

**MINUTES OF DEVAUDEN COMMUNITY COUNCIL
TUESDAY 26 JULY 2011 AT ITTON VILLAGE HALL**

COUNCILLORS PRESENT: M Powell, K Reece, A Duffield, J Williams (chair), E Hall

IN ATTENDANCE: C Martin (clerk), Mr J Rowlands (public), PC L Thorpe, **APOLOGIES:** N Knowland, A Williams, A Cooke, CC Bob Greenland,

1) OPEN SESSION

Mr J Rowlands asked about how soon the old school bell would in its housing and erected in the church. JW read out Mr Rowland's email thanking DCC for arranging it. It was agreed that AW/clerk would report back at the next meeting. Mr Rowlands also wanted to know how he could get a copy of the standing orders. JW said it would not be possible to let him have the council's copy but asked the clerk to try and download part 2 from the OVW website.

PC Thorpe introduced herself and said she was pleased to be working in this area. She read out the incidents listed at the end of the minutes. For contact PC Thorpe suggested using email and her direct line 01633 642068. MP and EH reported that there had been problems on the Usk to Chepstow road with motorbikes racing. PC Thorpe reported that there is a community group in Shirenewton that is attended by the police that is looking at this. Also there have been some temporary signs erected by MCC.

PC Thorpe left the meeting.

2) CONFIRMATION OF MINUTES

Minutes from meeting of 28 June 2011 were agreed and signed by JW and CM.

3) MATTERS ARISING

- 3.1 BT payphone adoption – letter from BT but only referred to Devauden box. CM spoke to them on the phone and more information will be forwarded, but it looks like the Itton and Cobblers Plain boxes are not up for adoption. A contract for the Devauden box has been received and will be signed and sent to Kazoo/BT.
- 3.2 Highways form reply from 28/5/11. File.
- 3.3 KR reported that he had not removed all the debris from the verge but was intending to do so.
- 3.4 JW reported that the Hood Memorial hall meeting had minuted that DCC would hold a key for use by the OSS mobile workers to use the hall facilities. JW noted that this was not actually the case as a DCC meeting had not agreed this however in light of the fact that the hall insurers have said that a key box is not permissible this may be the only thing to do. The councillors agreed that this was the best option and instructed the clerk to find out when the mobile OSS was going to be visiting the village. KR/JW and AD said they would all be happy to act as key keeper on a rota basis to be determined when we know the dates.
- 3.5 EH referred to the last minutes and notes about the Dorlands. Clerk confirmed that the last inspection report recorded that the home may increase to 6 residents. Chair requested that Clerk monitors periodically to see when the next report is issued to see if the situation has changed.
- 3.6 Clerk reported that she had phoned the Forestry commission but they had not yet contacted KR. Review at next meeting.

4) FINANCE

Balances at 25/7/11 Current; £931.38 Notice: £2274.10

4.1 Agreed for payment by JW and EH;

Invoice - C. Martin, clerk's salary and expenses for July, £242.58, Cheque no.101204, Christine Alway – External audit fee £73.48, cheque no 101205, St Michael's Church, Llanvihangel church donation for grass cutting 2010/11 and 2011/12, £100, cheque no 101206

4.2 JW asked if clerk had heard anymore about the payroll situation and MCC taking it over. JW also noted that clerk's contract would have to be amended once the payroll was set up.

4.3 The Governance statements of the annual return was agreed by the meeting and the annual return signed by Clerk and Chair. CM will forward to Mazaars. Clerk will forward the notice of audit to JW to be posted on the notice board by 19 August.

5) CORRESPONDENCE

5.1 MCC – Chair MCC Charity Garden party 3 September 2011. No action

5.2 Public Service Ombudsman – annual return. Taken by JW.

Signed _____

- 5.3 GAVO – community projects. File.
- 5.4 MCC – review of polling districts and polling place 2011. Taken by JW and MP to put on notice board.
- 5.5 MCC – Emergency planning exercise. Volunteers required poster. Taken by MP to put on notice board.
- 5.6 BT – adopt a kiosk pack. Taken by JW.

6) PLANNING

- 6.1 Planning committee agenda for 12 and 26 July. File 2 months.
- 6.2 Planning lists for registered applications – June/July 2011. Distributed.
- 6.3 The following plans were approved by MCC or acceptable delegated decisions since the last meeting.
 - 6.3.1 DC/2011/00559 – Erection of flag, Hood Memorial Hall
 - 6.3.2 DC/2011/00411 Two storey extension including minor internal alterations – 1 New Inn Cottages
 - 6.3.3 DC/2011/00476 – Two storey extension to form garden room, The Dorlands, Kilgwrrwg.
- 6.4 DC/2011/00231 Amendments to approved application DC/2008/00944, Old Oaks, Devauden. Although clerk sent this to JW it did not arrive. So JW will go online and download it and discuss with KR and AD and contact clerk with the outcome.
- 6.5 DC/2011/00629 Use of property as a dwelling house without compliance with the agricultural occupancy condition imposed on the reserved matters approval (condition no. 2 of planning permission 15880), The Knap, Itton. No objections, recommend approval.
- 6.6 DC/2011/00549 – A planning application at Penterry which is not in DCC area. MP has forwarded it to the clerk at St Arvans.

7) COUNTY COUNCILLORS REPORT

CC Greenland was not at the meeting.

8) ONE VOICE WALES (OVW)

Appointment of Paul Egan – development and training officer.
Queen's diamond jubilee beacon lighting.

9) WARD REPORTS

Meeting closed: 10.15am

MP – said would talk directly with Steve Lane at MCC as they have sprayed the pavement and killed a lobelia as reported by Valerie Thompson.

AD – reported that another grit box is needed at the pensioners' bungalows at Wesley Way, opposite number 8 adjoining Wesley Gardens. Clerk should give AD's phone number for further information.

Next Meeting: August 30 (Itton)

Meeting dates 2011 Sept 27, Oct 25, Nov 22, Dec 20

PC Thorpe's report

Devauden and Itton incidents between 22nd June to 23rd July 2011

07/07 – Devauden “wanted” person offering to hand themselves in to court.

14/07 – report of “fly tipping” on Devauden Green. All in order, rubbish had been placed in the wrong skip!

19/07 – sheep in the road on the B4293 Devauden towards Monmouth. All gone on police arrival.

20/07 – sometime in the afternoon on the B4293 Devauden, something fell off the back of a tractor and smashed the windscreen of the car travelling behind. The tractor driver was obviously unaware and did not stop. The driver sustained minor cuts.

20/07 – heated family argument in Devauden.

Signed _____