

Caston Parish Council

CHAIRMAN: Mr Chris Cook VICE CHAIRMAN: Mrs Kay Farmbrough

**MINUTES OF THE MEETING OF CASTON PARISH COUNCIL
MONDAY 6 JUNE 2022
AT CASTON VILLAGE HALL AT 7.00 PM**

Councillor's present:- Chris Cook, Kay Farmbrough, Graham Moss, John Hill, Mary Howell,
Richard Ives

Also present:- Members of the public

1. Apologies for absence

None.

2. To approve the Minutes of the Meeting held on Monday 9 May 2022

It was **RESOLVED** that the Minutes of the Meeting held on Monday 9 May 2022 be signed, by the Chairman, as a true and correct record. Proposed by Cllr Farmbrough and seconded by Cllr Hill, all voted in favour.

The Chairman closed the Council Meeting to permit public discussion.

3. Participation and questions from the public, session 1.

A member of the public introduced himself as Ian Minto and whilst attending as a member of the public he declared that he is an MP representing the Liberal Democrats and would be standing for election next year.

The Chairman reopened the Council Meeting.

4. Guest speakers

None.

5. Speedwatch and SAM2 Report

"During May the Speedwatch volunteers undertook 6 checks at various times and locations. They assessed 619 vehicles, 33 offenders were reported to the Constabulary for processing. There were no unpleasant incidents this month.

Requests for volunteers for June checks have gone out.

The bodycam is now up and running thanks to Rob Trown's expertise in understanding the instructions."

Cllr Ives reported as follows:-

"Camera one is now on Attleborough Road, camera two is now on Coronation Terrace.

Max recorded speed at Coronation Terrace was 55mph on 5 January 2022 12:50:00 and 1 in 10 vehicle scans were over the speed limit. Max recorded speed at Northacre was 60mph on 21 May 2022 08:05:00 and 1 in 10 vehicle scans were over the speed limit".

CHAIRMAN.....

DATED:

CLERK: Joanne Blackman, Daisy Barn, 42 Long Lane, Feltwell, Norfolk, IP26 4BJ

Tel: 01842 829821 Email: parish.clerk@castonparishcouncil.gov.uk www.castonparishcouncil.gov.uk

6. **To record any Declarations of Interest and to consider any requests for Dispensations from Council Members.**

Cllr Farnbrough – 7B and 7C

7. **Planning Applications**

- a. **3PL/2022/0394/VAR – Development Site at the Barns, Attleborough Road – Variation of Condition No 2 on Appeal Decision APP/F2605/W/21/3270300 – Since the granting of permission through the appeals process, family circumstances have changed and the applicant wishes to reconfigure the internal arrangement of the dwelling resulting in a change to the fenestration pattern to conform to the revised internal arrangements.** The Council recorded no objections to this planning application.
- b. **3PL/2021/0223/D – Land Adjacent to Caston Primary School Caston NR17 1DD – Reserved matters application for Erection of five dwellings following outline application 3PL/2017/1267/O.** Comments previously submitted.
- c. **3DC/2021/0039/DOC – Land adjacent to Caston Primary School Caston NR17 1DD – Discharge of Condition No 4 & 9 on 3PL/2017/1267/O.** Comments previously submitted.
- d. **3PL/2022/0380/HOU – The Old Rectory Attleborough Road NR17 1DL – Erection of acoustic fence and gates.** Comments previously submitted.
- e. **3PL/2022/0472/F – Homefield House The Street NR17 1DD – Proposed New Dwelling.** Comments previously submitted.

8. **Finance – to approve and report the following expenditure:-**

- a. To approve salary payment including holiday allowance to the Clerk, Mrs Joanne Blackman, for the month of May 2022 in the sum of £221.07.
- b. To ratify payment to Plusnet for Broadband at the Village Hall in respect of invoice number 00004758344-034 in the sum of £29.52.
- c. To approve payment to RG Maintenance Services Limited for grass cutting for the month of May (inv no 227061) in the sum of £324.00 incl VAT.
- d. To approve payment to Roger Canwell for Internal Audit and secure return of documents in respect of invoice CAST22 in the sum of £52.50.
- e. To approve payment to Didlington Nurseries for plants for the planters in the sum of £156.

To approve additional items for payment:-

- f. To approve payment for insurance renewal to Arthur J Gallagher & Co in the sum of £1,019.09.
- g. To approve payment to Jane Horner for materials to refurbish the bus shelter on the Village Green in the sum of £48.60.
- h. To approve payment to John Hill in respect of miscellaneous items for the Jubilee Celebrations in the sum of £51.33.

Proposed by Cllr Farnbrough, seconded by Cllr Hill, all voted in favour.

9. **To discuss, propose and vote on the following subjects:-**

- a. To adopt Receipts and Payments Schedule, Balance Sheet and Bank Reconciliation for Caston Parish Council for the financial year 2021/22.
- b. To adopt the Balance Sheet for Highway Surveyors for the financial year 2021/22.
- c. To approve, sign and complete the Annual Governance and Accountability Return 2021/22.

Proposed by Cllr Cook and seconded by Cllr Hill, all voted in favour.

10. **Matters to Report**

a. **Financial Balances**

The Clerk advised the balance for Caston Parish Council amounted to £9,668.83. The balance for the Highway Surveyors amounted to £14,223.88.

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b. Highways

The Clerk will escalate the issues with the flooding at Dukes Lane and general drainage issues discussed with Highways when we met them at the beginning of the year (Matt Lines) to the Head of Paid Service and Executive Director of Community and Environmental Services, Tom McCabe, in the first instance.

Cllr Howell enquired about the recent publication in the Waylander and asked who had placed it in the magazine. Cllr Cook confirmed that he had placed the report as a synopsis of his Annual Report which is published each year. Cllr Howell advised that she would feel happier if anything to be published is run past the Councillors first. In her experience a polite but firm attitude, rather than jokes, are more productive and would have appreciated an opportunity to comment on the same.

c. Jubilee Celebrations

Cllr Howell reported that the event went very well considering the weather situation. There are some nice photographs on Facebook and there was a better turn out than expected and it was lovely to see some new faces. There are some expenses to be claimed which will be forwarded to the Clerk in due course.

d. Emails

The Clerk advised that she had spoken with Brian regarding the emails and, as mentioned previously, the reason that we are currently with HCI Data was because at the time of setting up it was difficult to find someone who would support .gov emails. However, there are now alternatives available and Brian has made some initial enquiries which the Clerk will follow up to see what is involved.

e. Defib Box

The Clerk advised that she had heard from the supplier of the defib box who had advised that "we can supply a replacement door (including vinyl) at cost price of £70 plus VAT with a delivery charge of £10 plus VAT. The door would be Mild Steel (as the original), supplied with no warranty. It may rust again after 2 or 3 years."

Alternatively, the supplier advised that they would be prepared to provide a new polycarbonate cabinet at a reduced cost of £495 plus VAT.

After discussion it was proposed that we purchase a replacement door at this stage, proposed by Cllr Cook, seconded by Cllr Moss, all voted in favour.

f. Bus Shelter

It had been reported that there was a loose tile on the roof of the bus shelter on the Village Green. Cllr Ives had inspected this and advised that it was very slightly loose but of no danger or concern at this time.

Whilst at the location, Cllr Ives had been asked to enquire whether it would be possible to price up/enquire about a new general bin at the bus shelter to replace the existing small one. The Clerk advised that she would make enquiries and felt it likely that a new licence would be required.

g. Coronation Terrace turning circle

The Clerk had been contacted by a concerned resident that the turning circle at the end of Coronation Terrace was being used to park vehicles which made it difficult to turn around. The resident was to supply photographs but these had not been received. Whilst the Council understands the concerns of the resident, the road is a public highway and without parking restrictions, there is nothing that the Council can do in this regard.

h. Operation London Bridge

The Clerk advised that together with Cllr Moss, they will now start to progress matters. The flag was discussed and the Clerk will contact the PCC in this regard. It was suggested that flowers should be laid around the Caston sign on the Village Green.

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A Councillor asked how we can best communicate any information and add people to the current mailing list. The Clerk advised that individuals previously joined the mailing list through Caston On-Line. As this is no longer updated, consideration should be given to an alternative solution. In the interim the Clerk will investigate this further.

It was suggested that the best place for the Condolence Book should be at the Church and the Clerk will make enquiries in this regard.

11. Correspondence

None

12. To agree the next meeting dated: 4 July 2022

The Chairman closed the Council Meeting to permit public discussion.

13. Participation and questions from the public – session 2.

None.

14. Matters for future discussion to be noted.

As above.

Meeting closed 8.30pm

Jo Blackman
Parish Clerk
21 June 2022

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DATED:

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