

# Caston Parish Council

Chairman: Mr Chris Cook

Vice Chairman: Mrs Mary Howell

**PUBLIC & PRESS ARE INVITED AND COUNCILLORS ARE SUMMONED TO  
THE MEETING OF CASTON PARISH COUNCIL  
MONDAY 5 JUNE 2023  
CASTON VILLAGE HALL AT 7.30 PM**

## AGENDA

1. Apologies for absence.

2. To approve the Minutes of the Meeting held on 15 May 2023.

The Chairman will close the Council Meeting to permit public discussion.

3. Participation and questions from the public, session 1.

4. Guest speakers.

5. Speedwatch and SAM2 Report/Volunteer for moving SAM2 machines.

The Chairman will re-open the Council Meeting.

6. To record any **Declarations of Interest** and to consider any requests for **Dispensations** from Council Members.

7. Planning Applications:-

A. **3PL/2021/0932/VAR** - Cherry Tree Farm Cherry Tree Lane Stow Bedon - Variation of Condition No2 on 3PL/2017/0878/F : Variation to reflect the as-built appearance and layout of the pig sheds, feed silos and manure store cover and proposed amendments including revised external materials and the addition of chimneys. **Stow Bedon application. Undecided.**

B. **3PL/2022/0472/F** – Appeal No. APP/F2605/W/22/3308149 – Homefield House, The Street, Caston – Proposed new dwelling. **Undecided.**

C. **3PL/2023/0072/F** – Land at Chase Farm, The Street, NR17 1DD- Erection of Farm Bungalow. **Undecided.**

D. **3PL/2022/0368/F** - Coughtrey Industrial Estates (Units 1 - 17) Church Road - The demolition of Units 1-6 (whole block Western boundary) and Units 7-13 (part of North Block), extensions to units 14 and 15 (large extension to North block), extension to unit 16 (small extension to South Block), external fascia changes, refurbishment to Unit 17. Change of use of whole site to mixed B2 and Class E (offices). The reconfiguration of parking and creation of a new loading and unloading area. **Undecided.**

8. Finance – to approve and report the following expenditure:-

A. To approve salary payment including holiday allowance to the Clerk, Mrs Joanne Blackman, for the month of May 2023 in the sum of £236.02.

B. To approve payment to R G Maintenance Services Limited for grass cutting for the month of May 2023 in the sum of £XXX.XX (incl VAT) in respect of invoice number 2249XXX.

- C. To ratify payment to Plusnet for Broadband at the Village Hall for the month of May in respect of invoice number 00004758344-046 in the sum of £26.40 (incl VAT).
9. To discuss, propose and vote on the following subjects:-
- A. To adopt Receipts and Payments Schedule, Balance Sheet and Bank Reconciliation for Caston Parish Council for the financial year 2022/23.
  - B. To adopt the Balance Sheet for Highway Surveyors for the financial year 2022/23.
  - C. To approve, sign and complete the Annual Governance and Accountability Return 2022/23.
10. Matters to report:-
- A. County Broadband update.
  - B. Financial Balances.
  - C. Bank signatories.
  - D. Communications Policy/Social Media Policy.
  - E. Village Gates.
  - F. Training.
  - G. Playground.
  - H. Emails.
  - I. Rayners Falgate.
  - J. Telephone kiosk.
  - K. Road Closure, Dukes Lane corner – October 2023
11. Correspondence from:-
- Any correspondence and associated information.
12. To agree the next meeting date: 3 July 2023.
- The Chairman will close the Council Meeting to permit public discussion.
13. Participation and questions from the public – session 2.
14. Matters for future discussion to be noted.

Jo Blackman  
Parish Clerk