

**Stanford** **on** **Soar Parish** **Council**

**Statement of Internal Control 2025/26**

1. All cheques to require two signatures.
2. All cheque counterfoils to be initialled.
3. For BACS payments and direct debits the invoice/receipt will be signed by two Councillors.
4. Three Monthly bank reconciliations to be completed and presented to the Parish Council.
5. An Internal Auditor will review the Parish Council’s accounts and provide a written report at least once per year.

Approved by Stanford on Soar Parish Council

Date:

Signed by Chair: