**LLANTILIO PERTHOLEY COMMUNITY COUNCIL**

**CYNGOR CYMUNED LLANDEILIO BERTHOLAU**

**Council website address:** [**www.llantiliopertholeycc.org.uk**](http://www.llantiliopertholeycc.org.uk)

**Clerk: Clare Preece** [**llantiliopertholeycc@yahoo.co.uk**](mailto:llantiliopertholeycc@yahoo.co.uk)

**DRAFT MINUTES OF THE MEETING HELD ON WEDNESDAY 18TH JUNE 2025 AT 7PM AT THE LLANTILIO PERTHOLEY COMMUNITY HALL**

**Present:**

Cllr Michael Hayward – Chairman

Cllr Clive Harry – Vice Chairman

Cllr Roger Fury

Cllr Tess Hawken

Cllr Geoff Cowen

Cllr Rev Julian Gray

**Apologies:**

Cllr Malcom Skinner

Cllr Katharine Vaughan

Cllr Saul Salway

Cllr Scott Baugh

C Cllr Su McConnel

C Cllr Rev Malcom Lane

**In attendance:**

Ms Clare Preece – Clerk and Responsible Financial Officer

Mrs Marjorie Bennet (Llandewi Skirrid)

Mrs Kelly Brown

Mrs Zoe Cameron – Mardy Roots

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| --- | --- | --- |
| REF | MINUTE | ACTION |
| 180672025/01 | 1.**Apologies for absence:** Cllrs Skinner, Vaughan, Salway, Baugh, C Cllrs McConnel and Lane |  |
| 18062025/02 | 2. **To disclose personal and pecuniary interests in items of business listed below:** None |  |
| 18062025/03 | 3. **To co-opt a Councillor from the candidates who submitted an application to fill the vacancy in Mardy ward:** Councillors unanimously **AGREED** to co-opt Kate Williams. | CLERK |
| 18062025/04 | 4**. To receive the Police report:** The police report had been submitted and circulated. No one from the police was available to attend the meeting. |  |
| 18062025/05 | 5.**To approve as correct the minutes of the meeting held on 21st May 2025:** Cllr Geoff Cowen asked that the minutes be amended to note his apologies from the previous meeting. This was **AGREED**. The minutes were **APPROVED.** | CLERK |
| 18062025/06 | 6.**Public session**: the persistent and escalating drug-related anti-social behaviour in two Hedyn Housing properties at Penry Close was discussed. County Councillor Rev Malcom Lane has written to the Neighbourhood Policing team, Hedyn Housing Association, Governors of St Teilio’s Church School and other relevant local authority contacts to request immediate enforcement and investigation into any ongoing criminal activity. A review of tenant placements and housing management at the affected properties. Enhanced community safety measures around the school path and surrounding areas and regular communication and engagement with residents, the school’s leadership team and governors. The Chairman has written to Catherine Fooks MP highlighting threats made to the life of a local resident, the danger posed to school children and the impacts on the community. A resident from Willow Court has requested an emergency trigger with Ian Muirhead, Community Safety Officer; a multi-agency meeting should now take place to look at the approach the police and the housing association have taken. Plenty of evidence has been provided from ring doorbells CCTV and crime reference numbers. It was noted that evidence is the key. There is a distinct lack of a CADRO (Crime and Disorder Reduction Officer), for the area. The Chairman said we have exhausted any processes open to us and we must now wait for those responsible to do their jobs. A habitual known criminal is present in the community and is involved in the drug related and anti-social activity. |  |
| 18062025/07 | **7. To consider matters arising from the previous meeting:**  **a) An update on the investigations into installing a CCTV system to monitor vandalism and anti-social behaviour on the playing field:** Cllr Fury suggested we put CCTV cameras up on lampposts and linked to our system to extend the Council’s current CCTV system. Cllr Hayward will pursue this and come back at the next meeting.  **b) An update on the MCC Grounds Maintenance contract going forward and to arrange a date for a meeting:** The agreement is for 14 cuts a year so there should be more than one a month. Cllr Harry will speak to the operative and will monitor it ongoing. It was **AGREED** that the matter is **RESOVLED.**  **c) An update on the obtaining of a quote to carry out tree surgery and to tidy up the overgrown garden area adjacent to the proposed new car park:** Cllr Hayward reported that the area has been cut back but no invoice has been received as yet. The names of possible contractors to give quotes were as follows, Josh Tree Services, Clive Francis, Tree Scape. Cllr Hayward said he had already requested three quotes  d) **An update on the monies from the boiler claim**: the Clerk reported that the sum of £1650 has now been received in settlement of the claim.  e) **To obtain the address of the landowner responsible for the overgrown hedges:** Zoe Cameron said she will provide the Clerk with the details.  f) **To receive an update about the request from the Gardening Club for additional signage for the hall:** This item is to be carried forward to the next meeting | MH  MH  CLERK  MH |
| 18062025/8 | 8. To receive monthly reports from the County Councilllors: C Cllr Su McConnel had sent apologies and the following by email: |  |
|  | Please accept my apologies for this meeting as I am in Scotland until the end of the week.  I haven’t prepared a report (this being a holiday) and am only checking emails intermittently for same reason.  I will forward on an email regarding rubbish bins in Dan Y Deri which it would be helpful to get any feedback on from the Community Council  I am very much in support of Malcolm’s email re concerns re drug dealing and usage.  I would invite the LPCC to make a statement in support of the proposal for the old library in Abergavenny to be leased to the Monmouth Muslim Community Association.  (who run the youth club in LP Hall on Fridays).  Its attracted the inevitable negative reaction from some and a positive message from the Community Council would be very welcome.  Happy to talk about this next time I get to your meeting, I’m a bit too far away for the commute this month.  The Chairman has asked our bin collector to do a collection twice a week. He has been asked to double up on any that are regularly overflowing and will monitor this going forward. | MH |
| 18062025/09 | 9. Finance:  a) To consider the following payments:   |  |  |  | | --- | --- | --- | | Payee | Details | Amount | | Clare Preece | Postage of Councillor summons | £6.30 | | Clare Preece | 4 x 1st class stamps | £6.80 | | Clare Preece | Stationery | £9.80 | | Clare Preece | Ryman printing | £7.06 | | Clare Preece | Amazon ink | £36.50 | | Clare Preece | Working from home allowance 4 x £6 | £24.00 | | Clare Preece | Travel 2 x 42 @.45p | £37.80 | | Bethan Pearson | Caretaker duties | \*\*\* | | Mike Pearson | Bin collection | \*\*\* | | Gill Welsh | Cleaning | \*\*\* | | Clare Preece | Clerk salary | \*\*\* | | One Voice Wales | Inv 9577 Councillor Training | £42.00 | | BT | Broadband | £29.27 | | British Gas | Energy | £84.80 DD | | HMRC | Tax and National insurance Quarter 1 | £597.70 | | Gill Welsh | Cleaning materials | £8.47  £5.80 | |  |  |  | | CLERK |
|  | All payments were **APPROVED.**  c) **To consider the Broadband renewal**: It was **AGREED** to renew with BT.  d**) To receive an update about the accounts for 2023-2024 and 2024-2025:** The internal audit report has been received back from E H Accountancy for 2023-2024. The Clerk will review this and complete the Annual Return when time allows. The Clerk needs to reexamine the cash book entries for 2024-2025 because the expenditure by category does not balance to the bank statements. The Clerk will carry this out when time allows. The audit report for 2023-2024 has been sent to Welsh Audit along with a notice explaining why the accounts are delayed so not allowing for the Electors Rights to Inspect the Accounts to fall into the statutory guidelines. A notice explaining the delay has been posted to the website on 16th June 2025.  e) **To consider the Welsh Air Ambulance Appeal for a helicopter upgrade**: A vote was carried out with the majority of Councillors voting for a donation of £500.  f) **To note the final invoice for Story Babies for £585:** This has now been paid.  g) **To agree final invoice for Ti-a-fi nursery – use of the hall**: The Chairman will chase them to agree the hours. | CLERK  CLERK  MH |
| 18062025/10 | **10. To consider correspondence received:**  **a) To note the letter sent from County Councillor the Reverend Malcolm Lane JP to the Neighbourhood Policing team, Hedyn Housing association, Governors of Saint Teilo’s Church in Wales school regarding the escalation of drug problem Willow court and the Chairman's e-mail to Catherine Fookes MP and to receive an update on the latest developments from Councillor Harry:** see public session.  **b) To discuss the request from the sports master at the Welsh school to get 8 lanes marked out around 75/85 metres on the pitch during half term in preparation for sports day:** A bag of lime is needed. Cllr Harry will speak to Luke from the Football team.  **c) To note the demand from SSE business energy for £590.20 and an update on the query made by the Clerk questioning details of the debt:** the Clerk is to enquire further as to what the debt is made up of. The invoice received does not specify when the debt was accrued neither has there been a meter reading. It was ascertained that these were the suppliers to the hall prior to the switch to Energy Geeks. | CH  CLERK |
| 18062025/11 | 11. **To consider matters relating to planning:**  **a) To consider the Section 106 agreement from Willow Court and any progress made:** The Clerk made contact with Mr Richard Clements from the legal team at MCC. It is not his department, but he will forward the matter to his colleague who is away on annual leave at present.  **b) To comment on the following planning application: 25/23829/FUL** – Councillors **AGREED** unanimously that there were no objections. | CLERK  CLERK |
| 18062025/12 | **12. To consider matters relating to the playing fields and green spaces to include:**  **a) An update from Zoe Cameron of Mardy Roots and plans going forward:** Zoe, who is a garden architect, had formulated a proposal to put to Councillors and had provided drawings of her plans to improve the entrance to the hall. (See Appendices). 5 planters with 3 simple plank benches in between, wires to come across for plants to grow up and provide some shade. Bike and buggy lockups and bins. Zoe’s drawings and images of the items required were handed round. Growing spaces will make the planters and benches for a donation. It was **AGREED** that Zoe can proceed with the project and the Councillors **AGREED** to funding of £1650 to proceed which includes a donation of £50 to Growing Spaces. The Chairman said he hoped to get the bike rack from the school which is closing at the end of term. A sub-committee comprising Cllrs Hayward, Harry, Hawken and Cllr Kate Williams (who was co-opted earlier with her agreement.) will liaise with Zoe who will act as mentor and bring future plans back to Council for approval of any further expenditure. | ZC  MH  CH  TH |
| 18062025/13 | **13. To consider matters relating to the community hall to include:**  **a) Servicing of fire extinguishers on the 30th of June to be attended by the chairman:** **NOTED** the Chairman will attend.  **b) To consider the implementation of a booking system to accurately record hall income for audit purposes and hall users responsibilities**: The Clerk is currently consulting with the Caretaker to ascertain the current system and to build on that with improvements in record keeping and sharing of information to provide evidence for the accounts.  **c) Notice boards upkeep** – Cllr Hawken: Cllr Hawken said she thought that the noticeboards need updating with Councillor details and email addresses. Ideas about new notice boards: a combination of an open and closed board secured with a key were exchanged. It is thought that there are three areas in need of new boards. There are currently only two is the community which are both secured with keys. Boards are an important way of communicating especially for those who are not online. Cllr Hawken will liaise with the Clerk. | MH  CLERK  TH  CLERK |
| 18062025/14 | **14. Highways and rural roads:**  **a)Speed limits on Triley Mill:** Cllr Hawken: A discussion was held about the inconsistency of speed limits which can pose a danger to drivers who are not familiar with the roads. Cllr Hawken will provide the Clerk with clarification about the matter via email after the meeting which the Clerk will approach MCC and the County Councillor with. | TH  CLERK |
| 18062025/15 | 15. To receive information from One Voice Wales:  **a) To note the innovative practise conference on Wednesday the 2nd of July 2025: NOTED**  **b) To note the e-mail dated the 9th of June regarding concerns about the level of attendance at Area committees throughout Wales and to nominate two attendees:** Much discussion was had. Cllr Rev Julian Gray and Cllr Tess Hawken put their names forward as possible attendees.  c) **To note the training dates from One Voice Wales: NOTED**  **Cllr Geoff Cowan left the meeting.** | CLERK |
| 18062025/16 | **16. To receive any reports on activities from outside bodies: None** |  |
| 18062025/17 | **17. To receive an update on the installation of the new car park and the area surrounding it**- Cllr Hayward: Cllr Hayward has organised fencing, grass and plants and the hedge strimmed on the left. | MH |
| 18062025/18 | **18. To consider matters that the Chair considers urgent: None** |  |
| 19062025/19 | **19. Meeting closes**: 9.15pm **Date of next meeting**: 16th July 2025  **20. Confidential session:** To discuss staffing matters/ Cleaning contract and Section 85 of the LGA Act 1972. |  |