

Caston Parish Council

CHAIRMAN: Mr Chris Cook VICE CHAIRMAN: Mrs Mary Howell

**MINUTES OF THE MEETING OF CASTON PARISH COUNCIL
MONDAY 13 MAY 2024
AT CASTON VILLAGE HALL AT 7.30 PM**

Councillor's present:- Chris Cook, Mary Howell, Sarah Fletcher, Graham Moss, Simon Spanyol, Rob Trown

Also present:- Two members of the public

1. **Apologies for absence**
Apologies were received from DC P Cowen.
2. **To approve the Minutes of the Meeting held on 8 April 2024**
The Minutes of the Meeting held on 8 April 2024 were approved and signed by Chairman, Chris Cook.

The Chairman closed the Council Meeting to permit public discussion.

3. **Participation and questions from the public, session 1.**
None.

The Chairman reopened the Council Meeting.

4. **Guest Speakers**
None.
5. **Speedwatch and SAM2 Report**
"Report details here"

A discussion took place regarding the current Speedwatch Co-ordinator wishing to stand down and a replacement needing to be found. It was agreed that this would be reported in the Waylander Article for May appealing for a volunteer.

Cllr Spanyol gave a breakdown of the latest data report (which can be found of the Parish Council website).

A further discussion took place as to what other Councils do with their SAM2 data. The Clerk will ask the Norfolk Parish Clerk's forum for information.

6. **To record any Declarations of Interest and to consider any requests for Dispensations from Council Members.**
None.

CHAIRMAN.....

DATED:

CLERK: Joanne Blackman, Daisy Barn, 42 Long Lane, Feltwell, Norfolk, IP26 4BJ

Tel: 01842 829821 Email: parish.clerk@castonparishcouncil.gov.uk www.castonparishcouncil.gov.uk

7. **Planning Applications**

- A. **3DC/2023/0322/DOC** – Land to the North of School View NR17 1DD – Discharge of Conditions 5,6,7,8,12 on 3PL/2020/0262/O. This application relates to Condition 5 – Drainage, Condition 6 – Construction Management, Condition 7 – Biodiversity and Ecology, Condition 8 – Trees in Countryside and Condition 12 – Access to Site. **Undecided.**
- B. **3PL/2024/0180/VAR** – Land to the West of School View – Variation of Conditions 4, 6, 7 & 8 on 3PL/2020/0262/O – amend the wording of the conditions to be varied from “no development shall take place/comments” to “no development shall take place beyond slab level”. **Undecided.**
- C. **3DC/2024/0049/DOC** – Land adj School View, The Street, NR17 1FP – Discharge of Conditions 5, 6, 7 & 8 on 3PL/2024/0180/VAR. **Undecided.**
- D. **3PL/2024/0067/D** – Land to the North of School View 10 The Street NR17 1DD – Reserved matters application for erection of 3no. two storey dwellings with associated car parking landscaping and access following outline permission allowed on appeal 3PL/202/0262/O.
- E. **3PL/2024/0051/DOC** – The Gables, 35 Attleborough Road, NR17 1DJ – Discharge of conditions No 3 & 12 on 3PL/2021/0439/VAR. **Undecided.**
- F. **3PL/2021/0932/VAR** – Cherry Tree Farm Cherry Tree Lane Stow Bedon – Variation of Condition No2 on 3PL/2017/0878/F: Variation to reflect the as-built appearance and layout of the pig sheds, feed silos and manure storage cover and proposed amendments including revised external materials and the addition of chimneys. **Stow Bedon application. Undecided.**
- G. **3PL/2022/0368/F** – Coughtrey Industrial Estates (Units 1 – 17) Church Road – The demolition of Units 1-6 (whole block Western boundary) and Units 7-13 (part of North Block), extensions to units 14 and 15 (large extension to North block), extension to unit 16 (small extension to South Block), external fascia changes, refurbishment to Unit 17. Change of use of whole site to mixed B2 and Class E (offices). The reconfiguration of parking and creation of a new loading and unloading area. **Refused.**
- H. **3PL/2023/1055/VAR** – Coughtrey Industrial Estate Church Road IP25 6QB – Removal of planning condition 3 on 3PL/2003/1585/F. **Undecided.**
- I. **3PL/2023/1054/VAR** – Coughtrey Industrial Estate Church Road IP25 6QB – Removal of planning condition 4 from 3PL/2003/1092/F. **Undecided.**

8. **Finance – to approve and report the following expenditure:-**

- A. To approve salary payment including holiday allowance to the Clerk, Mrs Joanne Blackman, for the month of April 2024 in the sum of £252.63.
- B. To approve payment to BT for broadband at the Village Hall in the sum of £30.38 (incl VAT) – paid by Direct Debit.

All voted in favour.

To approve two additional items for payment:

- C. To approve payment to the Clerk for postage and stationery expenses in the sum of £12.36.
- D. To ratify payment to the Information Commissioner’s Office in the sum of £35 (paid by Direct Debit) for annual ICO Certificate.

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9. **Matters to Report**
- A. **Flooding/Mid Norfolk Flood Partnership**
Nothing to report at the current time but to remain on Agenda.
- B. **Riparian ownership letters**
The letters to properties where we believe they have riparian responsibilities are being sent this week.
- C. **Financial Balances**
Parish Council £13,149.97/Highway Surveyors £15,070.73
- D. **Village Gates**
The Clerk advised that she had obtained two quotes but was having difficulty obtaining a third. The Clerk will continue to try and the quotes will be reviewed at the next meeting.
- E. **Playground**
The Clerk advised that the new bolt covers had arrived and Cllr Spanyol will replace the damaged ones. Cllr Spanyol will also investigate whether BT have repaired the fence between the play area and the BT exchange.
- F. **Website/Emails**
Cllr Cook is still to sort out his Council email but will endeavour to do so. Cllr Trown is awaiting a new password, the Clerk to follow this up.
- G. **Emergency Plan**
Ongoing as and when time permits.
- H. **Village Green Noticeboard**
Cllrs Spanyol/Trown to clean and oil.
- I. **County Broadband**
The Clerk advised that she would chase the Solicitor in relation to the Wayleave Agreement.
- J. **Liaison with School**
Cllr Howell to arrange a visit to the school.
- K. **Reducing level of speeding in Caston**
Please see the Minutes of the Shropham Annual Parish meeting for details.
- L. **Litterpick**
This will be considered in more detail at the June Parish Council meeting.
- M. **Road Closure**
It was noted that there will be a road closure in place on the corner at Duke Street for the period 20 – 22 May 2024.
10. **Correspondence**
None.
11. **To agree the next meeting date: 3 June 2024.**
Agreed.

The Chairman closed the Council Meeting to permit public participation.

12. **Participation and questions from the public – session 2.**
None.
13. **Matters for future discussion to be noted**
Highways – making good the damage caused in Northacre
Parking on Green at Coronation Terrace.

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