

Stanford on Soar Parish Council

Minutes of the Annual Parish Council Meeting
held in St John the Baptist's Church on
16 May 2022 at 18:30



Page 22/40

Present

Cllr Frances McKim (Chair)

Cllr Wendy Butler

Rushcliffe Borough Councillor (RBC) Lesley Way

Clerk to the Parish Council Rebecca Hague

No members of the public

Cllr Craig Leggett

Cllr Sarah Lambert

1. Election of Chair

Cllr McKim was nominated to be Chair, proposed by Cllr Butler, seconded by Cllr Leggett, all in favour. Declaration of Acceptance of Office form completed.

2. Apologies for Absence

Apologies received from Rushcliffe Borough Councillor Carys Thomas, Nottinghamshire County Councillor Matt Barney and Parish Councillor Lilli Paterson.

3. Declarations of Interests

None.

4. Open Session

No public present.

5. Minutes of the meeting held on 21 February 2022

The minutes of the meeting held on 21 February 2022 were accepted by the Council as a true and accurate account of the meeting and signed by the Chair.

6. Borough and County Council Matters

Cllr Way gave an update on Borough Council matters including sessions run by Rushcliffe Borough Council about becoming a councillor, a upcoming planning scrutiny item on Conservation Areas and the impact on villages from the increases traffic from the Freeport site.

Cllr Way noted that the planning department at the Borough Council now had a higher staff level but there were still delays with applications and pre-planning advice was still not available. It was noted that when an application is decided under delegated powers this decision is not solely made by the case officer, it is also reviewed by a senior officer. Work is ongoing to ensure there is better communication from the planning department, such as when an application is withdrawn, there are non-material amendments or with appeal outcomes.

7. Planning

• 22/00755/FUL - Construction of a menage - Fox Hill Farm, Normanton Lane, Stanford On Soar – No objections, note that there has been extensive development on the site and ask for a condition to be included that this is not for commercial purposes.

- 22/00067/LBC and 22/00066/FUL - Single Storey Side/Rear Extension - 6 Main Street, Stanford On Soar – Application withdrawn
- 22/00607/FUL - Erection of detached rear garden outbuilding - 9 Main Street, Stanford On Soar – PC no objection, pending RBC decision.
- Other Planning Issues – Burdetts Field – Rushcliffe Borough Council have assessed the buildings and confirmed that one needs planning permission, this falls over the boundary in Charnwood, the owners have been advised to submit a planning application.

8. Finance

(a) End of Year Accounts and Bank Reconciliation

The end of year accounts and bank reconciliation had been circulated prior to the meeting and were accepted by the Council.

(b) Payments

The payments below had been circulated prior to the meeting and were accepted by the Council.

<u>Payee</u>	<u>Reason</u>	<u>Total</u>
D Dixon	Payroll processing 21-22	£42.00
HSBC	Monthly Banking Charges - 4 Apr	£5.00
D Dixon	Internal Audit	£45.00
CPRE	CPRE Membership	£36.00
Came and Company	Insurance	£429.79
St John the Baptist Church	Churchyard Maintenance	£500.00

9. Internal Auditor's Report

The Internal Auditor's Report had been circulated prior to the meeting and was accepted by the Council including the recommendation to adopt an Equal Opportunities Policy.

10. Annual Governance and Accountability Return – Section 1

The Annual Governance and Accountability Return had been circulated. Councillors accepted the Annual Governance Statements in Section 1 which was signed by Cllr McKim and the Clerk.

11. Annual Governance and Accountability Return – Section 2

Councillors accepted the Accounting Statements in Section 2 of the Annual Governance and Accountability Return which was then signed by Cllr McKim.

12. Certificate of Exemption

The Council confirmed it was exempt from the compulsory external audit and the completed Certificate of Exemption was signed by Cllr McKim and the Clerk .

13. Policy Reviews

- Standing Orders – Reviewed, no amendments required.
- GDPR Policies – Reviewed, no amendments required.
- Risk Management Scheme - Reviewed, no amendments required. Signed by Cllr McKim.
- Financial Regulations and Internal Controls - Reviewed and signed by Cllr McKim.
- Publication Scheme - Reviewed, no amendments required.
- Code of Conduct – Updated to be in line with Rushcliffe Borough Council's Code of Conduct, accepted by the Council.
- Assets Register – Reviewed, no amendments required.
- Equal Opportunities Policy – Draft version circulated was adopted by the Council.

14. Environment

(a) Five Oaks Spinney Paving – The paving in the garden area has become uneven due to tree roots, it was agreed to accept a quote of £420 for lifting, levelling and relaying the paving. It was noted that the noticeboard here had become very worn – Clerk to obtain a quote for a replacement ahead of the next meeting.

(b) Buildings to put forward for listing status – no further progress.

(c) Trees and TPOs – A resident had reviewed the current TPOs in the village, as some of the TPOs date back to the 1960s, a number of the trees were no longer present. Cllr McKim to review with the resident and invite Tom Pettit from Rushcliffe Borough Council to walk round the village and assess which other trees would benefit from TPOs.

(d) Fly tipping in and around the village – Cllr McKim expressed thanks to the resident who reports the majority of incidents in and around the village. Rushcliffe Borough Council are going to install a new fly tipping sign on Normanton Lane, one of the most problematic points.

15. Traffic and Highway Maintenance

Cllr Butler noted that two cars had had blow outs near to the top of Leake Lane where the edge of the road falls away, cones had since been placed here by Highways.

16. Social Events

(a) Queen's Platinum Jubilee Celebration

The church will be running an afternoon tea and tours of the bell tower, the Parish Council agreed to make a donation of £150 towards the costs of the food/drink.

17. Correspondence

(a) Rushcliffe Safer Villages Community Meeting will be taking place on 23rd May – no attendees.

(b) Rushcliffe Town and Parish Forum – 8 July 2022 – Clerk to attend.

(c) The Tour of Britain will be coming through parts of Nottinghamshire in September, this won't include Stanford on Soar.

18. Date of Next Meeting

The next meeting will be held on Monday 22 August in St John the Baptist's Church, Stanford on Soar.

There being no further business the meeting closed at 19:30.