

**MINUTES OF DEVAUDEN COMMUNITY COUNCIL  
MONDAY 26 JANUARY 2009 AT ITTON VILLAGE HALL**

**COUNCILLORS PRESENT** J Williams (Chair), M Powell, C Knight, K Reece, N Knowland, A Cooke, E Hall,  
**APOLOGIES;** A Duffield, CC Bob Greenland  
**IN ATTENDANCE;** C Martin (clerk), PC Cowburn

**1) OPEN SESSION**

No members of the public present. PC Cowburn presented crime incidents which are summarised at the end of these minutes. PC Cowburn informed the meeting that it is likely that he will no longer be the officer for our area after March but future arrangements have yet to be finalised.

**2) CONFIRMATION OF MINUTES**

Minutes from meeting of 22 December 2008 were agreed and signed by JW and CM.

**3) MATTERS ARISING**

- 3.1** CM reviewed her contract and made various comments about the implications of the number of holidays and the place of work. JW will amend accordingly and present at the next meeting for signature.
- 3.2** Highways form from last meeting returned. File.
- 3.3** Dates for meetings in the latter half of 2009 were set and can be found in the list at the end of the minutes. Clerk informed the meeting that she will be on holiday for the July and October meetings.

**4) FINANCE**

*Balances at 25 /1/09 Current; £ 1726.01 Notice: £3775.2*

**4.1** Agreed for payment by JW and EH;

Clerk's salary and expenses, C Martin, £327.33 cheque no.101133, includes back pay and mileage from April-December 2008, following notification of clerks salary review.

**4.2** Clerk presented the SLCC and OVW notification of changes to the clerk's salary and expenses. The following was agreed and signed by JW and EH;

**National Interim salary award 2008/9-April 2008 to March 2009**

Salary set according to NALC/SLCC guidelines published October 2008, by One Voice Wales. Scale LC1 for part time clerks - Spinal Column point 22 (8th year of service), set at £10.068p per hour. Five hours per week is £218.14 per month. Mileage at 58.7p per mile up to 8,500 miles per annum

**4.3** Annual return received back from Mazars - 'The Council should ensure that the internal recommendation from August 2007 regarding limits above which tenders should be sought is addressed; - the meeting agreed to adopt the One Voice Wales Model Financial regulations. The Clerk will continue to pay her own tax and NI and will present her tax return to the councillors every year and write to DCC to confirm that she is responsible for her own tax and NI. The clerk will ensure that the Financial Regulations are adhered to when purchases are made. Clerk also instructed to purchase latest version of the Standing Orders.

**4.4** Council Tax precept 2009/10 acknowledgement of receipt of request from MCC. File in finance.

**4.5** Letter to HSBC changing the correspondence address. Signed by all councillors present. Clerk to send to bank.

**5) CORRESPONDENCE**

- 5.1** MCC cabinet agenda 7 January. File 2 months.
- 5.2** MCC – LDP Community Workshops. No action
- 5.3** MCC – Countryside volunteer newsletter. Distributed.
- 5.4** Wye Valley AONB – in touch newsletter and Outstanding magazine. Distributed.
- 5.5** NAW – Independent panel on members' pay and allowances, call for evidence public meeting 27 January, Cardiff. JW took correspondence.
- 5.6** MCC – register of electors updates. Distributed.
- 5.7** Gwent Shrievalty Police Trust newsletter. Distributed.

Signed \_\_\_\_\_

- 5.8 MCC – reporting problems with streetlights. Councillors to report any problems with street lights including their identification number to CM who will contact MCC. File.
- 5.9 Clerks and Councils direct magazine. No action.
- 5.10 MCC – Community and economic development scheme 2009/10 – request for grants deadline of 20 February. Passed to MP for Itton Hall.

## 6) PLANNING

- 6.1 Planning committee agendas 6 and 20 January. File 2 months.
- 6.2 Planning lists for week 1-3 January 2009. File 2 months.
- 6.3 MCC approved the following application: DC2008/01272 – Extension to cottage (renewal of M/9351), The Reddings, Court Robin Lane, Llangwm, Usk.
- 6.4 MCC refused the following application; Change of use from A3 restaurant to C3 dwelling, the Bridge Inn, Llangwm, Usk.
- 6.5 DC/2008/01399 – Provision of new entrance and entrance hall to dwelling and office complex, internal alterations to dwelling and adjustments to fenestration. Provision of toilet facilities to offices, Upper Glyn Farm, Devauden. No objections. Recommend approval.
- 6.6 DC/2009/00008 - Modification of condition no 2 of DC/2007/01560 – no more than 20 dogs shall be housed in kennels at any one time, Bluebell Barn, BullyHole Bottom, Shirenewton. No objections. Recommend approval.
- 6.7 Appeal E6840/A08/2093113 (DC/2007/01204) – Replacement dwelling, Itton common House, Itton, Chepstow. DCC's comments will have been forwarded to the Planning inspectorate by MCC.

## 7) COUNTY COUNCILLORS REPORT

County councillor not present, but JW reported that CC Greenland has requested that DCC reports any traffic accidents/ incidents to him. CM to bring copies of the standard MCC report form to the next meeting.

## 8) ONE VOICE WALES (OVW)

The voice newsletter. File

## 9) WARD REPORTS

### AC

- 1. The notice board at Kilgwrrwg is unstable. NK will take a look and try to rectify.
- 2. Kilgwrrwg Hill (off B82) is full of potholes that need repairing.
- 3. B82, near Dorlands Cottage - there is a very large pothole.
- 4. Martin Cheney is the new trustee of the Kilgwrrwg Trustees.
- 5. Centre of Itton to Devauden Village (B4239) – the road has been resurfaced but at the edge in some places it falls away quite severely which could be dangerous. Some form of marker would alert drivers to the edge of the road.

MP - Road drain outside The Woodlands, Itton, 57.4, is blocked.

EH - Hedge along B4293 behind the bus stop at Itton Common is overgrown and needs cutting back.  
Ty ddu hill (57.3) – the hedge is overgrown at the top. Glyn Road (57.2) has pot holes.

**Meeting closed 8.45pm**

*Next Meeting 23 February 2009 at Devauden Village Hall.*

**Meeting dates 2009** - 23 Mar, 27 Apr – all Devauden Village Hall; 18 May (AGM), 29 Jun, 27 Jul, 24 Aug – all at Itton; 28 Sep, 26 Oct, 30 Nov, 21 Dec – all at Devauden.

### Devauden & Itton Incidents 19/12/08 to 26/1/09

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3/1/09 - Domestic incident at Devauden  
 4/1/09 - Oil spillage near Devauden.  
 8/1/09 - Silent 999 call from Devauden.  
 9/1/09 - 2 vehicle accident near Devauden - minor injury.  
 16/1/09 - Minor road accident near Devauden.  
 22/1/09 - Accidental 999 call from a young child, Devauden.  
 22/1/09 - Cars in Fedw Woods at night.  
 26/1/09 - Remains of a deer found in Chepstow Park wood. Culled.

Signed \_\_\_\_\_