



Caston Parish Council

CHAIRMAN: - Mr. David Blincow **VICE CHAIRMAN:** - Mrs. Kay Farmbrough

THE MINUTES OF THE MEETING OF CASTON PARISH COUNCIL 1st June 2015, at 7.30 P.M CASTON VILLAGE HALL

Councillors present: - Mr. David Blincow, Mr. Brian Brooker, Mr. Frank Brown, Mr. Peter Chapman, Mrs. Leslie Crosthwaite, Mrs. Kay Farmbrough, Mrs. Jaki Porter.
Also present: - Members of the Parish of Caston. Mr. C. Bearne (Home Watch & Speed Watch).

ACTION

1. **To accept apologies for absence:** - Mr. P. Cowen, Mr. S. Hebborn.
2. **The minutes** of the previous Parish Council meeting held on **11th May 2015** were handed out to the public and Councillors as Draft. After corrections it was **RESOLVED** that the minutes could be signed by the Chairman, as a true and correct record.
3. **Declarations of Interest** from members, in any item to be discussed were noted: - David Blincow - none, Brian Brooker - Item 7.G. a letter (a resident), Frank Brown - none, Peter Chapman - none, Leslie Crosthwaite - none, Kay Farmbrough - none, Jaki Porter - none.
Dispensations from Council Members: - Frank Brown Item 6.F. Dukes Lane items.
4. **Planning:-** The following decisions were noted:-
 - A. **3PL/2014/0608/F.** Northacre Farm Pool, Caston. Change of use of office & store room to one bedroom caretakers flat. No result to date from Breckland Council.
 - B. **3PL/2015/0147/F.** Land East of Walnut Tree Cottage, Attleborough Rd. Erection of 8 dwellings. No result to date from Breckland Council.
 - C. **3PL/2015/0180/F.** Co-Dunkall Ltd, The Barn, Dukes Lane. Erection of storage building with offices (Retrospective). This item has been deferred by Breckland Council for later consideration.
 - D. **3PL/2014/1088/O.** Site adjacent to Home Farm, Northacre, proposed residential development for 3 detached dwellings. This was refused by Breckland Council and has gone to Appeal with Planning Inspectorate. No result to date from the Planning Inspectorate.
5. **Finance:-**
 - A. To agree and sign the PC accounts for 2014/15 and form for the external auditor Mazars.
 - B. To agree to have an internal scrutiniser of the accounts. The Chairman explained that under new rules the PC needs an internal scrutiniser of the accounts. Brian Brooker proposed that Frank Brown should scrutinise PC and Highway surveyor's accounts once a quarter. This was seconded by Lesley Crosthwaite and agreed by the other councillors that these should then be circulated to the councillors.
 - C. To sign the forms for Redemption of Consolidated Stock. A stock Share of £19 and four pence has been held by the PC since 1955. This has now matured and the amount can now be paid into the PC current account. The mandatory redemption was proposed by Frank Brown and seconded by Lesley Crosthwaite.
 - D. Payment to RGM for grass cutting in April. £252.00 including VAT. In budget (Village grass cutting). Proposed by Kay Farmbrough and seconded by Jaki Porter.
 - E. Payment to Harry Stebbing Workshop for new notice board. In budget. The notice board has not arrived yet. Item moved to next agenda.
 - F. Payment to D & Y Nurseries for plants and maintenance of planters. In budget (Planters). No quote has been received as yet. Item moved to next agenda.
 - G. The Clerks wages for April 2015. In budget. It was requested that Frank Brown and the Chairman should review and approve the Clerks remuneration and expenses claims before payment. Proposed by Kay Farmbrough and seconded by Peter Chapman.
 - H. The Clerks wages for May 2015. In budget (wages). Proposed by The Chairman and seconded by Kay Farmbrough.
 - I. Agree the new Chairman, Vice-Chairman and Cllr. Frank Brown should sign the mandate forms for CAF Bank. This has not been received. Item moved to the next agenda.
 - J. To reimburse Mr. Bearne for costs for collecting the sign for Speedwatch from Dereham.



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£23.40. In budget (Misc). Proposed by Kay Farmbrough and seconded by Brian Brooker.

- K. To agree to order bulbs for Spring Clean grant. Proposed by Frank Brown and seconded by Jaki Porter. The grant from Breckland Council will be used for this currently in the community account.

6. Matters to report: - Clerk

- A. **Notice board on The Green.** The board can be delivered to Peter Chapman. The Clerk is to check with Peter Hall to see if he can help to erect the new board near his wall.
- B. **Tree risk assessment.** This has been completed by Ravencroft Trees and a lengthy document has been produced itemising each tree and describing its current state of growth and condition. Each tree has been tagged to show its place on a map. The PC tree officer Peter Chapman is to check this against the document. The assessment should be regularly updated. The document stated that some trees needed attention within the next 6 months and the clerk has asked the firm to quote for this. Other quotes will also be needed.
- C. **Defibrillator.** Clerk to contact Pauline Corrie this week. Item for next agenda. There are a lot of questions to be answered about having this item. It was suggested that an open meeting for the public to attend would be the best way of deciding if the village needs this item. How to use the defibrillator and the effect on the PC insurance are two questions to be answered. The Clerk is to organise a meeting with volunteer First Responders and any other advisors.
- D. **Planning Policy.** An extra PC meeting of 27th May to discuss the planning consideration policy of the PC. Planning information sheets were handed to the councillors for reading. It was agreed due to time constraints that these will be discussed again at the next meeting. The Clerk stated that she had contacted Councillor Phil Cowen about the ideas raised at the 27th May meeting and he has given useful advice. He will attend the next PC meeting to advise the PC. It was also questioned why some planning applications take longer than others. The Clerk said that this is sometimes due to legal issues raised about the plans or the complexity of the proposals.
- E. **Neighbourhood Plans.** The Chairman asked all the councillors to do their own research into this subject as the N/P are complex and costly, although a grant for some of the costs can be obtained from Breckland Council and others. The Clerk suggested looking at www.mycommunity.org.uk which has a lot of information. Lesley Crosthwaite said she had found some information as well and recommended that the councillors look at this as well. The clerk is to find out if Griston and Stow Bedon are considering having a N/P, and if this can drive the cost down if we join in with them.
- F. **Dukes Lane ownership.** The Chairman read the letter from the solicitor - Spire. Frank Brown has produced a summary of the information relating to Dukes Lane. The question still arises as to who is the owner/trustee/guardian of the lane and does the PC accept any of the responsibility? Item for the next Agenda
- G. **Update on information from last month.** Any urgent information for PC to consider.
- The Chairman read out the letter the PC have sent to Mr. R. Lond Caulk about the concrete which has been laid in Dukes Lane.
 - Training sessions for the new councillors and the Chairman and Vice chairman have been arranged for this and next month. Booklets for all the councillors have been ordered.
 - The Rangers were asked to fill in pot holes near the school and general siding out of the paths.

7. Correspondence from: -

- Invitation to a business lunch with the Wayland Chamber of commerce on July 9th and information of the CPRE light pollution survey has been received. Mrs Farmbrough said that the Police have been outside the school monitoring the traffic this week.
- Councillors' Folder has been moved to next month due to lack of material.

8 Caston Speed Watch Team monthly report from Mr. Bearne.

There were 3 sessions since the last report. 485 vehicles were recorded 24 speeders and 11 travelling at over 35mph. We are anticipating another visit from the police camera support officer. If you are concerned about speeding in the village please join the team and help us. 1 to 2 hours every alternate week is all that is needed. Tel 483 961.

9 Caston Home Watch co-ordinator Mr. C. Bearne.



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Police are warning about a spate of thefts from parked vehicles left unattended. Please remember that your vehicle is a target even when parked outside your home. It is possible to have your catalytic converter on your car security coded. Contact the police for details. If you are going away please tell a neighbour or friend or contact Homewatch on 01953 483961 to keep watch on your property.

Matters for future discussion to be noted: -

- 10 • The dog waste bin at the village hall is often very full and bags are left on the ground. The clerk is to find out current prices of bins and put stickers on the bins to let dog owners know who to phone to get the bin emptied.
- The email address for the PC needs updating and Mr. Brooker is to look into this and costs.
- The PC computer and printer need pricing for future replacements/updating. The Clerk has been asked to do this. It was noted that the PC do not own a printer/scanner.

11 The next meeting date is agreed as Monday 6th July 2015 in Caston Village Hall at 7.30 pm.

The meeting closed at 9.00pm

CHAIRMAN: -

DATE: -

CLERK: -

Alison Skipper 1st June 2015

COUNTY AND DISTRICT COUNCILLORS STATEMENTS

12 County Councillor Mr. Hebborn can be contacted by email: - stan.hebborn@norfolk.gov.uk
Mr. Hebborn was absent.

13 District Councillor Mr. Phil Cowen can be contacted by email: - phil.cowen@breckland.gov.uk
Mr. Cowen was absent.

14 **Participation & questions from the public: -**

- Neighbourhood plans could be changed if the Govt. changes its ideas. It could take a lot of work and time producing this. Time costs! Grants may be available but how long do they take to get and arrive?
- It was noted that councillors can get expenses for office supplies, printing and phone calls for council business. Finance for expenses over £250 requires a minimum of three quotations.
- The public wished to thank Dawn and Yvonne Chluderhouse of D& Y Nurseries, Carbrooke Road, Caston, for excellent planters and also for removing the large dead branch of ivy on Griston Road which was covering the planter.