

HCMC Privacy/GDPR Statement.

To allow the HCMC to operate effectively it needs to hold some of your personal information. As the club holds members' personal data, it is legally required to follow the General Data Protection Regulations (GDPR).

What data does the club hold?

The only information required is what you give the club when you complete your membership form i.e. name, address, email address, phone number, date of birth and details of your Emergency Contact. We also request you tell us of any relevant health issues or disabilities you have.

What will the club do with your data?

Your data will only be used to allow the club to operate effectively. For example, by emailing you to tell you of any changes to club organised events, such as run start time being delayed, details of club meetings and AGM, or details of a club social event (BBQ or Christmas Dinner).

Will the data be shared?

Yes – but only with relevant motorcycle or classic vehicle organisations, i.e. BMF and SVVF. If requested, we will meet our legal requirements to share data with government agencies, e.g. Police Scotland or HSE.

Where is the data held?

The data you provide will be kept securely in either a locked filing cabinet in a secure property, or password protected electronic files.

Who can access the data?

Only relevant committee members will have access to the data, i.e. Membership Secretary, Treasurer and Chairperson. When any of these committee members stands down from their position they will destroy and/or delete any club related data they hold, and new password(s) will be created and used.

Can I have my personal data deleted?

Yes – if you wish your personal data deleted please inform the chairperson, hcmc.chairperson@gmail.com Note - this will make it impossible for the club to contact you regarding club meetings, club runs etc.

What happens to my data if I leave the club?

All your data will be permanently deleted from the club's records, up to a maximum of 18 months after you leave the club.

What Will Happens If There is a Data Breach?

Any data breach will be investigated and may result in disciplinary action being taken against relevant member(s).