

**MINUTES OF DEVAUDEN COMMUNITY COUNCIL
MONDAY 22 DECEMBER 2008 AT DEVAUDEN VILLAGE HALL**

COUNCILLORS PRESENT J Williams (Chair), M Powell, C Knight, K Reece, N Knowland

APOLOGIES; A Cooke, A Duffield, E Hall, CC Bob Greenland, PC Cowburn

IN ATTENDANCE; C Martin (clerk)

1) OPEN SESSION

No members of the public present. PC Cowburn forwarded crime incidents which are summarised at the end of these minutes.

2) CONFIRMATION OF MINUTES

Minutes from meeting of 10 November 2008 were agreed and signed by JW and CM.

3) MATTERS ARISING

3.1 JW presented clerk with a draft employment contract. CM will review and comment at next meeting.

3.2 Hood memorial hall will be closed in January. Agreed to hold next meeting at Itton. MP to book Itton Hall for 26 January.

4) FINANCE

Balances at 21 /12/08 Current; £ 1417.33 Notice: £2775.25

4.1 Agreed for payment by JW and CK;

Clerk's salary and expenses, C Martin, £219.32 cheque no.101130

Fees for annual audit - Mazars, £138.00, cheque no. 101131

Donation towards Devauden Village Christmas Tree and Lights, £100, cheque no. 101132

4.2 Annual return received back from Mazars - 'The Council should ensure that the internal recommendation from August 2007 regarding limits above which tenders should be sought is addressed. This should be done through the adoption of appropriate standing orders/financial regulations – refer to One Voice Wales or SLCC for model documents.' CM to action. CM to make arrangements to publicize the results of the audit.

4.3 Council Tax precept 2009/10 request from MCC. CM had prepared a budget for 2009/10. It was agreed by the meeting and approved by JW. Agreed to maintain precept request for 2009/10 at £5000. CM to complete and return precept documentation to MCC.

4.4 Bank reconcilliation 25/9/08 presented and signed off by JW and CM.

4.5 Updated financial report and budget projection at 21/12/08 presented and approved by JW

5) CORRESPONDENCE

5.1 MCC cabinet agenda 3 December. File 2 months.

5.2 MCC – Mor Hafren Area committee agenda 17 December. File 2 months

5.3 ICO – freedom of information – fulfilling your obligation to disclose information. File.

5.4 Abergavenny Eisteddfod – request for donations. File

5.5 Adjudication panel for Wales – annual report 2007/8. File

5.6 MCC – update to emergency contacts directory. Details remain the same – CM to update MCC.

5.7 NAW – independent panel on members pay and allowances – call for evidence by 31 December. File

5.8 MCC – MCC LDP – Options Report. Representations by 30 January. JW to action.

5.9 MCC – 2009 register of electors for councillors. Distributed.

5.10 MCC – temporary road closure on B4293 Itton- Devauden, from January 5. Taken by JW.

5.11 GAVO – research summary – Older volunteers in Monmouthshire. File.

5.12 GACO – network magazine and volunteer news. Taken by JW.

5.13 MCC – street naming; new barn conversions at Great House Trelleck Grange to be known as Pond Barn and Waterside Barn. File.

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- 5.14** Letter from Hood Memorial Hall explaining the work carried out and associated costs for the installation of the Christmas Tree on the Green at Devauden. Request for a contribution towards the cost. Agreed £100, see Finance 4.1 above.

6) PLANNING

- 6.1** Planning committee agendas 18 November and 2 & 16 December. File 2 months.
- 6.2** Planning lists – MCC have changed the website and the planning lists do not appear to be available any longer. CM will investigate with the planning department.
- 6.3** DC/2006/01437 – Erection of stable buildings and associated works to form new stud farm – amendments - CK declared an interest and completed the relevant form. Meeting agreed that CM would email planning with the following; ‘DCC disputes the suitability of the passing places stated as currently existing. The ownership of these areas of land is in private hands not public ownership and access to them could be removed.’
- 6.4** Planning consultation on Planning Application Validation Checklist and Revised Car Parking standards – deadline 30 January 2009. JW took documentation to respond.
- 6.5** Enforcement lists for November. No completed cases. File 2 months.

7) COUNTY COUNCILLORS REPORT

County councillor not present.

8) ONE VOICE WALES (OVW)

Notification of area meeting, 15 January 2009 and agenda. File.

9) WARD REPORTS

JW – Reported that she had spoken to Hood Memorial Hall (Pete Gardiner) to say how lovely the Christmas tree looks.

CK – Lane from Star Hill to Llanvihangel Church – lots of serious pot holes.

MP – 57.3 – Itton Common to The Glyn – hedges on right hand side going down is now very over grown and is now dangerous. Also the road is falling away at the edge as vehicles are having to move to the opposite side of the road.

Meeting closed 9.00pm

Next Meeting 26 January 2009 at Itton Village Hall.

Meeting dates 2009 - Jan 26(Itton) 23 Feb, 23 Mar, 27 Apr – All Devauden Village Hall
18 May (AGM), 29 Jun, 27 Jul, 24 Aug – All Itton Village Hall
Further dates to be agreed at next meeting.

Police incidents Devauden & Itton 11/11/08 to 18/12/08

11/11/08 - Suspicious vehicle Chepstow Park Wood.

18/11/08 - Suspicious phone call received, Devauden.

27/11/08 - A Minibus struck 2 horses in a lane near Itton. Riders sustained injuries.

30/11/08 - Sudden death of an elderly male at Wolvesnewton.

6/12/08 - Sheep on the B4293 near Itton.

12/12/08 - Camper van broken into at Devauden.

16/12/08 - Missing person from Devauden - located.

16/12/08 - Broken down vehicle near Itton.

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