the sum of £484.99.
- E. To ratify payment to Brian Brooker in respect of Voipfone invoice number [ ], in respect of Caston Community Cars in the sum of £3.60 (incl VAT).
- F. To ratify payment to Plusnet for Broadband at the Village Hall in respect of invoice number 00004758344-021 in the sum of £34.20 (incl VAT).
- G. To ratify payment to 1&1 Internet Ltd in respect of Caston Community Cars in respect of reference 203025760655 in the sum of £7.20 (incl VAT).

One additional item for payment:-

H. To approve payment to Westcotec for SAM2 speed sign in the sum of £3,780 (incl VAT) following receipt of £1,575 grant from the Parish Partnership Scheme.

The above payments were proposed by Cllr Farmbrough, seconded by Cllr Moss, all voted in favour.

#### 7. Matters to Report

#### A. Resignation

It was noted that Cllrs Porter and Grimsditch have formerly resigned from the Council.

#### B. Co-option

Cllr Cook welcomed the two new members to the Council. There remain two further vacancies and it was agreed the Clerk would send a further email to try and recruit two further Councillors.

#### C. Financial Balances

The Clerk advised the current account balance.

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#### D. The Rangers

CC Bowes advised that the Rangers have been deployed on other duties due to the pandemic but hopefully they will be back soon. Cllr Farmbrough advised that a curb sweeper had been through the village. It was noted that the signs on the corner of Griston Road have still not been replaced and the corner is extremely dangerous. Roads require siding out and paths sweeping.

#### E. Play Area – overhanging branches

The Chairman opened the meeting to allow one of the Play Area inspectors to report some overhanging branches over the silver slide and picnic bench. The slide becomes unusable due to the amount of bird droppings on it. This has been cleaned but it will continue to happen whilst the branches remain. Cllr Cook agreed to check the position and report back to the Council. The new springer/brontosaurus is due to be installed shortly. The final invoice is awaited.

#### F. Flooding

The position will be monitored, and we will await the outcome of the new Flood Partnership Group. Cllr Farmbrough advised that the drains were cleared shortly after the flooding in December and CC Bowes advised that Norfolk County Council carried out the work.

#### G. School Parking

It was noted that the school parking is not going to improve, and people have started to park on the field adjacent to the school. They pull on and then reverse off into the line of traffic. A member of the public advised that they had spoken with the school secretary who had advised that the school did not intend to submit any further comments.

#### H. Dog bins

The Clerk is making enquiries as to removal of the same from the bus shelters.

## I. Bank signatories - update

The Clerk advised that she had been added as a signatory although this had not yet been tested. The Clerk advised that as we have now lost a further signatory, we should consider adding another. It was agreed that Cllr Moss would be added as a signatory. Clerk will organise.

#### J. Caston Parochial Church donation request

It was proposed that a donation of £450 would be made to the CPC towards the upkeep of the churchyard. Proposed by Cllr Farmbrough, seconded by Cllr Moss, all voted in favour.

#### 8. Correspondence

None.

#### 9. To agree the next meeting date

Monday 7 June 2021.

The Chairman closed the meeting to permit public discussion.

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#### 10. Participation and questions from the public - session 2

A member of the public suggested a layby by the school. It was acknowledged that it was unlikely to succeed. It was also acknowledged that this would be of limited benefit, if at all. The branches at the play area were raised again. Cllr Moss thanked the outgoing Chairman for her service. Cllr Farmbrough advised that the new plants for the planters would be ordered once the weather warms up.

#### 11. Matters for future discussion to be noted As above.



DATED: ..... CHAIRMAN.....