**LLANTILIO PERTHOLEY COMMUNITY COUNCIL**

**CYNGOR CYMUNED LLANDEILIO BERTHOLAU**

**Council website:**

[**https://www.llantiliopertholeycc.org.uk**](https://www.llantiliopertholeycc.org.uk)

**Clerk: Clare Preece** [**llantiliopertholeycc@yahoo.co.uk**](mailto:llantiliopertholeycc@yahoo.co.uk)

**DRAFT MINUTES OF THE MEETING HELD ON WEDNESDAY 16TH JULY 2025 AT LLANTILIO PERTHOLEY COMMUNITY HALL, ABERGAVENNY, NP7 6HE**

**Present:**

Cllr Clive Harry – Vice Chairman

Cllr Roger Fury

Cllr Tess Hawken

Cllr Geoff Cowen

Cllr Rev Julian Gray

Cllr Malcom Skinner

C Cllr Su McConnel

Aled Thompson – Gwent Police

**Apologies:**

Cllr Mike Hayward – Chairman

Cllr Katharine Vaughan

Cllr Kate Williams

**In attendance:**

Clare Preece- Clerk and Responsible Financial Officer

Marjorie Bennet – Llandewi Skirrid

11 members of the public

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| REF | MINUTE | ACTION |
| 16072025/01 | 1.**Apologies for absence**: Cllr Mike Hayward, Cllr Katharine Vaughan  Cllr Harry Chaired the meeting in the absence of Cllr Hayward. |  |
| 16072025/02 | 2.**To disclose personal and pecuniary interests in items of business listed below:** As and when |  |
| 16072025/03 | 3. **To receive the Police report and to receive an update on the anti-social behaviour at Penry Close:** Aled Thompson attended the meeting to discuss local policing updates in the area including; Enforcing the 20 mph zones. Educating the public and making them aware that the police could be anywhere at any time with a speed gun and people caught speeding will be issued with fixed penalty notices. Some regular shoplifters have been dealt with and have been sent back to prison. Two drug warrants have been executed at the addresses in Penry Close which were the subject of anti-social behaviour at previous meetings. The results of these operations cannot be shared at the moment. Work has been done around closure orders so that residents can give evidence anonymously and so protect themselves from reprisals. The Housing Association have now been made aware by the police about the offending behaviour in the two flats. The regular drug takers in the area have been seen by on and off duty police going to the flats in question. It is hoped that something can be done following the involvement of the County Councillor Malcom Lane and the local MS now that the Housing Association have full possession of the facts. The accident black spot on Triley Mill where the inappropriate national speed limit signs are installed was discussed. |  |
| 16072025/04 | 4**. Public session**: (the meeting shall be suspended to permit the public forum – 3 minutes per person to a maximum of 15 minutes):  11 residents from the St Andrews Crescent area attended the meeting to put forward their objections to the proposed planning application DM/2020/01884. Residents were advised to object to the application individually rather than collectively as this will have more of an impact on the outcome. Following the reopening of the meeting the Council **RESOLVED** to support the resident’s objections and write to Monmouthshire County Council asking for a public consultation or that the application go to committee. It was noted that this planning application is a consultation from the one submitted in 2020. The embargo on this development has been lifted following the resolving of the phosphate issue by the introduction of new technology at the sewage plant. C Cllr Su McConnel will hold a surgery where residents can voice concerns on a date to be arranged in the Community Hall. | Clerk |
| 16072025/05 | 5**. To approve as correct the minutes of the meeting held on Wednesday 18th June:** The minutes were **APPROVED.** |  |
| 16072025/06 | 6. **To consider matters arising from the previous meeting**:  a) **An investigation into installing a CCTV system to monitor vandalism and anti-social behaviour on the playing fields – Cllr Hayward:** Cllr Fury will liaise with Cllr Hayward with his ideas on how a suitable system could be achieved.  b**) An update on the MCC Grounds Maintenance contract – Cllr Harry**: Councillor Harry met with David Cox the Contract and Systems Officer at Monmouthshire County Council. They will arrange a cut and collect of the NIN long grass area as soon as possible. Grass will be used to help fill the hedgerow. They will arrange the flail cut on the banking. On the next flail cut in the autumn they will also trim back the hedgerow. They will look at costing for three benches two Sloper and one picnic and grass create for car parking. They will add the football pitch back to maintenance. They will trim back the tree around the access gate. They will look at our contract invoice to make sure it was sent out. The contract will cost £1780.34. It was **RESOLVED** to accept the contract terms conditions and pricing.  c) **To obtain the name and address of landowner responsible for the overgrown hedgerows:** The name of the farmer responsible for the hedgerows is Mr Andrew Johnson. The Vice-Chairman will supply the address. It is possible to get MCC to cut back the vegetation which is extremely hazardous and interferes with visibility for road users. MCC would then recharge the landowner.  d) **To receive an update about the request from the Gardening Club for additional signage for the hall – Cllr Hayward:** This will be taken forward to the next meeting.  e) **To receive an update on the Section 106 monies from Willow Court – The Clerk:** A section 106 agreement has been drawn up by Mike Moran at MCC. A subcommittee comprising Cllrs Hayward, Harry, Hawken and Cowan was formed. This subcommittee will meet with MCC to discuss the finer points of the agreement before the agreement is signed.  f) **To receive an update on a booking system for the hall:** The current booking system and communication between the caretaker and the Clerk is not satisfactory and the Clerk cannot substantiate the income received and actual hall bookings. This matter will be taken forward to the next meeting and in the meantime the Clerk will request a copy of the diary that the Caretaker uses when bookings are taken at the hall.  g) **To receive an update on the noticeboards upkeep – Cllr Hawken:** Cllr Hawken has designed a notice which gives members of the public more information about their local community councillors with email addresses for contact giving the Council more of a profile in the area. As it became aware earlier in the evening from the public session, may residents are unaware of the council meetings and what the council does. Many residents do not have access to the internet. Some members have agreed to publish phone numbers and these will be added to the list. The notice will be displayed on the two noticeboards on Hereford Road. A notice giving details about what is on at the hall will also be a useful way of advertising the facilities available to the community.  h) **To receive an update on the speed limit concerns on Triley Mill – Cllr Hawken:** Cllr Hawken has explained the situation to the County Councillor as there had been some misinterpretation of which area of road is a concern. Cllr Hawken will copy in the Clerk. | MH  CH  Clerk  MH  Clerk  Clerk  Clerk  TH |
| 16072025/07 | 7. **To receive monthly reports from the County Councillors:** C Cllr Su McConnel gave a brief report which included news that MCC had been voted the best recycler in Wales. There is a Council initiative which it is hoped will lead to more locally sourced food being provided to schools. It is hoped to find out who owns the disused BT boxes in the area so that they can be removed. It is believed that they were originally put there to house fibre broadband. It was noted that most of the County Council’s budget is spent on education and social care. Success has been reported concerning homelessness prevention with an improved position being recorded.  Cllr Fury and C Cllr McConnel left the meeting. |  |
| 16072025?08 | 8.**Finance:**  a) **To confirm the bank balances:** Current A/C £25,974.50, Reserve 329 £26,166.26 Reserve 646 £79,423.23  b) To approve the following payments:   |  |  |  | | --- | --- | --- | | PAYEE | DESCRIPTION | AMOUNT | | Clare Preece | Clerk salary | \*\*\* | | Bethan Pearson | Caretaker | \*\*\* | | Mike Pearson | Bins | \*\*\* | | Clare Preece | Travel 3 trips | £56.70 | | Clare Preece | Working from home allowance | £24.00 | | Clare Preece | McAffee | £39.99 | | Gill Welsh | Final invoice cleaning | \*\*\* | | Mike Hayward | Robert Price BM - planters | £290.63 | | Clare Preece | Postage | £6.30 | | BT | Wifi | £29.27 | | Monmouthshire CC | Rates 15/7/2025 – 15/9/2025 3 instalments | £1062.80 | | SSE | Electricity 31/3/2025 – 29/4/2025 | £590.20 | | E H Accountancy | Inv 4784 | £1122.00 | | NEST | Initial payment | £25.24 | | Zoe Cameron | Single Bike Rack | £40.79 | | Zoe Cameron | Planters | £41.41 | | Clare Preece | Amazon thimbles | £3.99 | | British Gas | Gas | £100.67 | | C C Welding | Steel Door | £282.00 | | Mike Hayward | Keys for Colin Fletcher | £19.95 | | Alwyn Holland | Accountancy support | £200.00 | | Luke Llewellyn | Line marking | £53.99 | | Herefordshire Fire Protection services | Inv 201011 | £144.85 | | One Voice Wales | Inv 9719 | £42.00 | | Zoe Cameron | Compost | £13.20 | | PAVO | Book-keeping services Inv 3065 | £36.00 | | Clerk |
|  | All payments were **APPROVED.** |  |
|  | c) **To receive an update on the accounts:** the Clerk has now successfully extracted the figures from the audited books for 2023-2024. The brought forward bank balances reconcile with the bank reconciliation carried out for 2024-2025. The Clerk is in the process of compiling the folder of evidence to enable the accounts to be submitted to Audit Wales. This is a difficult task due to the lack of record keeping previously undertaken.  d) **To note the meter readings taken by Energy Geeks and the switch over from SSE and British Gas**: SSE have asked for a meter reading for the final invoice. Cllr Harry said he and Cllr Hayward will deal with this. | Clerk  MH  CH |
| 16072025/09 | 9**. To consider correspondence received**:  a) **To note the requirement to attend the Extraordinary General Meeting to adopt the changes to the OVW constitution on 3rd September 2025 at 4pm remotely:** Cllr Rev Gray and Cllr Hawken both said they are available to attend.  b) **To note the appointment of Cllr Katharine Vaughan as the Council representative to the group “Give dog fouling the red card” campaign:** **NOTED**. Thanks were expressed to Cllr Vaughan for kindly volunteering for this role. It was noted that 6 bags of dog waste were picked up off the football pitch before the match. This is unacceptable.  c**) To note the Casual Vacancy, notice which expires on 18th July:** Cllr Cowen said he had been told that a petition for an election had been sent to Democratic Services. This will mean that candidates will have to complete nomination papers. The pack will be available from the Clerk and will be given to interested candidates who are responsible for their submission to MCC. If more than one set of nomination papers are received by MCC then there will be an election. The notice will be displayed on the noticeboards and on the website and Facebook page when it is received. | JG  TH  Clerk |
| 16072025/10 | 10. **To consider matters relating to planning:**  **a) DM/2025/00892 -** **no objections.** The Council **AGREED** concerns are to be noted that the structure could be used in future as a holiday let if relatives are permitted to stay in it.Clarification from planning is sought that this will be prohibited. This application was retrospective.  **b) DM/2020/01886:** this is a similar development to the St Andrews Close application. The Council **AGREED** to **object** to this on access grounds.  **c) DM/2020/01884:** It was **AGREED** to send a letter of **objection** to this planning application. See public session.  **d) DM/2025/00732:** There was already a shed on site and comments were made between meetings questioning the application pointing out that the application should be retrospective. The response from planning made no sense. There were no objections.  **e) DM/2025/00992**: It was **AGREED** that there were **no objections** to this application.  **f) DM/2025/00821**: It was **AGREED** to **object** on traffic grounds.  Cllr Cowen left the meeting at 8.40pm | Clerk |
| 16072025/11 | 11**. To consider matters relating to playing fields and green spaces**: There is nothing to report. |  |
| 16072025/12 | 12. **To consider matters relating to the community hall:**  **a) To note the new cleaning contractor for the hall – Brecon cleaning services.** It is hoped the standard of cleaning at the hall will now improve following a number of complaints. |  |
| 16072025/13 | 13. **To consider matters relating to Highways and Rural roads**: Nothing to report. |  |
| 16072025/14 | 14. **To receive information from One Voice Wales:** Cllr Rev Gray attended the Area meeting as the Council’s representative on 20th June. Amongst the topics covered was a definition of what OVW as an organisation is about. It offers training which is available to all Councillors as part of being an effective and well qualified Councillor. Local places for nature offer grants of up to £250K for nature schemes to enhance biodiversity in local communities. Their officer Rachael Carter is available to come to meetings to give talks. The website is available for all Councillors to access. Some Community Council representatives report a lack of engagement with the police so we are lucky to have such a proactive police force in Llantilio Pertholey. The next meeting will be held in Sessions House in Usk. | JG  TH |
| 16072025/15 | 15. **To receive reports from outside bodies**: Nothing to report. |  |
| 16072025/16 | 16**. To receive an update on the installation of the new carpark:** The small garden area adjacent to the main carpark has been tidied up and fenced off in readiness for the new car park. The area will not be tarmacked but will have surface matting installed. MCC have said they will help with the surface when the grass grows through as part of the maintenance contract. The car park will be operational once the school closes. The closure of the school has been delayed until December. |  |
| 16072025/17 | 17. **To consider matters the Chair considers urgent:** Nothing to report |  |
| 16072025/18 | 18**. Meeting closes** 9.02 pm. **Date of next meeting** 17th September 2025 |  |