

Caston Parish Council

Chairman: Mr Chris Cook

Vice Chairman: Mrs Mary Howell

**PUBLIC & PRESS ARE INVITED AND COUNCILLORS ARE SUMMONED TO
THE MEETING OF CASTON PARISH COUNCIL
MONDAY 4 DECEMBER 2023
CASTON VILLAGE HALL AT 7.30 PM**

AGENDA

1. Apologies for absence.
2. To approve the Minutes of the Meeting held on 6 November 2023.

The Chairman will close the Council Meeting to permit public discussion.

3. Participation and questions from the public, session 1.
4. Guest speakers.
5. Speedwatch and SAM2 Report.

The Chairman will re-open the Council Meeting.

6. To record any **Declarations of Interest** and to consider any requests for **Dispensations** from Council Members.

7. Planning Applications:-

- A. **3PL/2021/0932/VAR** - Cherry Tree Farm Cherry Tree Lane Stow Bedon - Variation of Condition No2 on 3PL/2017/0878/F : Variation to reflect the as-built appearance and layout of the pig sheds, feed silos and manure store cover and proposed amendments including revised external materials and the addition of chimneys. **Stow Bedon application. Undecided.**
- B. **3PL/2022/0472/F** – Appeal No. APP/F2605/W/22/3308149 – Homefield House, The Street, Caston – Proposed new dwelling. **Undecided.**
- C. **3PL/2022/0368/F** - Coughtrey Industrial Estates (Units 1 - 17) Church Road - The demolition of Units 1-6 (whole block Western boundary) and Units 7-13 (part of North Block), extensions to units 14 and 15 (large extension to North block), extension to unit 16 (small extension to South Block), external fascia changes, refurbishment to Unit 17. Change of use of whole site to mixed B2 and Class E (offices). The reconfiguration of parking and creation of a new loading and unloading area. **Undecided.**

8. To approve Clerk salary increase in line with the Local Government Services Pay Agreement.

9. Finance – to approve and report the following expenditure:-

- A. To approve salary payment including holiday allowance to the Clerk, Mrs Joanne Blackman, for the month of November 2023 in the sum of £252.63.
- B. To approve backdated pay from 1st April 2023 to the Clerk, Mrs Joanne Blackman, in the sum of £116.27.
- C. To approve reimbursement payment to the Clerk, Mrs Joanne Blackman, for payment to Hostworld for castonparishcouncil SSL certificate, in the sum of £28.80.

- D. To approve reimbursement payment to Brian Brooker, for Domain renewal for Caston On-Line in the sum of £9.54.
 - E. To approve payment to David Bracey for annual Play Equipment Inspection in the sum of £120 (incl VAT).
 - F. To approve payment to BT for broadband at the Village Hall in respect of invoice M004 in the sum of £27.54 (incl VAT) – paid by Direct Debit.
 - G. To approve payment to HCI Data for disk space in the sum of £12.24 (incl VAT) in respect of invoice number WEB16258.
10. Matters to report:-
- A. Drainage Improvement Project/Road Closure/Diversion.
 - B. Flooding / Mid Norfolk Flood Partnership/Village meeting.
 - C. Dog bin at Village Hall.
 - D. Achieving timely results/Shared Folder (requested by Cllr Spanyol)
 - E. Minutes and Agenda.
 - F. Financial Balances.
 - G. Village Gates.
 - H. Playground.
 - I. Website/Emails.
 - J. Telephone kiosk.
 - K. Emergency Plan.
 - L. Village Green Noticeboard – update.
11. Correspondence from:-
- Any correspondence and associated information.
12. To agree the next meeting date: 8 January 2024.
13. The Chairman will close the Council Meeting to permit public discussion.
14. Participation and questions from the public – session 2.
15. Matters for future discussion to be noted.

Jo Blackman
Parish Clerk