

## **MINUTES OF DEVAUDEN COMMUNITY COUNCIL**

**held on Monday 26th September 2022 at Hood Memorial Hall, Devauden.**

**Councillors Present:** J Williams (Chair)

M Powell

J Lucas

A Williams

A Kitson-Smith

P Kenington

**In Attendance:** Rachel Buckler

I Cavill (Warden)

A Briley - Clerk to the Council

### **1. Minute's silence**

A minute's silence was held at the start of the meeting to pay tribute to Queen Elizabeth II and County Councillor Robert Greenland.

### **2. Apologies**

Cllr L Hazell-Smart

### **3. Declarations of interest in items on the agenda**

Cllr P Kenington declared an interest in planning application DM/2022/01258.

### **4. Confirmation of minutes of meeting held 25th July 2022**

Minutes of the previous meeting held on 25th July 2022 were approved by all and seconded by Cllr J Lucas then signed by the chair. To be posted on website.

### **5. 15 minutes public participation**

No public participation.

## **6. Police Report**

There was no police report.

## **7. Matters Arising**

### **a) The Cot**

In consideration of a new notice board for The Cot, clerk to get in touch with Tintern Community Council to discuss past precept funds to perhaps help fund with DCC a new notice board. Consideration also to the best location of the board.

Clerk to contact Barrie Howells concerning defibrillators. **Action AB.**

### **b) Wye Valley Villages project discussion**

DCC nominated two members (Cllr A Williams and Cllr J Lucas) to join the Wye Valley steering group. Cllr A Williams provided a short summary of the latest status on the project. Further updates expected in the coming weeks with a date for the first steering group meeting pending.

### **c) Dog bins**

The tender deadline for the dog bin contract was the 13th of September, awaiting news by the end of September on who will be appointed with the new contract.

### **d) Annual report and training plan**

Annual Report required for financial year 2021-2022 reflecting on what the council does, showing the work of the council, past year's activity, and plans for the coming year. Training plan must be ready and published by 5 November 2022 written after each set of full elections and reviewed regularly. The plan should provide, as a minimum, information about the type of training, numbers participating, the timeframe over which the training is expected to be completed and the overall cost of the training.

The chair and clerk to plan reports over the next month. **Action AB/JW.**

### **e) SharePoint and new email addresses**

DCC are in the process of setting up SharePoint which will be used like an internal website for the councillors to collaborate and share information on. Cllr Williams plans to streamline the log in process to help councillors access SharePoint. **Action AW.**

## **8. Clerks Report**

**Grass cutting** – MCC have quoted £900.36+vat for next year, which includes a cost of £500 to cut and collect once a year at Rhyd y Fedw which seems high. Instead, it was suggested to turn this into a woodland, MCC are offering funding for this, the clerk and Ivor Cavill to research. Clerk to continue getting further quotes. **Action AB/IC.**

Cllr Jane Lucas has been asked about including the top junction of star hill, around the pool at the top of Rocky Road and at L-H-A church yard. Clerk to contact Nigel Leaworthy to see if these areas could be included in the MCC cuts. **Action AB.**

### **INDEPENDENT REMUNERATION PANEL FOR WALES – ANNUAL RETURN**

Statement of payments made to members for financial year April 2021 to March 2022 – noted that this must be filed by 30 September 2022.

**Dorlands** – Access has been provided to a sound monitoring app and noise disturbance logs are being filed to Michael Richardson at Environmental Services at MCC.

### **My Mon outstanding reports**

14865962 – dropped kerbs by the village hall – in the process of setting up an on-site visit.

14864721 – potholes on Well Lane/Cwm Fagor Road – closed - potholes were filled 22<sup>nd</sup> August. Some of the surface condition issues at the top end of Well Lane will be addressed by the developer.

14498950 – overgrown hedges/trees by the Hood Memorial Hall – open with MCC Countryside department.

15175543 – Request to extend 40mph on B4293 travelling from Devauden past Kilgwrrwg turning – open with MCC Traffic and Road Safety section.

## **9. Finance**

- a. Balances as of 24 August 2022: current account £1,272.43; deposit account £6,808.06.
- b. Vat refund of £360.30 and allotment payments of £60.00 were noted.

- c. Banking – Waiting for HSBC to approve the signatories on the DCC account.  
It was agreed to set up online banking with the clerk being made primary user but not being allowed to make any payments over £1000 in any one day.  
HSBC will provide a security device to the clerk to access the online banking service. All transactions will be firstly approved in the monthly council meeting before being transacted online. All councillors agreed.
- d. Precept discussion for next year, clerk to do cash flow for next meeting to discuss further. **Action AB.**
- e. Cheques approved for August and September 2022.

### **August 2022**

<b>Payee</b>	<b>Reason for expenditure</b>	<b>Amount</b>	<b>Vat</b>	<b>Total (£)</b>	<b>Chq No.</b>
Merlin	Emptying dog bins – August	98.58	19.72	118.30	101843
Anita Briley	Clerk salary August	595.83		595.83	101844
Anita Briley	Clerk expenses August	43.16		43.16	101845
Martin Leach	Grass cutting Howells Green – July	30.00		30.00	101846
Andrew Williams	MS Business 365 licence – July 2022	41.40	8.28	49.68	101847
			<b>TOTAL</b>	<b>£836.97</b>	

### **September 2022**

<b>Payee</b>	<b>Reason for expenditure</b>	<b>Amount</b>	<b>Vat</b>	<b>Total (£)</b>	<b>Chq No.</b>
Merlin	Emptying dog bins – September	98.58	19.72	118.30	101848
Anita Briley	Clerk salary September	595.83		595.83	101849

Anita Briley	Clerk expenses September	35.52		35.52	101850
Beverley & Williams Accountants	Payroll for July to September 2022	30.00	6.00	36.00	101851
Holy Cross Kilgwrrwg	Donation for churchyard maintenance	100.00		100.00	101853
St James Church, Devauden	Donation for churchyard maintenance	100.00		100.00	101854
Martin Leach	Grass cutting Howells Green	30.00		30.00	101856
Andrew Williams	MS Business 365 licence – September 22	41.40	8.28	49.68	101855
			<b>TOTAL</b>	<b>£1065.33</b>	

## 10. Correspondence

Nothing to report.

### Circulated Correspondence:

- a) Susan Parkinson MCC. Dog fouling and litter bins.
- b) Lucy Bennett Aneurin Bevan. Chepstow Hospital MIU update.
- c) Michael Richardson MCC. Noise complaint.
- d) Wendi Patience OVW. August training dates.
- e) Matt Phillips MCC. Code of conduct training.
- f) Richard Ray MCC. Proposed traffic regulation Devauden/Caldicot.

- g) Susan Parkinson MCC. Dog bin contract.
- h) Tracy Gilmartin OVV. Resilient communities program grant.
- i) Kim Lloyd MCC. July enforcement lists.
- j) Wendi Patience OVV. August training dates.
- k) Planning MCC. DM/2022/01091.
- l) Planning MCC. DM/2022/00918.
- m) Tracy Gilmartin OVV. Biodiversity and resilience duty.
- n) Lucinda James Wye Valley AONB. Funding.
- o) Tracy Gilmartin OVV. Nature networks fund.
- p) Jan Whitham MCC. 'Any bin will do' – Impact of dog fouling.
- q) Wendi Patience OVV. August/September training dates.
- r) PSE. EV infrastructure webinar 27<sup>th</sup> September.
- s) Kim Lloyd MCC. Enforcement monthly list.
- t) Tracy Gilmartin OVV. 'It's For Them' campaign.
- u) Susan Parkinson MCC. Dog fouling contract.
- v) Tracy Gilmartin OVV. Information on defibrillators.
- w) Tracy Gilmartin OVV. Period of mourning following the death of her Majesty the Queen Elizabeth II.
- x) Will Barnston MCC. Statement from MCC Cllr. Laura Wright.
- y) Tracy Gilmartin OVV. Operation London Bridge.
- z) Nanette Hepburn MCC. Proclamation of the new Sovereign.
- aa) Sadie Beer MCC. Wye Valley Villages.
- bb) Tracy Gilmartin OVV. Mourning Advice.
- cc) Planning MCC. DM/2022/01258 – Planning permission New Inn Cottage.
- dd) Wendi Patience OVV. September training.
- ee) Jan Whitham MCC. Press release – Great Big Green Weekend.
- ff) Tracy Gilmartin OVV. Resilient spaces for nature online conference.
- gg) Wendi Patience OVV. September and October training dates.

## **11.Planning**

**DM/2022/01258** – Planning permission New Inn Cottage, Devauden, NP16 6NW. Renovation of existing barn and garage and change of use to additional residential accommodation ancillary to the existing house. No objection. **Action AB.**

**DM/2022/01091** – Llainfadyr, Itton Road, Itton, NP16 6BZ. Extend existing concrete balcony and enclose with clear glass panels and oak posts as per existing details. No objection. **Action AB.**

## **12. One Voice Wales**

Nothing to report.

## **13. Ward Reports**

**Cllr A Kitson-Smith** – Reported there is a 16% gradient sign on the road down to Kilgwrrwg (58.2) that is covered by overgrown hedges. Requested that this is reported to MCC using the 'what3words' app to show location and to ask that this sign be made more visible along with a slow or speed limiting sign. **Action AB.**

**Cllr J Williams** – Reported that a resident has complained about potholes at the top of star pitch. Clerk to report to MCC. **Action AB.**

Cllr Williams attended the meeting of the letting/selling of the social houses at The Fallows, felt it was concerning as inaccurate information was given out. Cllr Williams to send the clerk the details to then contact Monmouthshire Housing to clarify the points. **Action AB/JW.**

Devauden teas will be starting the first Thursday of next month and a community library will be set up at The Hood Memorial Hall, donations of books welcome.

**Cllr L Hazell-Smart** – Reported that there have been no further speeding checks since the last one and so has requested to contact the community liaison officer Lloyd Davies to see when they might do another speed check. Cllr Hazell-Smart suggested that the next speed check should focus on morning commuter times. **Action AB.**

## **14. Items for the agenda and date for next meeting.**

Discussion on the website.

Budget and precept discussion.

The date for the next meeting is Monday 31st October 2022.